



Walsall Council

## Corporate Services Scrutiny and Performance Panel

Meeting to be held on 10 April 2008 at 6pm.

Your attendance is requested at the above meeting, which will be held at, 6.00pm in a conference room in the Council House.

A list of the items of business to be considered at the meeting, together with any supporting papers is enclosed. Please bring the papers with you to the meeting.

**MEMBERSHIP:** Cllr M. Longhi (chair)  
Cllr M. Nazir (vice chair)  
Cllr M. Bird  
Cllr J. Cook  
Cllr J. Rochelle  
Cllr J. Phillips  
Cllr H. Sarohi  
Cllr C. Towe  
Cllr D. Turner

**Portfolio Holder:** Cllr A. Griffiths Finance and Personnel  
Cllr M. Arif Procurement, transformation & performance management

Walsall Council encourages the public to exercise their right to attend meetings of Council, Cabinet and Committees.

Agendas and reports are available for inspection from the Council's Scrutiny Team at the Council House, Walsall (Telephone 01922 653317) or on our website [www.walsall.gov.uk](http://www.walsall.gov.uk).

Some items are discussed in private because of their confidential nature, and reports on these are not available for the public. A guide to the types of information which are available to the public can also be found on our website or at the Civic Centre.

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Corporate Performance Management, The Council House, Walsall, WS1 1TW  
Contact: Craig Goodall ☎ 01922 653317 E-mail: [goodallc@walsall.gov.uk](mailto:goodallc@walsall.gov.uk)  
[www.walsall.gov.uk](http://www.walsall.gov.uk)

## ITEMS FOR BUSINESS

1.	<p><b>Apologies</b> To receive apologies for absence from Members of the Panel.</p>	
2.	<p><b>Substitutions</b> To receive notice of any substitutions for a Member of the Panel for the duration of the meeting.</p>	
3.	<p><b>Declarations of interest and party whip</b> To receive declarations of interest or the party whip from Members in respect of items on the agenda.</p>	
4.	<p><b>Minutes</b> To approve and sign the minutes of the meetings that took place on 25 January 2008 and 7 February 2008.</p>	<u>Enclosed</u>
5.	<p><b>Forward Plan</b> To consider the forward plan that was issued on 10 March 2008.</p>	<u>Enclosed</u>
6.	<p><b>Training Opportunities</b> To consider available training opportunities for Members.</p>	<u>Enclosed</u>
7.	<p><b>Local Government Public Involvement in Health Act 2007</b> To consider the implications of the Local Government and Public Involvement in Health Act 2007.</p>	<u>Enclosed</u>
8.	<p><b>Safety and Health Improvement Plan</b> To consider the Safety and Health Improvement Plan following an inspection by the Health and Safety Executive in 2007.</p>	<u>Enclosed</u>
9.	<p><b>Revenues and Benefits – Electronic Document Management System</b> Review the impact on performance of the new Revenues and Benefits electronic document management information system.</p>	<u>Enclosed</u>
10.	<p><b>Project Management Office</b> To receive an update on improvements being made in the project management office.</p>	<u>Enclosed</u>
11.	<p><b>Carry Forward Items</b> To agree the carry forward items for the 2008/09 Corporate Scrutiny and Performance Panel work programme.</p>	<u>Enclosed</u>