

Walsall Health and Wellbeing Board Work Programme 2016/17

Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

Duties	Start date	End date/when achieved	HWB lead
HWB Communication/engagement with partners/public			
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods 	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting 	As part of agenda item for performance dashboard		All HWB members
<ul style="list-style-type: none"> Report to HWB on future structures for locality work and their role in engagement 	24 April 2017		CCG Accountable Officer/ Exec Director Social Care
HWB Infrastructure			
<ul style="list-style-type: none"> Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Advisory Group ➤ Joint Commissioning Committee ➤ Healthy Walsall Partnership ➤ Task and Finish Groups <p>Reports from working groups to follow relevant meetings and/or every 6 months</p>	20 June 2016 24 April 2017 20 June 2016 5 Dec 2016	20 June 2016 20 June 2016 5 Dec 2016	CCG Accountable Officer/ Exec Director Social Care
Assurance of progress of task and finish groups for identified HWS priorities			
<ul style="list-style-type: none"> Feedback from 15/16 Task and Finish groups on progress: <ul style="list-style-type: none"> ○ Infant Mortality 	5 Dec 2016	Achieved 5 Dec 2016	All HWB leads

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<ul style="list-style-type: none"> ○ Diabetes 			
<ul style="list-style-type: none"> • Feedback from 14/15 Task and Finish groups on progress against action plans will be through performance dashboards 	Healthy Weight: 20 June 2016 Alcohol: 17 Oct 2016	20 June 2016 17 Oct 2016	All HWB leads
To review Commissioning/spending plans			
<ul style="list-style-type: none"> • Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	5 Dec 2016	Achieved 5 Dec 2016	CCG Accountable officer
<ul style="list-style-type: none"> • Review of LA commissioning/spending plans 	24 April 2017		LA Exec Directors
Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)			
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Give every child the best start in life and enable them to make the most of who they are</i> 	20 June 16	Achieved 20 June 2016	Exec Director of Children's Services with DPH/CCG
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Money, home, job- support to those who are vulnerable</i> 	12 Sept 16	Achieved 12 Sept 2016	Exec Director of Environment and Economy with DPH/ASC
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Create and develop healthy, sustainable places and communities</i> 	17 Oct 16	Achieved 17 Oct 2016	Exec Director of Environment and Economy with DPH/ASC/DCS
<ul style="list-style-type: none"> • Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Promote and support emotional wellbeing</i> 	5 Dec 16	Achieved 5 Dec 2016	Director of Public Health with DCS/ASC/CCG

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➤ <i>Make healthy choices easier</i>			
<ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> ➤ <i>Reduce the burden of preventable disease, disability and death</i> 	23 Jan 2017	Achieved 23 Jan 2017	CCG Accountable Officer with DPN/ASC
<ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> ➤ <i>Promote and support healthy ageing and independent living</i> 	6 March 2017		Exec Director of Adult Social Care/ CCG Accountable Officer with DPH
To ensure a HWBB fit for purpose (Board development programme)			
<ul style="list-style-type: none"> Board development session for new members 	20 June 2016	Achieved 20 June 2016	Exec Director of Social Care
<ul style="list-style-type: none"> Board development sessions for 15/16 municipal year (dependent on outcome of paper to HWB on 12th Sept 2016) 	5 Oct 2016	Achieved 5 Oct 2016	Exec Director of Social Care
	23 Nov 2016	Achieved 23 Nov 2016	Exec Director of Social Care
	15 Feb 2017	Postponed until discussions between CCG and LA finalised	Exec Director of Social Care
	5 April 2017		Exec Director of Social Care
Integration of Health and Social Care			
	Standing agenda		Exec Director of Adult

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<ul style="list-style-type: none"> • Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> • Integration of Community Services • Transitional Care Pathways • Assistive Technology • Dementia care Services • Mental Health Services • Support to Carers • Long Term Social Care – Community and Residential • Voluntary and Community Sector Impact on Hospital Flows <p>The updates will include both progress/performance targets and finance. Submission dates to NHS England are:</p> <ul style="list-style-type: none"> • Nov 25th 2016 • Feb 24th 2017 • May 24th 2017 	<p>item. Also to include reports on degree of engagement with stakeholders</p> <p>23 Nov special HWB meeting</p> <p>23 Jan 2017</p> <p>15 Feb 2017 special HWB meeting and development session for members</p>	<p>Achieved 23 Nov 2016</p> <p>Achieved 23 Jan 2017</p> <p>Postponed until discussions between CCG and LA finalised</p>	<p>Social Care/ CCG Accountable Officer</p>
CAMHS Transformation Plan			
<ul style="list-style-type: none"> • Development session for HWB members following presentation of needs assessment, strategy and transformation plan at HWB meeting 	<p>19 April 2016</p>	<p>Achieved 19 April 2016</p>	<p>Alicia Wood/Uma Viswanathan/Fiona Davies</p>
		<p>Achieved 17 Oct</p>	<p>Alicia Wood/Uma</p>

