

## Health and Wellbeing Board Work Programme 2017 -2018

**Purpose: To set a Work Programme for the Health and Wellbeing Board (HWB) that ensures HWB Duties are fulfilled**

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<b>HWB Communication/engagement with partners/public</b>				
<ul style="list-style-type: none"> <li>Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>	<b>Final agenda item for every HWB meeting</b>			All HWB members
<ul style="list-style-type: none"> <li>Update to HWB on progress regarding locality work structures and their role in engagement</li> </ul>	<b>30 Oct 2017</b>	18 Oct 2017		CCG Accountable Officer/ Exec Director Social Care
<b>HWB Infrastructure</b>				
<ul style="list-style-type: none"> <li>Report to HWB on progress of HWB working groups identified within infrastructure:                             <ul style="list-style-type: none"> <li>➤ Strategic Advisory Group</li> <li>➤ Joint Commissioning Committee</li> <li>➤ Walsall Together</li> <li>➤ Task and Finish Groups</li> </ul> </li> </ul> <p>(Reports from working groups to follow relevant meetings and/or every 6 months)</p>	<b>To be reviewed and timetable confirmed</b>			CCG Accountable Officer/ Exec Director Social Care
<b>Assurance of progress of work to tackle HWB Priorities in Walsall Plan</b>				
<ul style="list-style-type: none"> <li>Priority 1: Increase opportunities for, and take-up of, volunteering (HWB Obsession)</li> </ul>	<b>11 Sept 2017 (Feedback from 'Obsession' Workshop)</b>  <b>Future dates for reports to be agreed</b>	30 Aug 2017		One Walsall

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<ul style="list-style-type: none"> <li>Priority 2: Improve maternal and newborn health</li> </ul>	<b>30 Oct 2017</b> <b>Future dates for reports to be agreed</b>	18 Oct 2017		DPH
<ul style="list-style-type: none"> <li>Priority3: Enable and empower individuals to improve their physical and mental health</li> </ul>	<b>11 Sept 2017</b> <b>Future dates for reports to be agreed</b>	30 Aug 2017		DPH
<ul style="list-style-type: none"> <li>Priority 4: Maximise emotional wellbeing and resilience of adults</li> </ul>	<b>11 Sept 2017</b> <b>Future dates for reports to be agreed</b>	30 Aug 2017		DPH
<ul style="list-style-type: none"> <li>Priority 5: Reduce loneliness and isolation and increase support through social networks</li> </ul>	<b>11 Sept 2017</b> <b>Future dates for reports to be agreed</b>	30 Aug 2017		DPH
<ul style="list-style-type: none"> <li>Priority 6: Support independent living (BCF)</li> </ul>	<b>Reporting to be confirmed once NHS submission dates are known</b>			ASC Exec Director/CCG Accountable Officer
<ul style="list-style-type: none"> <li>Priority 7: Remove unwarranted variation in healthcare and ensure access to services with consistent quality</li> </ul>	<b>30 Oct 2017</b> <b>Future dates for reports to be agreed</b>	18 Oct 2017		CCG Accountable Officer
<ul style="list-style-type: none"> <li>Priority 8: Enable those at risk of poor health to access appropriate health and care, with informed choice</li> </ul>	<b>30 Oct 2017</b> <b>Future dates for reports to be agreed</b>			CCG Accountable Officer
<ul style="list-style-type: none"> <li>Priority 9: Develop an environment to enable healthy</li> </ul>	<b>11 Sept 2017</b>	30 Aug 2017		DPH

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lifestyles	Future dates for reports on HWB obsession to be agreed			
<ul style="list-style-type: none"> <li>Priority 10: Improve air quality</li> </ul>	30 Oct 2017	18 Oct 2017		DPH
<ul style="list-style-type: none"> <li>Priority 11: Build a sustainable third sector through individual and collective engagement</li> </ul>	11 Sept 2017 Future dates for reports on HWB obsession to be agreed	30 Aug 2017		One Walsall/Exec Director (JA)
<ul style="list-style-type: none"> <li>Priority 12: Deliver prevention and intervention through health and care locality delivery models (link to STP)</li> </ul>	30 Oct 2017	18 Oct 2017		CCG Accountable Officer
<b>Assurance of progress in achieving actions for HWB 'Obsession':</b> <b>To support the capacity of VCSEs in Walsall, and greater connectivity between the VCS and partners, in order to improve health and wellbeing for all, by increasing the number of Walsall residents who volunteer, in particular around loneliness and isolation and physical activity</b>				
<ul style="list-style-type: none"> <li>Confirmation of actions in action plan</li> </ul>	11 Sept 2017 (Link to Priority 1)			Exec Director/DPH/WVA
<ul style="list-style-type: none"> <li>Progress on year 1 actions reported to HWB</li> </ul>	10 April 2018			
<b>To review Commissioning/spending plans</b>				
<ul style="list-style-type: none"> <li>Review of Clinical Commissioning Group (CCG) commissioning/spending plans</li> </ul>	11 Dec 2017			CCG Accountable Officer
<ul style="list-style-type: none"> <li>Review of LA commissioning/spending plans</li> </ul>	10 April 2018			LA Exec Directors

