

BRIEFING NOTE

TO: Community Services Scrutiny Panel
DATE: 14 July 2009

RE: Community Action Tasking – Progress and Update

Purpose of the Briefing

The purpose of this briefing is to provide a progress report to the Panel following the briefing and overview given at the meeting on 2 April 2009, where members made a number of recommendations to improve the current Community Action Tasking process.

Progress and Update

The Panel outlined the following issues and problems experienced with CATs at the meeting held on 2 April 2009:

- Lack of feedback on issues discussed and proposed actions
- Lack of awareness on how to report issues
- Lack of awareness of CAT membership
- Lack of Member engagement at every stage of the process

To improve the process Members asked for:

- A designated contact officer for each CAT
- A generic referral form
- Timely feedback from each meeting

At the meeting it was explained that there are designated contact officers from the LNP team for each CAT. Since the meeting the following actions have been undertaken:

- (a) The Community Action Tasking issues form has been circulated to all Councillors. A copy was placed in each Councillor's pigeon hole and the web link was also emailed.
- (b) Each month a detailed summary of the issues raised and actions taken by each CAT is circulated to Councillors for their LNP area.
- (c) Monthly CAT briefing sessions have been organised for Councillors. The purpose of the briefing is to provide an update on progress, pass on details of new issues to be raised at the next meeting and offer the opportunity for Councillors to raise new issues for the CAT.

Take up by Councillors of the offer for the monthly CAT briefing sessions have been sporadic. This ranges from feedback that there is no need for a briefing to regular attendance in 3 areas by some of the Councillors.

Summarised below is information for each LNP area of the total number of issues raised to date and the total number that have been resolved. The issues mainly relate to the environment, anti-social behaviour, parks and housing. A breakdown for each LNP is provided as part of the CAT update at their meetings.

LNP	Active issues	Closed issues	Total issues	% Closed
Aldridge South and Streetly	16	99	115	86%
Blakenall and Bloxwich	21	76	97	78%
Brownhills and Aldridge North	20	33	53	62%
Darlaston	26	63	89	71%
Palfrey and Pleck	11	30	41	73%
Pelsall and Rushall	19	39	58	67%
Pheasey and Paddock	3	12	15	80%
St Matthews, Birchills, Leamore	25	57	82	70%
Willenhall	14	29	43	67%
Total	155	438	593	74%

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