

Walsall Metropolitan Borough Council

Licensing and Safety Sub-Committee –

Procedure for Determination of Taxi and Private Hire Matters

1. Chair to welcome the driver, for them to confirm receipt of the report and procedure to be followed.
2. Licensing Officer to outline report.
3. Driver will ask any questions of Licensing Officer.
4. Members will ask any questions of Licensing Officer.
5. Driver to present their case to Members.
6. Licensing Officer will ask any questions of the driver.
7. Members will ask any questions of the driver.
8. Licensing Officer to make final statement.
9. Driver to make final statement.
10. Driver and Licensing Officer to withdraw whilst decision is made.
11. Driver and Licensing Officer recalled and advised of decision.
12. Driver will be advised of any right of appeal.
13. Driver advised confirmation will be forwarded in writing within seven days.