

## Health and Wellbeing Board Work Programme 2018 -2019

**Purpose: To plan a Programme of Work for Members and Partners that ensures HWB Duties are fulfilled**

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<b>Assurance of progress in achieving actions for HWB 'Obsession':</b> To increase voluntary action in support of health and wellbeing in Walsall by addressing identified barriers within Health and Wellbeing Board partners' policies, procedures and processes (amendment, Board 11/09/17)				
<ul style="list-style-type: none"> <li>Progress on Actions</li> </ul>	23 July 2018	12 July 2018	Achieved	One Walsall (VS)
<ul style="list-style-type: none"> <li>Progress on Actions/One Walsall Year End Report</li> </ul>	17 April 2019	06 April 2019		One Walsall (VS)
<b>Thematic Updates: Assurance of progress of work to tackle HWB Priorities in Walsall Plan</b>				
<b>THEME 1</b> <ul style="list-style-type: none"> <li>Increase opportunities for, and take-up of, volunteering (linked to HWB Obsession)</li> </ul>	See dates above			One Walsall (VS)
<b>THEME 2</b> <ul style="list-style-type: none"> <li>Improve maternal and newborn health (incorporating work of T&amp;F Group)</li> </ul>	17 Oct 2018 17 April 2019	06 Oct 2018 06 Apr 2019	Achieved	DPH
<b>THEME 3</b> <ul style="list-style-type: none"> <li>Enable and empower individuals to improve their physical and mental health</li> <li>Develop an environment to enable healthy lifestyles</li> </ul>	17 Oct 2018 17 April 2019	06 Oct 2018 21 Mar 2019	Achieved	DPH
<b>THEME 4</b> <ul style="list-style-type: none"> <li>Maximise emotional wellbeing and resilience of adults</li> <li>Reduce loneliness and isolation and increase support through social networks</li> </ul>	10 Sept 2018 05 March 2019	30 Aug 2018 22 Feb 2019	Achieved	DPH

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Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<b>THEME 5</b> <ul style="list-style-type: none"> <li>Support independent living</li> </ul>	See BCF Pg 3/4			ED-ASC/CCG Accountable Officer
<b>THEME 6</b> <ul style="list-style-type: none"> <li>Remove unwarranted variation in healthcare and ensure access to services with consistent quality (incl Diabetes)</li> <li>Enable those at risk of poor health to access appropriate health and care, with informed choice</li> <li>Deliver prevention &amp; intervention through health &amp; care locality delivery models (link to Walsall Together)</li> </ul>	03 Dec 2018 17 April 2019	22 Nov 2018 06 Apr 2019		CCG Accountable Officer
<b>THEME 7</b> <ul style="list-style-type: none"> <li>Improve Air Quality</li> </ul>	23 July 2018 03 Dec 2018	12 July 2018 22 Nov 2018	Achieved	DPH
<b>THEME 8</b> <ul style="list-style-type: none"> <li>Support a sustainable third sector through individual and collective engagement</li> </ul>	03 Dec 2018 17 April 2019	22 Nov 2018 06 Apr 2019		ED-Resources & Transformation

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Updates on Progress of Special Projects including Task & Finish Groups				
• Infant Mortality (Link to Theme 2)	See under Theme 2			DPH
• Diabetes (Link to Theme 6)	See under Theme 6			CCG Accountable Officer
• Suicide Prevention Strategy (New 2017)	11 June 2018	31 May 2018	Achieved	DPH
	23 July 2018	12 July 2018	Achieved	
• CAMHS Transformation Plan Update	10 Sept 2018	30 Aug 2018	Achieved	CCG Accountable Officer/DPH
	22 Jan 2019	11 Jan 2019		
HWB Infrastructure/Engagement with Partners/Stakeholders				
<b>1</b>	Walsall Together Update on Progress and Engagement			
• Update on partnership: progress on plans (including locality work and their role in engagement)	03 Dec 2018 17 April 2019	22 Nov 2018 06 Apr 2019		CCG Accountable Officer
<b>2</b>	Sustainability and Transformation Plans (STP)			
• Update on progress of Work streams	Tba			Members/Partners
<b>3</b>	BCF/iBCF Updates (Links to P6: Support independent living)			
• 2017/18 Q4 BCF/iBCF Final Position	11 June 2018	31 May 2018	Achieved	ED-ASC/ CCG Accountable Officer
• 2018/19 Q1 Report	23 July 2018	12 July 2018	Achieved	

