

Walsall Health and Wellbeing Board Work Programme 2016/17

Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

Duties	Start date	End date/when achieved	HWB lead
HWB Communication/engagement with partners/public			
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods 	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting 	As part of agenda item for performance dashboard		All HWB members
<ul style="list-style-type: none"> Report to HWB on future structures for locality work and their role in engagement 	24 April 2017		CCG Accountable Officer/ Exec Director Social Care and Inclusion
HWB Infrastructure			
<ul style="list-style-type: none"> Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Advisory Group ➤ Joint Commissioning Committee ➤ Healthy Walsall Partnership ➤ Task and Finish Groups 	20 June 2016 6 March 2017 20 June 2016 5 Dec 2016	20 June 2016 20 June 2016 5 Dec 2016	CCG Accountable Officer/ Exec Director Social Care and Inclusion

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Reports from working groups to follow relevant meetings and/or every 6 months.			
Assurance of progress of task and finish groups for identified HWS priorities			
<ul style="list-style-type: none"> • Feedback from 15/16 Task and Finish groups on progress: <ul style="list-style-type: none"> ○ Infant Mortality ○ Diabetes 	5 Dec 2016	Achieved 5 Dec 2016	All HWB leads
<ul style="list-style-type: none"> • Feedback from 14/15 Task and Finish groups on progress against action plans will be through performance dashboards 	Healthy Weight: 20 June 2016 Alcohol: 17 Oct 2016	20 June 2016 17 Oct 2016	All HWB leads
To review Commissioning/spending plans			
<ul style="list-style-type: none"> • Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	5 Dec 2016	Achieved 5 Dec 2016	CCG Accountable officer
<ul style="list-style-type: none"> • Review of LA commissioning/spending plans 	6 March 2017		LA Exec Directors
Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)			
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Give every child the best start in life and enable them to make the most of who they are</i> 	20 June 16	Achieved 20 June 2016	Exec Director of Children's Services with DPH/CCG
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes 			Exec Director of

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<ul style="list-style-type: none"> of JHWS: <ul style="list-style-type: none"> ➤ <i>Money, home, job- support to those who are vulnerable</i> 	12 Sept 16	Achieved 12 Sept 2016	Environment and Economy with DPH/ASC
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Create and develop healthy, sustainable places and communities</i> 	17 Oct 16	Achieved 17 Oct 2016	Exec Director of Environment and Economy with DPH/ASC/DCS
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Promote and support emotional wellbeing</i> ➤ <i>Make healthy choices easier</i> 	5 Dec 16	Achieved 5 Dec 2016	Director of Public Health with DCS/ASC/CCG
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> ➤ <i>Reduce the burden of preventable disease, disability and death</i> 	23 Jan 17		CCG Accountable Officer with DPN/ASC
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> ➤ <i>Promote and support healthy ageing and independent living</i> 	6 March 17		Exec Director of Adult Social Care/ CCG Accountable Officer with DPH
To ensure a HWBB fit for purpose (Board development programme)			
<ul style="list-style-type: none"> • Board development session for new members 	20 June 16	Achieved 20 June 2016	Exec Director of Social Care and Inclusion

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<ul style="list-style-type: none"> Board development sessions for 15/16 municipal year (dependent on outcome of paper to HWB on 12th Sept 2016) 	5 Oct 2016 JSNA and HWS development	Achieved 5 Oct 2016	Exec Director of Social Care and Inclusion
	23 Nov 2016 STP focus	Achieved 23 Nov 2016	Exec Director of Social Care and Inclusion
	15 Feb 2017 BCF focus		Exec Director of Social Care and Inclusion
	5 April 2017		Exec Director of Social Care and Inclusion
Integration of Health and Social Care			
<ul style="list-style-type: none"> Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> Integration of Community Services Transitional Care Pathways Assistive Technology Dementia care Services Mental Health Services Support to Carers Long Term Social Care – Community and Residential Voluntary and Community Sector Impact on Hospital Flows <p>The updates will include both progress/performance targets and finance.</p>	Standing agenda item. Also to include reports on degree of engagement with stakeholders		Exec Director of Adult Social Care/ CCG Accountable Officer

