



## **Personnel Committee**

**Monday 13 June 2016 at 6.00pm**

In a Conference Room at the Council House, Walsall

**Membership:** Councillor Andrew  
Councillor Bird  
Councillor S. Coughlan  
Councillor E. Hazell  
Councillor Nawaz  
Councillor Shires  
  
Vacancy

**Quorum:** Three Members

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[www.walsall.gov.uk](http://www.walsall.gov.uk)

**If you are disabled and require help to and from the meeting room,  
please contact the person above**



# Agenda

## Part 1 – Public Session

1. Appointment of Chairman for the Municipal Year 2016/17
2. Appointment of Vice-Chairman for the Municipal Year 2016/17
3. Apologies.
4. Minutes – 20 January and 16 February 2016.
  - **enclosed**
5. Declarations of Interest.
6. **Local Government (Access to Information) Act, 1985 (as amended):**  
  
To agree that the public be excluded from the private session during consideration of the agenda items indicated for the reasons shown on the agenda.
7. Establishment of Personnel Sub-Committees
  - report of the Head of Legal and Democratic Services **enclosed**
8. New Fixed Term and Temporary Contracts Procedure
  - report of Head of Human Resources **enclosed**
9. Revised Market Supplement Procedure
  - report of Head of Human Resources **enclosed**

## **PART II - PRIVATE SESSION**

10. Changes to Employees Terms and Conditions
  - report of the Head of Human Resources **enclosed**

(Exempt information under Paragraph 4 of Part I of Schedule 12A of the Local Government Act, 1972) (as amended)

## The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

### Specified pecuniary interests

The pecuniary interests which are specified for the purposes of Chapter 7 of Part 1 of the Localism Act 2011 are the interests specified in the second column of the following:

<b>Subject</b>	<b>Prescribed description</b>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by a member in carrying out duties as a member, or towards the election expenses of a member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Regulations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority:</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to a member's knowledge):</p> <p>(a) the landlord is the relevant authority;</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where:</p> <p>(a) that body (to a member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either:</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is more than one class, the total nominal value of the shares of any</p>

	one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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**Schedule 12A to the Local Government Act, 1972 (as amended)**

**Access to information: Exempt information**

**Part 1**

**Descriptions of exempt information: England**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
  - (a) to give any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Information being disclosed during a meeting of a Scrutiny and Performance Panel when considering flood risk management functions which:
  - (a) Constitutes a trades secret;
  - (b) Its disclosure would, or would be likely to, prejudice the commercial interests of any person (including the risk management authority);
  - (c) It was obtained by a risk management authority from any other person and

its disclosure to the public by the risk management authority would constitute a breach of confidence actionable by that other person.