

Committee Meeting Date	Agenda Item	Action/Recommendation	Officer responsible	Status	Target Completion Date	Notes
	Areas of Focus	The glossary and summary data in relation to children in care, starters and leavers to be shared with the committee via e-mail	Colleen Male	Complete		
		A work programme for the municipal year be produced containing agreed areas of focus, for agreement by the Committee.		Complete	26 September 2022	
27 September 2022	Areas of Focus	A progress report on the Youth Justice Service be heard at future a meeting.	Philip Rutherford	To be scheduled July 2023	July 2023	Pushed back due to delay in competition of video.
3 November 2022	Quarter 2 Financial Monitoring Position	A draft letter, to the Department of Education, be considered by the Committee at its next meeting which highlights the financial challenges faced by Children’s Services.	Clerk	Complete	8 December 2022	Sent , reply received and circulated.