

## Walsall Health and Wellbeing Board Work Programme 2015/16

**Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled**

Duties	Start date	End date	HWB lead
<b>HWB Communication/engagement with partners/public</b>			
<ul style="list-style-type: none"> <li>3 key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> <li>Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting</li> </ul>	As part of agenda item for performance dashboard		All HWB members
<ul style="list-style-type: none"> <li>Report to HWB on future structures for CCG localities and Area Partnerships to explore their role in engagement</li> </ul>	7 Dec 15		CCG/LA
<b>Development of infrastructure for HWB</b>			
<ul style="list-style-type: none"> <li>Agree infrastructure for HWB and consult on terms of reference for groups where appropriate.</li> </ul>	April 15	Achieved 22 <sup>nd</sup> June 15	Exec Director of Neighbourhoods/ Exec Director Social Care and Inclusion
<ul style="list-style-type: none"> <li>Set up planning group for first meeting of Strategic Advisory Group and highlight engagement element</li> </ul>	Sept 15	Planned for 7/9/15	Exec Director Social Care and Inclusion/ Director of Public Health
<ul style="list-style-type: none"> <li>Consult with proposed members of Strategic Advisory Group (SAG) about terms of reference for SAG</li> </ul>	Sept 15	Achieved Aug 2015	Exec Director Social Care and Inclusion/ Director of Public Health

<ul style="list-style-type: none"> <li>First meeting of Strategic Advisory Group</li> </ul>	20 <sup>th</sup> Oct 15		Exec Director Social Care and Inclusion/ Director of Public Health
<ul style="list-style-type: none"> <li>Report to HWB on progress of Strategic Transformation</li> </ul>	As appropriate, following relevant Board meetings		CCG Accountable Officer/ Exec Director Social Care and Inclusion
<b>Assurance of progress of task and finish groups for identified HWS priorities</b>			
<ul style="list-style-type: none"> <li>Agree key priorities for Task and Finish Groups and model to be used</li> </ul>	April 15	Achieved 27 <sup>th</sup> April 15	All HWB leads
<ul style="list-style-type: none"> <li>14/15 Healthy Weight and Alcohol Task and Finish Group action plans agreed by HWB</li> </ul>	22 June 15	Achieved 22 <sup>nd</sup> June 15	Director of Public Health
<ul style="list-style-type: none"> <li>Infant Mortality Task and Finish Group briefing to HWB for agreement as one of the 15/16 priorities and suggestions for other priorities.</li> </ul>	22 June 15	Achieved 22 <sup>nd</sup> June 15	Director of Public Health
<ul style="list-style-type: none"> <li>Infant Mortality and Diabetes Task and Finish Groups report to HWB on progress to date, including engagement with partners/public</li> </ul>	7 Dec 15		Director of Public Health CCG Accountable Officer
<ul style="list-style-type: none"> <li>Consider how work of task and finish groups should be communicated to public as progress reported to HWB</li> </ul>	As part of agenda item for task and finish groups		All HWB members
<b>Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)</b>			
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Give every child the best start in life and enable them to make the most of who they are</i></li> </ul> </li> </ul>	22 June 15	Achieved 22 <sup>nd</sup> June 15	Exec Director of Children's Services with DPH/CCG

<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Money, home, job- support to those who are vulnerable</i></li> </ul> </li> </ul>	7 Sept 15	Achieved 7 Sept 15	Exec Director of Environment and Economy with DPH/ASC
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Create and develop healthy, sustainable places and communities</i></li> </ul> </li> </ul>	27 Oct 15		Exec Director of Environment and Economy with DPH/ASC/DCS
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support emotional wellbeing</i></li> <li>➤ <i>Make healthy choices easier</i></li> </ul> </li> </ul>	7 Dec 15		Director of Public Health with DCS/ASC/CCG
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Reduce the burden of preventable disease, disability and death</i></li> </ul> </li> </ul>	18 Jan 16		CCG Accountable Officer with DPN/ASC
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support healthy ageing and independent living</i></li> </ul> </li> </ul>	29 Feb 16		Exec Director of Adult Social Care/ CCG Accountable Officer with DPH
<b>To ensure a HWBB fit for purpose (Board development programme)</b>			
<ul style="list-style-type: none"> <li>Board development session for new members</li> </ul>	June 15	Achieved 9 June 2015	Exec Director of Social Care and Inclusion
<ul style="list-style-type: none"> <li>Board development sessions for 15/16 municipal year</li> </ul>	Oct/Nov 15	Date set for 9 <sup>th</sup> Nov 2015,	Exec Director of Social Care and Inclusion

		1.30 -4.30pm, Conf Rm 2	
	Jan/Feb 16		Exec Director of Social Care and Inclusion
	April 16		Exec Director of Social Care and Inclusion
<b>Integration of Health and Social Care</b>			
<ul style="list-style-type: none"> <li>Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes:               <ul style="list-style-type: none"> <li><b>Integration of Community Services</b></li> <li><b>Transitional Care Pathways</b></li> <li><b>Assistive Technology</b></li> <li><b>Dementia care Services</b></li> <li><b>Mental Health Services</b></li> <li><b>Support to Carers</b></li> <li><b>Long Term Social Care – Community and Residential</b></li> <li><b>Voluntary and Community Sector Impact on Hospital Flows</b></li> </ul> </li> </ul> <p>The updates will include both progress/performance targets and finance.</p>	Standing agenda item. Also to include reports on degree of engagement with stakeholders		Exec Director of Adult Social Care/ CCG Accountable Officer
<b>Safeguarding</b>			
<ul style="list-style-type: none"> <li>Annual report of Safeguarding Board and HWB 14/15 review to be presented to the other Board once approved by lead Board.</li> </ul>	Jan 2016	Safeguarding summit proposed for Jan 2016	Exec Director of Children's Services  Exec Director SC and Inclusion
<b>HealthWatch Walsall</b>			

<ul style="list-style-type: none"> <li>Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public</li> </ul>	7 Dec 2015		HealthWatch representative
	25 April 2016		
<ul style="list-style-type: none"> <li>Healthwatch Walsall Annual Report presented to HWB</li> </ul>	7 Dec 2015		HealthWatch representative
<b>Review of Joint Strategic Needs Assessment (JSNA):</b>			
<ul style="list-style-type: none"> <li>Review of Joint Strategic Needs Assessment (JSNA) and consideration of next stages and future priorities. This will include plans for engagement</li> </ul>	7 Dec 2015		DPH and Exec Director SC and Inclusion
<b>Transformation Fund</b>			
<ul style="list-style-type: none"> <li>Update from PH Team on use of Transformation Fund and progress to date</li> </ul>	27 Oct 2015		DPH
<b>Other pressing issues</b>			
<ul style="list-style-type: none"> <li>HWB 14/15 review – first draft</li> </ul>	7 Sept 2015	Achieved 7 Sept 2015	Exec Director ASC
<ul style="list-style-type: none"> <li>HWB 14/15 review - digital distribution via HWB member organisations</li> </ul>	Oct 2015	Achieved Oct 2015	Exec Director ASC