



Walsall Metropolitan Borough Council Scrutiny and Performance Panel

COMMUNITY ORGANISATION, LEISURE AND CULTURE

**MEETING
TO BE HELD ON**

THURSDAY 8 DECEMBER 2005 AT 6.00 P.M.

Your attendance is requested at the above meeting, which will be held at the Council House, Walsall.

A list of the items of business to be considered at the meeting, together with any supporting papers is enclosed. Please bring the papers with you to the meeting.

MEMBERSHIP:

Councillor Towe (Chair)
Councillor Phillips (Vice-Chair)
Councillor Arif
Councillor Ault
Councillor Beeley
Councillor Beilby
Councillor Burley
Councillor Woodruff
Councillor Bott

PORTFOLIO HOLDERS:

Councillor Zahid
Councillor Perry

QUORUM:

Three members

**Corporate Performance Management, The Council House, Walsall, WS1 1TW
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www.walsall.gov.uk**

Walsall Council encourages the public to exercise their right to attend meetings of Council, Cabinet and Committees.

Agendas and reports are available for inspection from the Council's Scrutiny Team at the Council House, Walsall (Telephone 01922 653317 – email: scrutiny@walsall.gov.uk) or on our website www.walsall.gov.uk.

Some items are discussed in private because of their confidential nature, and reports on these are not available for the public. A guide to the types of information which are available to the public can also be found on our website or at the Civic Centre.

ITEMS FOR BUSINESS

1. **Apologies**
2. **Substitutions**
3. **Declarations of interest and party whip**
4. **(a) Minutes of the previous panel meeting held 6 October 2005** **Enclosed**
(b) Minutes of the budget meeting held 23 November 2005 **(5 mins)**
5. **Notes and Updates from work groups**
 - (a) Green Spaces Work Group 10 November 2005**

Feedback from Councillor Kath Phillips Verbal
feedback
(5 mins)

Update on the work of the group including feedback from the site visits to Green Flag park in Birmingham, examples of good practice in Walsall and areas of concern in the Borough
 - (b) Procurement Work Group 3 November 2005** To be
tabled
(5 mins)

Update re: Leisure management procurement and options for the panel to consider
6. **Notes of special panel meeting**
 - (a) Council Funding to Voluntary and Community Organisations** Verbal
feedback
(5 mins)

Verbal report back from the work shop held on 15 November 2005. Panel to agree a date for a second workshop to complete its work.
7. **KEY DISCUSSION** **Enclosed**
Budget Information 2006/7 **(45 mins)**

Additional information requested at the budget meeting to assist panel to make recommendations to Cabinet on the 2006/7 budget
8. **PERFORMANCE AND MONITORING ITEMS**
 - Performance Management**
 - (a) BV12 – Number of working days / shifts lost due to sickness absence. Discussion of issues relating to this indicator
 - (b) 2nd quarter performance information – report to Cabinet **Enclosed**
(20 mins)

9. **FURTHER INFORMATION REQUESTED BY MEMBERS**

- (a) First Stop Shop response to members enquiries Enclosed
- (b) Wider discussion on translation, transcription and human aids across the council Discussion
- (c) Citizens Panel – Members were circulated an application form as requested at the last meeting. Opportunity for members to feed back their comments to the Policy Unit about completion of the form. Discussion
- (d) Citizens Panel questionnaire re- budget Enclosed
- (e) Walsall Illuminations – verbal update from members re site visit to the illuminations. An opportunity to receive additional information relating to the remit of the review prior to review findings being reported to the next meeting 2 February 2006 Discussion
- (f) Briefing note to feed back information requested by members from the ‘job shop live event’ in relation to how easy it is or otherwise to access job vacancies particularly by people who have a disability Enclosed
- (g) LNP distribution of £22,000 funding table and an explanation of the process to distribute the allocated funding. Enclosed

FORWARD PLAN OF KEY DISCUSSIONS

Cabinet	Key Decision
21.12.05	Putting the Citizen First Project
21.12.05	Human Resources Strategy
21.12.05	Local Area Agreements
01.03.06	Open Space and Recreation

11. **Date of next meeting**

To confirm the date of the next meeting as 2 February 2006 at 6pm

12. **Training Opportunities**

The Principles and Practices of Overview and Scrutiny – 12 December 2006, Birmingham

Presentation Skills 23 January 2006 – In house member development

Negotiating Skills 1 February 2006 – In house member development