

## LICENSING & SAFETY COMMITTEE

Wednesday 20<sup>th</sup> February, 2019 at 6.00 p.m.

In a Conference Room at the Council House, Walsall

### Present:

Councillor Sears (Chair)  
Councillor Clarke (Vice Chair)  
Councillor Butler  
Councillor S. Fitzpatrick  
Councillor J. Fitzpatrick  
Councillor J. Murray  
Councillor Rochelle  
Councillor Samra  
Councillor Ward  
Councillor Waters

### Officers

Dominic Patouchas	Solicitor
Neil Picken	Senior Democratic Services Officer
David Elrington	Regulatory Services Manager (Public Health and Regulatory Services)

1805/19      **Apologies**

Apologies for absence were received on behalf of Councillor Rochelle and K. Hussain.

1806/19      **Declarations of Interest**

There were no declarations of interest.

1807/19      **Minutes**

### Resolved

That the minutes of the meetings held on 21<sup>st</sup> November, 2018 a copy having previously been circulated to members of the committee, be approved and signed by the Chairman as a correct record.

1809/19

### **Non-Attendance at Committee**

At the invitation of the Chair, the Senior Democratic Services Officer explained that individuals due to attend committee were sent a letter of invitation 10 days prior to the meeting. The letter states that individuals should advise the Democratic Services or Licensing Teams should they be unable to attend and clarifies that failure to do so could result in the matter being determined in their absence.

The Senior Democratic Services Officer confirmed that it was a matter for the committee to determine whether to hear the matter in the individuals' absence or defer it to a future date.

Members debated whether the letter should inform those attending committee that the matter would be determined in their absence should they not advise the office that they are unable to attend.

### **Resolved**

That the letter of invitation to individuals attending committee be amended to confirm that the matter would be heard in their absence should they not inform the office that they are unable to attend.

1810/18

### **Exceptional Circumstances Request**

The application was deferred.

(Exempt information under paragraphs 1, 2 and 3 of Part I of Schedule 12A of the Local Government Act, 1972) (as amended).

The meeting terminated at 6.50 p.m.