

Health and Wellbeing Board Work Programme 2018 -2019

Purpose: To plan a Programme of Work for Members and Partners that ensures HWB Duties are fulfilled

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
Assurance of progress in achieving actions for HWB 'Obsession': To increase voluntary action in support of health and wellbeing in Walsall by addressing identified barriers within Health and Wellbeing Board partners' policies, procedures and processes (amendment, Board 11/09/17)				
• Progress on Actions /Update on Priority 1	23 July 2018	12 July 2018		One Walsall (VS)
• Progress on Actions /Update on Priority 1	17 Dec 2018	06 Dec 2018		One Walsall (VS)
• Year End Report	01 April 2019	21 Mar 2019		One Walsall (VS)
Assurance of progress of work to tackle HWB Priorities in Walsall Plan				
• Priority 1: Increase opportunities for, and take-up of, volunteering (linked to HWB Obsession)	See dates above			One Walsall (VS)
• Priority 2: Improve maternal and newborn health	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		DPH
• Priority3: Enable and empower individuals to improve their physical and mental health	23 July 2018 05 Feb 2019	12 July 2018 24 Jan 2019		DPH
• Priority 4: Maximise emotional wellbeing and resilience of adults	10 Sept 2018 05 Feb 2019	30 Aug 2018 24 Jan 2019		DPH
• Priority 5: Reduce loneliness and isolation and increase	10 Sept 2018 05 Feb 2019	30 Aug 2018 24 Jan 2019		DPH

Health and Wellbeing Board Work Programme 2018 -2019

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
support through social networks				
<ul style="list-style-type: none"> Priority 6: Support independent living 	23 July 2018 17 Dec 2018	12 July 2018 6 Dec 2018		ED-ASC/CCG Accountable Officer
<ul style="list-style-type: none"> Priority 7: Remove unwarranted variation in healthcare and ensure access to services with consistent quality 	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		CCG Accountable Officer
<ul style="list-style-type: none"> Priority 8: Enable those at risk of poor health to access appropriate health and care, with informed choice 	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		CCG Accountable Officer
<ul style="list-style-type: none"> Priority 9: Develop an environment to enable healthy lifestyles 	23 July 2018 05 Feb 2019	12 July 2018 24 Jan 2019		DPH
<ul style="list-style-type: none"> Priority 10: Improve air quality 	10 Sept 2018 05 Feb 2019	30 Aug 2018 24 Jan 2019		DPH
<ul style="list-style-type: none"> Priority 11: Build a sustainable third sector through individual and collective engagement 	23 July 2018 04 Feb 2019	12 July 2018 24 Jan 2019		ED-Resources & Transformation
<ul style="list-style-type: none"> Priority 12: Deliver prevention & intervention through health & care locality delivery models (link to Walsall Together) 	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		CCG Accountable Officer
Updates on Progress of Special Projects including Task & Finish Groups				
<ul style="list-style-type: none"> Infant Mortality (Link to Priority 2) 	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		DPH

Health and Wellbeing Board Work Programme 2018 -2019

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<ul style="list-style-type: none"> Diabetes 	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		CCG Accountable Officer
<ul style="list-style-type: none"> Mental Health & Suicide Prevention (New 2017) 	11 June 2018 17 Dec 2018	31 May 2018 06 Dec 2018		DPH
<ul style="list-style-type: none"> CAMHS Transformation Plan Update 	10 Sept 2018 04 Feb 2019	30 Aug 2018 24 Jan 2019		CCG Accountable Officer/DPH
HWB Infrastructure/Engagement with Partners/Stakeholders				
1	Walsall Together Update on Progress and Engagement			
<ul style="list-style-type: none"> Update on partnership: progress on plans (including locality work and their role in engagement) 	05 Nov 2018 01 April 2019	25 Oct 2018 21 Mar 2019		ED-ASC/CCG Accountable Officer
2	Sustainability and Transformation Plans (STP)			
<ul style="list-style-type: none"> Update on progress of Work streams 	Tba			Members/Partners
3	BCF/iBCF Updates			
<ul style="list-style-type: none"> 2017/18 Q4 BCF/iBCF Final Position 2018/19 & 2019/20 Plan Update & Q1 Report Q1 Financial/Q2 Report Q2 Financial Report 	11 June 2018 23 July 2018 10 Sept 2018 05 Nov 2018	31 May 2018 12 July 2018 30 Aug 2018 25 Oct 2018		ED-ASC/ CCG Accountable Officer

Health and Wellbeing Board Work Programme 2018 -2019

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<ul style="list-style-type: none"> • Q3 Report • Q3 Financial/Q4 Report 	17 Dec 2018 01 April 2019	06 Dec 2018 21 Mar 2019		
4	To review Commissioning/Spend Plans			
<ul style="list-style-type: none"> • Annual Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	17 Dec 2018	06 Dec 2018		CCG Accountable Officer
<ul style="list-style-type: none"> • Annual Review of LA commissioning/spending plans 	01 April 2019	21 Mar 2019		ED-ASC
<ul style="list-style-type: none"> • Report of Commissioning Intentions 	05 Nov 2018	25 Oct 2018		ED-ASC
5	Safeguarding Reports			
<ul style="list-style-type: none"> • Presentation of the Annual Reports of the following Safeguarding Boards: <ul style="list-style-type: none"> - Walsall Adults - Children's 	17 Dec 2018	06 Dec 2018		EDs-ASC / Children's Services
6	Updates from Partner Organisations (HealthWatch Walsall, Police, Fire Service, Voluntary Sector)			
<ul style="list-style-type: none"> • Healthwatch Walsall Annual Report 	23 July 2018	12 July 2018		HealthWatch representative
<ul style="list-style-type: none"> • Update on current work and progress, to include degree of engagement with public 	17 Dec 2018	06 Dec 2018		
<ul style="list-style-type: none"> • Update from Police 	23 July 2018	12 July 2018		Police representative
<ul style="list-style-type: none"> • Update from Fire Service 	10 Sept 2018	30 Aug 2018		Fire Service representative

Health and Wellbeing Board Work Programme 2018 -2019

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<ul style="list-style-type: none"> Update from Voluntary Sector through One Walsall 	05 Nov 2019 01 April 2019	25 Oct 2018 21 Mar 2019		One Walsall (VS)
7 HWB Chair Update on West Midlands Combined Authority Wellbeing Board				
<ul style="list-style-type: none"> Feedback and points of note 	Dates to be advised			WMCA Rep
Special Reports to Board				
<ul style="list-style-type: none"> Antimicrobial Stewardship Strategy 	10 Sept 2018	30 Aug 2018		DPH
<ul style="list-style-type: none"> Health Care Associated Infections (HCAI) Strategy / Health Protection Annual Report 	10 Sept 2018	30 Aug 2018		DPH
HWB Development Sessions (Topic as agreed by members)				
<ul style="list-style-type: none"> 				HWB Members and Partners
<ul style="list-style-type: none"> 				HWB Members and Partners
<ul style="list-style-type: none"> 				HWB Members and Partners
<ul style="list-style-type: none"> 				HWB Members and Partners
HWB Communication				
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting 	Final agenda item			All HWB members

Health and Wellbeing Board Work Programme 2018 -2019

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
to be identified for communication to public via social media or other methods	for every HWB meeting			

KEY:

ASC	Adult Social Care	BCF	Better Care Fund	CCG	Clinical Commissioning Group
DPH	Director of Public Health	ED	Executive Director	HWB	
VS	Voluntary Sector				

NOTE: The dates in this draft are provisional and are dependent on agreement from Lead Officers in accordance with reporting schedules

DRAFT