

Covid-19 Outbreak Plan Update – 19th August 2020

Throughout our activities, we will strive to include Inequalities Reduction learning into our approaches. Decisions will be recorded on Action Log, include data, evidence base, community engagement and learning from national sources.

Key

Complete	
On track	
Delayed with mitigations	
Not started	

1 Prevent Outbreaks and Respond Proactively

	BRAG Status	Completion Date
Schools		
Guidance developed and disseminated	100%	Complete
Engagement Activities, webinars and Heads meetings carried out – primary, secondary, nurseries and childminders, school cleaning teams, school transport. - Children’s Services Summer Activities and children’s residential homes	80%	Ongoing Children’s residential homes – 25/07/20
Modelling PPE requirements for LA maintained schools	100%	Complete
Developing checklists for responding to incidents	100%	Complete
Responding to outbreaks and incidents	Ongoing	Live
Schools: Support to school dedicated transport team in advance of Autumn Term	75%	01/08/20
Provision for further guidance to support school reopening in September	75%	01/08/20
Care Homes		
Guidance developed and disseminated	100%	Complete
Engagement Activities, webinars and Domiciliary Care providers carried out	100%	Complete
Face to face IPC training for Nursing and Care Home providers – e.g. PPE wearing	100%	Complete
Developing checklists for responding to incidents	100%	Complete
Responding to outbreaks and incidents	Ongoing	Live
Finalise escalation plans in the event of outbreaks and second wave	90%	We have developed and distributed a checklist for care homes. This is supported by staff follow up to ensure the checklist is operating and that sites are Covid-secure ready for a second wave, with an escalation for symptomatic staff and residents (reactive swabbing). Still need access to a room (at WHT), for the label printer and computer to print request forms. Admin person in place and trained.

Enhanced IPC support as part of overall delivery model for Care Homes, through Walsall Together <ul style="list-style-type: none"> - Agree model - Recruit additional IPC Nurse 	80%	Band 7 staff recruited. Band 8 Nurse still required. Core delivery model in place but additional identified gaps to be provided by wider IPC team. Complete 01/10/20
Improve health and wellbeing for people with long term conditions including flu and pneumococcal vaccines - Finalise Flu Plan	75%	Ongoing Black Country Final Flu Plan has been developed, and signed off. Plans have been put together for vaccination of council staff. Plans being explored through Walsall Together for vaccination of care home residents 01/09/20
High Risk & Complex Settings		
High risk and complex setting have been mapped and key contacts have been identified	100%	Complete
Summary guidance developed	100%	Complete
Dissemination of specific communications, guidance and proactive engagement with the settings has begun. Settings already covered are:- <ul style="list-style-type: none"> - Meat packing industries - Licenced premises - Hair dressers - Retail <p>Ongoing engagement with the remaining settings based on the risk assessment being carried out.</p>	80%	Ongoing Targeted work being done with identified premises through Environmental Health and Community / Civic silver group This will be a live process dependent on emerging evidence around risk.
Developing checklists for responding to incidents	100%	Complete
Responding to outbreaks and incidents	Ongoing	Live

2 Testing and Contact Tracing

Guidance completed and SOP developed	100%	Complete
Recruited Swabbing team	100%	Complete
Training for swabbing team	100%	Complete
Recruited 24 Contact tracers	100%	Complete

IG approval, DBS approval, Safeguarding Training, Home Working Assessment added to training lists. 2 fully trained contact tracers in operation from 04/07/20 (Team Leads) – 3 rd fully trained contact tracer coming onstream.	90%	31/08/20
Tracers have the ability to be given access to secure folder on Teams	100%	Complete
Modelling of potential demand using data points to give an indication of possible contacts (per 100,000 population)	75%	DPH now receiving more detailed, daily information on postcodes from PHE System PHIT team looking at additional ways to show this data
Recruiting 1 x Admin to support Test and Trace	100%	
Calculation of the number of test and trace staff needed at any future point	Ongoing	Live
Schedule of weekly updates and training sessions to be cascaded to all contact tracing colleagues	Ongoing	Live

3 Surveillance, Intelligence and Data

KPI Dashboard created (the “how we are doing”)	100%	Complete
IG involvement with Privacy Policy and assurance	100%	Complete
Early Signals Insight methodology agreed to drive escalation of our response	100%	Complete
Technology for Contact Tracers ordered – to be delivered	100%	Complete
Software for Contact Tracing – currently in Procurement and needs to be adapted for Walsall’s needs	90%	System testing on the 2 nd of September. Mitigation – Using Teams/ Sharepoint tool as interim.
Software for Contact Tracing – training – to be confirmed	75%	Training to be offered to contact tracing team in week starting on 14 th of September Mitigation – training on Teams/ Sharepoint tool.

4 Engaging Partners and Communities:

Overarching communications plan developed to support vulnerable people and is in operation	100%	Complete
Pathway developed to support vulnerable people and is in operation	100%	Complete
Member engagement on Test and Trace initiated	100%	Complete
Engage with partners to engage with and sign off initial outbreak plan	100%	Complete
Engage with partners to <ul style="list-style-type: none"> - Stress test outbreak plan and initiate plans for winter surge - develop joint plans for second potential local lockdown 	80%	2 nd stress test undertaken w/c 10/08/2020. Lessons being written up Remaining: implement lessons learnt from Leicester

		and LRF exercise alongside this.
Reactive communications in case of outbreak	Ongoing	Live
Member engagement	Ongoing	Live

5 Governance and Programme Co-ordination

Develop coronavirus outbreak plan – high level outline	100%	Complete
Term of Reference for Governance Group created	100%	Complete
Sign off coronavirus action plan by HPF	100%	Complete
Present Coronavirus Action Plan to the HWBB Outbreak Engagement Group	100%	Complete
Sign off coronavirus action plan by Gold Command	100%	Complete
Ongoing engagement and reporting through DPH	Ongoing	Live
Ongoing risk management	Ongoing	Live
Ongoing management of the programme	Ongoing	Live
Further updates to the Live Outbreak Plan	Ongoing	Live