

Elected Member Learning Champion

Role Outline

For the Municipal Years 2017/19 these will be:

As Learning Champion your role will be to:

- Promote the Elected Member Learning and Development Programme, ensuring each Member within the political group you are representing achieves a minimum of 12 hours learning per year (this can include relevant self-directed learning)
- Act as a vital link between your political group and the Democratic Services and Learning and Development Teams in terms of any barriers to Members' participation in learning and development activity
- Disseminating and promoting information regarding potential learning opportunities
- Supporting colleagues to be more proactive about recognising and developing their learning needs
- Encouraging the use of e-central, the Council's e-learning platform as appropriate
- Supporting colleagues in planning and managing their learning where appropriate
- Providing Feedback to the Democratic Services and Learning and Development Teams identified learning needs to be met for their group
- Attending relevant meetings with Democratic Services and Learning and Development Team where Member development is the focus
- Reviewing the annual Member Learning and Development Programme in conjunction with Democratic Services and Learning and Development Teams

- Encouraging a culture of mentoring whereby the more experienced Members share their knowledge and expertise with fellow and particularly new Members – to include participation in any induction processes
- Ensuring the sharing of knowledge from attendance at external conferences and seminars to include the compilation of a short report and sharing the learning material/resources in Members Group rooms
- Encouraging Members to be reflective/self aware and to take part in personal review meetings designed to explore their learning and development needs
- Contribute to discussions at Standards Board on a quarterly basis concerning take up of the Learning and Development Programme
- Work with Democratic Services and Learning and Development Teams to acknowledge Member achievements in respect of learning and development

Lisa Koc/

Anthony Cox

November, 2017