

Health and Wellbeing Board Work Programme 2017 -2018

Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

Duties	Start date	End date/when achieved	HWB lead
HWB Communication/engagement with partners/public			
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods 	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> Update to HWB on progress regarding locality work structures and their role in engagement 	Mid Oct 2017		CCG Accountable Officer/ Exec Director Social Care
HWB Infrastructure			
<ul style="list-style-type: none"> Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Advisory Group ➤ Joint Commissioning Committee ➤ Healthy Walsall Partnership ➤ Task and Finish Groups <p>Reports from working groups to follow relevant meetings and/or every 6 months</p>	To be reviewed and timetable confirmed		CCG Accountable Officer/ Exec Director Social Care
Assurance of progress of work to tackle Walsall Plan: HWS priorities where HWB is the lead			
Once reporting mechanism agreed, timetable for priority reporting to be included here (to be discussed at HWB meeting in April/June 2017)			
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Assurance of progress in achieving actions for HWB 'obsession': To support the capacity of VCSEs in Walsall, and greater connectivity between the VCS and partners, in order to improve health and wellbeing for all, by increasing the number of Walsall residents who volunteer, in particular around loneliness and isolation and physical activity			
<ul style="list-style-type: none"> Confirmation of actions in action plan 	Mid June 2017		
<ul style="list-style-type: none"> Progress on year 1 actions reported to HWB 	Mid Oct 2017		
To review Commissioning/spending plans			
<ul style="list-style-type: none"> Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	Mid Dec 2017		CCG Accountable officer
<ul style="list-style-type: none"> Review of LA commissioning/spending plans 	tbc		LA Exec Directors
To ensure a HWBB fit for purpose (Board development programme)			
<ul style="list-style-type: none"> Board development session for new members 	Early June 2017		Exec Director of Social Care
<ul style="list-style-type: none"> Board development sessions for 17/18 municipal year 	July/Sept 2017		Exec Director of Social Care
	Oct/Nov 2017		Exec Director of Social Care
	Jan/Feb 2017		Exec Director of Social Care
	April 2017		Exec Director of Social Care

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Integration of Health and Social Care			
<ul style="list-style-type: none"> • Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> • Integration of Community Services • Transitional Care Pathways • Assistive Technology • Dementia care Services • Mental Health Services • Support to Carers • Long Term Social Care – Community and Residential • Voluntary and Community Sector Impact on Hospital Flows <p>The updates will include both progress/performance targets and finance. Submission dates to NHS England are:</p> <ul style="list-style-type: none"> • May 24th 2017 	<p>Standing agenda item. Also to include reports on degree of engagement with stakeholders</p>		<p>Exec Director of Adult Social Care/ CCG Accountable Officer</p>
CAMHS Transformation Plan			
<ul style="list-style-type: none"> • Update from lead on progress against key actions in CAMHS plan 	<p>Mid June 2017</p>		<p>Alicia Wood/Uma Viswanathan/Fiona Davies</p>
Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)			

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<ul style="list-style-type: none"> Healthwatch Walsall Annual Report presented to HWB Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public <p>Report to come to HWB every other meeting</p>	<p>Sept 2017</p> <p>Mid June, Sept, Dec 2017 and mid April 2018</p>		HealthWatch representative
<ul style="list-style-type: none"> Update from Police <p>Report to come to HWB every other meeting</p>	<p>Mid July, Oct 2017 and mid Feb 2018</p>		Police representative
<ul style="list-style-type: none"> Update from Fire Service <p>Report to come to HWB every other meeting</p>	<p>Mid June, Sept, Dec 2017 and mid April 2018</p>		Fire Service representative
<ul style="list-style-type: none"> Update from Voluntary Sector through One Walsall (previously WVA) <p>Report to come to HWB every other meeting</p>	<p>Mid July, Oct 2017 and mid Feb 2018</p>		WVA representative
Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020			
<ul style="list-style-type: none"> Present project initiation document to HWB for approval of process 	<p>6 March 2017</p>	<p>Achieved 6 March 2017</p>	DPH
<ul style="list-style-type: none"> Present draft PNA to HWB 	<p>Mid July 2017</p>		DPH
<ul style="list-style-type: none"> Consultation on draft PNA 	<p>Sept – Nov 2017</p>		DPH
<ul style="list-style-type: none"> Final PNA to HWB for approval 	<p>Mid Feb 2018</p>		DPH

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Sustainability and Transformation Plan (STP) and Walsall Together Programme			
<ul style="list-style-type: none"> • STP current milestones and dates to be confirmed 			CCG Accountable Officer and other HWB leads
<ul style="list-style-type: none"> • 			
<ul style="list-style-type: none"> • 			
<ul style="list-style-type: none"> • Walsall Together Programme milestones and dates to be confirmed 			CCG Accountable Officer
<ul style="list-style-type: none"> • 			
<ul style="list-style-type: none"> • 			
Transformation Fund			
<ul style="list-style-type: none"> • Update from PH Team on Transformation Fund 17/18 	Oct 2017		DPH
Miscellaneous			
<ul style="list-style-type: none"> • HWB 16/17 review production - tbc 	Sept - Dec 2018		Exec Director ASC
<ul style="list-style-type: none"> • HWB 15/16 review - digital distribution via HWB member organisations 	End Dec 2018		Exec Director ASC