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Submission dates to NHS England are: <ul style="list-style-type: none"> • Nov 25th 2016 • Feb 24th 2017 • May 24th 2017 	23 rd Nov special HWB meeting 23 rd Jan 2017 15 th Feb 2017 special HWB meeting and development session for members	Achieved 23 rd Nov	
CAMHS Transformation Plan			
<ul style="list-style-type: none"> • Development session for HWB members following presentation of needs assessment, strategy and transformation plan at HWB meeting 	19 April 2016	Achieved 19 April 2016	Alicia Wood/Uma Viswanathan/Fiona Davies
<ul style="list-style-type: none"> • Update from lead on progress against key actions in plan 	17 Oct 2016	Achieved 17 Oct 2016	Alicia Wood/Uma Viswanathan/Fiona Davies
Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Vol sector)			
<ul style="list-style-type: none"> • Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public <p>As of Jan 2017, report to come to HWB every other meeting</p>	12 Sept 2016 23 Jan 2017 24 April 2017	Achieved 12 Sept 2016	HealthWatch representative

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<ul style="list-style-type: none"> Healthwatch Walsall Annual Report presented to HWB 	12 Sept 2016	Achieved 12 Sept 2016	HealthWatch representative
<ul style="list-style-type: none"> Update from Police 	23 Jan – frequency to be agreed		Police representative
<ul style="list-style-type: none"> Update from Fire Service 	23 Jan – frequency to be agreed		Fire Service representative
<ul style="list-style-type: none"> Update from Vol Sector 	23 Jan – frequency to be agreed		WVA representative
Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020			
<ul style="list-style-type: none"> Present project initiation document to HWB for approval of process 	6 March 2017		DPH
Sustainability and Transformation Plan (STP) and Walsall Together Programme			
<ul style="list-style-type: none"> SAG meeting to consult on STP 	1 June 2016	Achieved 1 June 2016	CCG Accountable Officer and other HWB leads
<ul style="list-style-type: none"> Present Black Country STP Footprint (draft) plan submitted to NHS England to HWB 	20 June 2016	Achieved 20 June 2016	CCG Accountable Officer
<ul style="list-style-type: none"> Updates on Black Country STP 	12 Sept 2016	Achieved 12 Sept 2016	CCG Accountable Officer
	5 Dec 2016	Achieved 5 Dec 2016	
	Subject of HWB devnt session on 23 Nov 2016	Achieved 23 Nov 2016	

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<ul style="list-style-type: none"> Updates on Walsall Together Programme 	12 Sept 2016 6 March 2017	Achieved 12 Sept 2016	CCG Accountable Officer
Joint Strategic Needs Assessment (JSNA) and Health and Wellbeing Strategy (HWS) refresh:			
<ul style="list-style-type: none"> Using current HWS priorities, collation and mapping of who is doing what 	April – End Aug 2016	Achieved	DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> Consultation with partners to refresh core sections of JSNA 	April – Sept 2016	Achieved	DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> Production of JSNA executive summary and presentation to HWB 	12 Sept 2016	Achieved 12 Sept 2016	DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> Update re identification of priority needs and process for selection presentation to HWB 	17 Oct 2016	Achieved 17 Oct 2016	DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> Consultation with key contributors on priorities 	Jan/Feb 2017		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> Final draft of 2017 – 2020 Health and Wellbeing Strategy and presentation to HWB 	By March 2017 for HWB on 6 March 2017		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> Production of 2017 – 2020 Health and Wellbeing Strategy 	End March 2017		
Transformation Fund			
<ul style="list-style-type: none"> Update from PH Team on Transformation Fund review and recommendations 	24 April 2017		DPH

Duties	Start date	End date/when achieved	HWB lead
for future			
Miscellaneous			
<ul style="list-style-type: none"> • HWB 15/16 review – final draft 	5 Dec 2016	5 Dec 2016	Exec Director ASC
<ul style="list-style-type: none"> • HWB 15/16 review - digital distribution via HWB member organisations 	End Dec 2016	Dec 2016	Exec Director ASC