

**Walsall Health and Wellbeing Board Work Programme 2016/17**

**Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled**

Duties	Start date	End date/when achieved	HWB lead
<b>HWB Communication/engagement with partners/public</b>			
<ul style="list-style-type: none"> <li>• 3 key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> <li>• Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting</li> </ul>	As part of agenda item for performance dashboard		All HWB members
<ul style="list-style-type: none"> <li>• Report to HWB on future structures for locality work and their role in engagement</li> </ul>	tbc		CCG Accountable Officer/ Exec Director Social Care and Inclusion
<b>HWB Infrastructure</b>			
<ul style="list-style-type: none"> <li>• Report to HWB on progress of HWB working groups identified within infrastructure:               <ul style="list-style-type: none"> <li>➢ Strategic Advisory Group</li> <li>➢ Joint Commissioning Committee</li> <li>➢ Healthy Walsall Partnership</li> <li>➢ Task and Finish Groups</li> </ul> </li> </ul> <p>Reports from working groups to HWB to following relevant meetings and/or every 6 months.</p>	20 June 2016 17 Oct 2016 20 June 2016 17 Oct 2016	20 June 2016   20 June 2016	CCG Accountable Officer/ Exec Director Social Care and Inclusion

<b>Assurance of progress of task and finish groups for identified HWS priorities</b>			
<ul style="list-style-type: none"> <li>• Feedback from 15/16 Task and Finish groups on progress:               <ul style="list-style-type: none"> <li>○ Infant Mortality</li> <li>○ Diabetes</li> </ul> </li> </ul>	17 Oct 2016		All HWB leads
<ul style="list-style-type: none"> <li>• Feedback from 14/15 Task and Finish groups on progress against action plans will be through performance dashboards</li> </ul>	Healthy Weight: 20 June 2016 Alcohol: 17 Oct 2016	20 June 2016	All HWB leads
<b>Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)</b>			
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Give every child the best start in life and enable them to make the most of who they are</i></li> </ul> </li> </ul>	20 June 16	Achieved 20 June 20126	Exec Director of Children's Services with DPH/CCG
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Money, home, job- support to those who are vulnerable</i></li> </ul> </li> </ul>	12 Sept 16		Exec Director of Environment and Economy with DPH/ASC
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Create and develop healthy, sustainable places and communities</i></li> </ul> </li> </ul>	17 Oct 16		Exec Director of Environment and Economy with DPH/ASC/DCS
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Promote and support emotional wellbeing</i></li> </ul> </li> </ul>			Director of Public Health with DCS/ASC/CCG

➤ <i>Make healthy choices easier</i>	5 Dec 16		
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Reduce the burden of preventable disease, disability and death</i></li> </ul> </li> </ul>	23 Jan 17		CCG Accountable Officer with DPN/ASC
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support healthy ageing and independent living</i></li> </ul> </li> </ul>	6 March 17		Exec Director of Adult Social Care/ CCG Accountable Officer with DPH
<b>To ensure a HWBB fit for purpose (Board development programme)</b>			
<ul style="list-style-type: none"> <li>Board development session for new members</li> </ul>	20 June 16	Achieved 20 June 2016	Exec Director of Social Care and Inclusion
<ul style="list-style-type: none"> <li>Board development sessions for 15/16 municipal year (dependent on outcome of paper to HWB on 12<sup>th</sup> Sept 2016)</li> </ul>	5 Oct 2016		Exec Director of Social Care and Inclusion
	23 Nov 2016		Exec Director of Social Care and Inclusion
	15 Feb 2017		Exec Director of Social Care and Inclusion
	5 April 2017		Exec Director of Social Care and Inclusion
<b>Integration of Health and Social Care</b>			
<ul style="list-style-type: none"> <li>Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> <li><b>Integration of Community Services</b></li> </ul> </li> </ul>	Standing agenda item. Also to include reports on degree of		Exec Director of Adult Social Care/ CCG Accountable Officer

<ul style="list-style-type: none"> <li>• <b>Transitional Care Pathways</b></li> <li>• <b>Assistive Technology</b></li> <li>• <b>Dementia care Services</b></li> <li>• <b>Mental Health Services</b></li> <li>• <b>Support to Carers</b></li> <li>• <b>Long Term Social Care – Community and Residential</b></li> <li>• <b>Voluntary and Community Sector Impact on Hospital Flows</b></li> </ul> <p>The updates will include both progress/performance targets and finance.</p>	engagement with stakeholders		
<b>CAMHS Transformation Plan</b>			
<ul style="list-style-type: none"> <li>• Development session for HWB members following presentation of needs assessment, strategy and transformation plan at HWB meeting</li> </ul>	19 April 2016	Achieved 19 April 2016	Alicia Wood/Uma Viswanathan/Fiona Davies
<ul style="list-style-type: none"> <li>• Update from lead on progress against key actions in plan</li> </ul>	17 Oct 2016		
<b>Safeguarding</b>			
<ul style="list-style-type: none"> <li>• Safeguarding Summit</li> </ul>	Jan 2017 (tbc)		Exec Director of Children's Services Exec Director SC and Inclusion
<b>HealthWatch Walsall</b>			
<ul style="list-style-type: none"> <li>• Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public</li> </ul>	12 Sept 2016		HealthWatch representative
<ul style="list-style-type: none"> <li>• Healthwatch Walsall Annual Report presented to HWB</li> </ul>	12 Sept 2016		HealthWatch representative
<b>Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020</b>			
<ul style="list-style-type: none"> <li>• Present project initiation document to HWB for approval of process</li> </ul>	6 March 2017		DPH

<b>Sustainability and Transformation Plan (STP) and Walsall Together Programme</b>			
<ul style="list-style-type: none"> <li>SAG meeting to consult on STP</li> </ul>	1 June 2016	Achieved 1 June 2016	CCG Accountable Officer and other HWB leads
<ul style="list-style-type: none"> <li>Present Black Country STP Footprint (draft) plan submitted to NHS England to HWB</li> </ul>	20 June 2016	Achieved 20 June 2016	CCG Accountable Officer
<ul style="list-style-type: none"> <li>Updates on Black Country STP</li> </ul>	12 Sept 2016 and thereafter tbc		
<ul style="list-style-type: none"> <li>Updates on Walsall Together Programme</li> </ul>	tbc		
<b>Joint Strategic Needs Assessment (JSNA) and Health and Wellbeing Strategy (HWS) refresh:</b>			
<ul style="list-style-type: none"> <li>Using current HWS priorities, collation and mapping of who is doing what</li> </ul>	April – End Aug 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Consultation with partners to refresh core sections of JSNA</li> </ul>	April – Sept 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Production of JSNA executive summary and presentation to HWB</li> </ul>	12 Sept 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Identification of key priorities not being ‘owned’ elsewhere and presentation to HWB</li> </ul>	17 Oct 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Consultation on priorities</li> </ul>	Oct/Nov 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Production of 2017 – 2020 Health and Wellbeing Strategy and presentation to HWB</li> </ul>	By March 2017 for HWB on 6 March 2017		DPH and Exec Director SC and Inclusion
<b>Transformation Fund</b>			

<ul style="list-style-type: none"> <li>Update from PH Team on use of Transformation Fund and progress to date</li> </ul>	17 Oct 2016		DPH
<b>Other pressing issues?</b>			
<ul style="list-style-type: none"> <li>HWB 15/16 review – final draft</li> </ul>	17 Oct 2016		Exec Director ASC
<ul style="list-style-type: none"> <li>HWB 15/16 review - digital distribution via HWB member organisations</li> </ul>	Oct /Nov 2016		Exec Director ASC