

Committee Meeting Date	Agenda Item	Action/Recommendation	Officer responsible	Status	Target Completion Date	Notes
	Areas of Focus	The glossary and summary data in relation to children in care, starters and leavers to be shared with the committee via e-mail	Colleen Male	Complete		
		A work programme for the municipal year be produced containing agreed areas of focus, for agreement by the Committee.			26 September 2022	
27 September 2022	Areas of Focus	A progress report on the Youth Justice Service be heard at future a meeting.	Philip Rutherford	Date to be agreed by committee		Committee to agree date against the Work Programme 2022/23
3 November 2022	Quarter 2 Financial Monitoring Position	A draft letter, to the Department of Education, be considered by the Committee at its next meeting which highlights the financial challenges faced by Children's Services.	Clerk		8 December 2022	Completed, with the Chair for sign off.
8 December 2022	Young Carers	That the Group Manager contact the Mayor's Office to arrange for the young carers to group to have tea with the Mayor.	Julie Jones		April 2023	