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<ul style="list-style-type: none"> Update from lead on progress against key actions in plan 	17 Oct 2016	2016	Viswanathan/Fiona Davies
Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)			
<ul style="list-style-type: none"> Healthwatch Walsall Annual Report presented to HWB 	12 Sept 2016	Achieved 12 Sept 2016	HealthWatch representative
<ul style="list-style-type: none"> Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public 	23 Jan 2017	Achieved 23 Jan 2017	
Report to come to HWB every other meeting	24 April 2017		
<ul style="list-style-type: none"> Update from Police 	6 March 2017		Police representative
Report to come to HWB every other meeting			
<ul style="list-style-type: none"> Update from Fire Service 	24 April 2017		Fire Service representative
Report to come to HWB every other meeting			
<ul style="list-style-type: none"> Update from Voluntary Sector through One Walsall (previously WVA) 	24 April 2017		WVA representative
Report to come to HWB every other meeting			
Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020			
<ul style="list-style-type: none"> Present project initiation document to HWB for approval of process 	6 March 2017		DPH
Sustainability and Transformation Plan (STP) and Walsall Together Programme			
<ul style="list-style-type: none"> SAG meeting to consult on STP 	1 June 2016	Achieved 1 June 2016	CCG Accountable Officer and other HWB leads
<ul style="list-style-type: none"> Present Black Country STP Footprint (draft) plan submitted to NHS England to HWB 	20 June 2016	Achieved 20 June 2016	CCG Accountable Officer

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<ul style="list-style-type: none"> Updates on Black Country STP 	12 Sept 2016 5 Dec 2016 Subject of HWB Development session on 23 Nov 2016	Achieved 12 Sept 2016 Achieved 5 Dec 2016 Achieved 23 Nov 2016	CCG Accountable Officer
<ul style="list-style-type: none"> Updates on Walsall Together Programme 	12 Sept 2016 24 April 2017	Achieved 12 Sept 2016	CCG Accountable Officer
Joint Strategic Needs Assessment (JSNA) and A Plan for Walsall: Health and Wellbeing Strategy (HWS) refresh:			
<ul style="list-style-type: none"> Using current HWS priorities, collation and mapping of who is doing what 	April – End Aug 2016	Achieved	DPH and Exec Director SC
<ul style="list-style-type: none"> Consultation with partners to refresh core sections of JSNA 	April – Sept 2016	Achieved	DPH and Exec Director SC
<ul style="list-style-type: none"> Production of JSNA executive summary and presentation to HWB 	12 Sept 2016	Achieved 12 Sept 2016	DPH and Exec Director SC
<ul style="list-style-type: none"> Update re identification of priority needs and process for selection presentation to HWB 	17 Oct 2016	Achieved 17 Oct 2016	DPH and Exec Director SC
<ul style="list-style-type: none"> Consultation with key contributors on priorities 	23 Jan 2017 and ongoing	Reported 23 Jan 2017	DPH and Exec Director SC
<ul style="list-style-type: none"> Progress report/presentation and current draft of A Plan for Walsall: Health and Wellbeing Strategy 2017 – 2020 to HWB 	23 Jan 2017 6 March 2017	23 Jan 2017	DPH and Exec Director SC
<ul style="list-style-type: none"> Workshop to consider selection of priorities and subsequent actions for A Plan for Walsall 	29 March 2017 9.00am – 1.00pm Forest Arts Centre		DPH and Exec Director SC

Duties	Start date	End date/when achieved	HWB lead
<ul style="list-style-type: none"> Final draft of A Plan for Walsall: Health and Wellbeing Strategy 2017 – 2020 to HWB 	24 April 2017		DPH and Exec Director SC
Transformation Fund			
<ul style="list-style-type: none"> Update from PH Team on Transformation Fund review and recommendations for future 	24 April 2017		DPH
Miscellaneous			
<ul style="list-style-type: none"> HWB 15/16 review – final draft 	5 Dec 2016	5Dec 2016	Exec Director ASC
<ul style="list-style-type: none"> HWB 15/16 review - digital distribution via HWB member organisations 	End Dec 2016	Dec 2016	Exec Director ASC