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Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<b>To ensure a HWBB fit for purpose (Board development programme)</b>				
<ul style="list-style-type: none"> <li>Board development sessions for 17/18 municipal year</li> </ul>	<b>1 Sept 2017</b> <b>Topic: Primary Care and Locality Hubs (CCG lead)</b>			CCG Accountable Officer/Exec Director of Social Care
	<b>Oct/Nov 2017</b>			Exec Director of Social Care
	<b>Jan/Feb 2017</b>			Exec Director of Social Care
	<b>April 2017</b>			Exec Director of Social Care
<b>Safeguarding</b>				
<ul style="list-style-type: none"> <li><b>Presentation of the annual reports of the Walsall Adult and Children's Safeguarding Boards</b></li> </ul>	<b>To be scheduled between Oct and Dec</b>			Exec Directors of Social Care and Children's Services
<b>Integration of Health and Social Care</b>				
<ul style="list-style-type: none"> <li>Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes:                             <ul style="list-style-type: none"> <li><b>Integration of Community Services</b></li> <li><b>Transitional Care Pathways</b></li> <li><b>Assistive Technology</b></li> <li><b>Dementia care Services</b></li> </ul> </li> </ul>	<b>Standing agenda item. Also to include reports on degree of engagement with stakeholders</b>			Exec Director of Social Care/ CCG Accountable Officer

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<ul style="list-style-type: none"> <li>• <b>Mental Health Services</b></li> <li>• <b>Support to Carers</b></li> <li>• <b>Long Term Social Care – Community and Residential</b></li> <li>• <b>Voluntary and Community Sector Impact on Hospital Flows</b></li> </ul> <p>The updates will include both progress/performance targets and finance. 2017/18 submission dates to NHS England are not yet available, but if they follow the same pattern as last year they will be:</p> <ul style="list-style-type: none"> <li>• May 24<sup>th</sup> 2017 (Q4)</li> <li>• End Aug 2017 (Q1)</li> <li>• Nov 2017 (Q2)</li> <li>• Feb 2018 (Q3)</li> <li>• May 2018 (Q4)</li> </ul>	<p><b>Integration/BCF milestones and dates to be confirmed (See previous column)</b></p> <p><b>21 Aug 2017 - Special HWB Board on BCF Plan 2017-2019</b></p>			
<b>Progress Updates on Existing Projects including T&amp;F Groups</b>				
<ul style="list-style-type: none"> <li>• Planning and regulatory decisions and processes group</li> </ul>	<b>30 Oct 2017</b>	18 Oct 2017		DPH
<ul style="list-style-type: none"> <li>• Infant Mortality</li> </ul>	<b>30 Oct 2017 (See Priority 2 above)</b>	18 Oct 2017		DPH
<ul style="list-style-type: none"> <li>• Diabetes</li> </ul>	<b>CCG to confirm dates</b>			CCG Accountable Officer

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Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<b>CAMHS Transformation Plan</b>				
<ul style="list-style-type: none"> <li>Update from lead on progress against key actions in CAMHS plan</li> <li>Next update on key actions in CAMHS plan</li> </ul>	<b>12 June 2017</b>  <b>11<sup>th</sup> Dec 2017</b>	31 May 2017	Achieved 12/06/17	Alicia Wood/Uma Viswanathan/Fiona Davies
<b>Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)</b>				
<ul style="list-style-type: none"> <li>Healthwatch Walsall Annual Report presented to HWB</li> <li>Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public (Report to come to HWB every 6 months)</li> </ul>	<b>24 July 2017</b>  <b>12 Feb 2018</b>  <b>Sept 2018</b>	12 July 2017	Achieved 24/07/17	HealthWatch representative
<ul style="list-style-type: none"> <li>Update from Police (Report to come to HWB every 6 months)</li> </ul>	<b>30 Oct 2017</b> <b>10 Apr 2018</b> <b>Oct 2018</b>			Police representative
<ul style="list-style-type: none"> <li>Update from Fire Service (Report to come to HWB every 6 months)</li> </ul>	<b>30 Oct 2017</b> <b>10 Apr 2018</b> <b>Oct 2018</b>			Fire Service representative
<ul style="list-style-type: none"> <li>Update from Voluntary Sector through One Walsall (previously WVA) (Report to come to HWB every 6 months)</li> </ul>	<b>12 June 2017</b> <b>11 Dec 2017</b> <b>June 2018</b>		Achieved 12/06/17	WVA representative
<b>Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020</b>				

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<ul style="list-style-type: none"> <li>Present project initiation document to HWB for approval of process</li> </ul>	6 March 2017		Achieved 6 March 2017	DPH
<ul style="list-style-type: none"> <li>Present draft PNA to HWB</li> </ul>	24 July 2017	12 July 2017		DPH
<ul style="list-style-type: none"> <li>Consultation on draft PNA</li> </ul>	11 Dec 2017	29 Nov 2017		DPH
<ul style="list-style-type: none"> <li>Final PNA to HWB for approval</li> </ul>	12 Feb 2018	01 Feb 2018		DPH
<b>Sustainability and Transformation Plan (STP) and Walsall Together Programme</b>				
<ul style="list-style-type: none"> <li>STP current milestones:</li> </ul>	Dates to be confirmed			CCG Accountable Officer and other HWB leads
<ul style="list-style-type: none"> <li></li> </ul>				
<ul style="list-style-type: none"> <li></li> </ul>				
<ul style="list-style-type: none"> <li>Walsall Together Programme milestones:</li> </ul>	Dates to be confirmed			CCG Accountable Officer
<ul style="list-style-type: none"> <li></li> </ul>				
<ul style="list-style-type: none"> <li></li> </ul>				