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<ul style="list-style-type: none"> <li>• 2018/19 Q2 Report</li> <li>• 2018/19 Q3 Report</li> <li>• 2018/19 Q4 Report</li> </ul>	17 Oct 2018	06 Oct 2018	Achieved	
	22 Jan 2019	11 Jan 2019		
	17 April 2019	06 April 2019		
<b>4</b>	<b>To review Commissioning/Spend Plans</b>			
<ul style="list-style-type: none"> <li>• Annual Review of Clinical Commissioning Group (CCG) commissioning/spending plans</li> </ul>	22 Jan 2019	11 Jan 2019		CCG Accountable Officer
<ul style="list-style-type: none"> <li>• Annual Review of LA commissioning/spending plans</li> </ul>	22 Jan 2019	11 Jan 2019		ED-ASC
<b>5</b>	<b>Safeguarding Reports</b>			
<ul style="list-style-type: none"> <li>• Presentation of the Annual Reports of the following Safeguarding Boards:                             <ul style="list-style-type: none"> <li>- Walsall Adults</li> <li>- Children's</li> </ul> </li> </ul>	22 Jan 2019 (subject to date presented to Safeguarding Board)	11 Jan 2019		EDs-ASC / Children's Services
<b>6</b>	<b>Updates from Partner Organisations (HealthWatch Walsall, Police, Fire Service, Voluntary Sector)</b>			
<ul style="list-style-type: none"> <li>• Healthwatch Walsall Annual Report</li> <li>• Update on current work and progress, to include degree of engagement with public</li> </ul>	23 July 2018	12 July 2018	Achieved	HealthWatch representative
	22 Jan 2019	11 Jan 2019		
<ul style="list-style-type: none"> <li>• Update from Police</li> </ul>	23 July 2018	12 July 2018	Achieved	Police representative
<ul style="list-style-type: none"> <li>• Update from Fire Service</li> </ul>	05 March 2019	22 Feb 2019		Fire Service representative

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• Update from Voluntary Sector through One Walsall	See 'Obsession'			One Walsall (VS)
<b>7</b>	<b>HWB Chair Update on West Midlands Combined Authority Wellbeing Board</b>			
• Feedback and points of note from WMCA Meetings	03 Dec 2018 22 Jan 2019 17 April 2019	N/A		WMCA Rep
<b>Special Reports to Board</b>				
• Director of Public Health Annual Report Plan	23 July 2018	12 July 2018	Achieved	DPH
• JSNA Update	23 July 2018 10 Sept 2018	12 July 2018 30 Aug 2018	Achieved Achieved	DPH
• Promoting Cycling in Walsall (Air Quality)	23 July 2018	12 July 2018	Achieved	DPH
• Antimicrobial Stewardship Strategy • Health Care Associated Infections (HCAI) Strategy • Health Protection Annual Report	10 Sept 2018	30 Aug 2018	Achieved	DPH
• Update on Progress of Planning Action Plan	10 Sept 2018	30 Aug 2018	Achieved	Planning Team
• Transforming Care Partnership Update (Black Country Partnership)	10 Sept 2018	30 Aug 2018	Achieved	Kathryn Meredith, Sandwell & West B'ham CCG
• Homelessness	17 Oct 2018	06 Oct 2018	Achieved	DPH
• Teenage Pregnancy Reduction Strategy & Action Plan	05 March 2019 Sept 2019 (tba)	22 Feb 2019 tba		DPH

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• Walsall Plan Refresh	03 Dec 2018	22 Nov 2018		DPH
<b>HWB Development Sessions (Topic as agreed by members)</b>				
• Walsall Together Commissioning Outcomes	10 July 2018		Achieved	NHS Walsall CCG
• Walsall Plan Refresh	21 Nov 2018			HWB Members and Partners
• tba	22 Jan 2018			HWB Members and Partners
• tba	16 April 2019			HWB Members and Partners
<b>HWB Communication</b>				
• Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods	Final agenda item for every HWB meeting			All HWB members

**KEY:**

<b>ASC</b>	Adult Social Care	<b>BCF</b>	Better Care Fund	<b>CCG</b>	Clinical Commissioning Group
<b>DPH</b>	Director of Public Health	<b>ED</b>	Executive Director	<b>HWB</b>	Health and Wellbeing
<b>VS</b>	Voluntary Sector	<b>WMCA</b>	West Midlands Combined Authority		

**NOTE:** The dates in this draft are provisional and are dependent on agreement from Lead Officers in accordance with reporting schedules