



Walsall Council

Standards Committee

4 July 2011

Timetable of meeting dates for local assessment of complaints – 2011/12

Summary of Report

To advise the Committee of meeting dates for local assessment of complaints – 2011/12.

Recommendations

- (1) That the content of the report be noted;
- (2) That the Committee agrees the timetable of meeting dates for local assessment of complaints – 2011/12.

Resource considerations

Financial

None arising from this report

Legal

None arising from this report

Citizen impact

None arising from this report

Staffing

None arising from this report

Community Safety

None arising from this report

Environmental impact

None arising from this report

Performance and risk management**Risk**

None arising from this report

Performance Management

None arising from this report

Equality implications


This report complies fully with the Council's policies on equality and diversity

Consultation

None

Background papers

All published

Signed:

Tony Cox
**Interim Head of Legal &
Constitutional Services and Monitoring
Officer**

Date: 23 June 2011

Contact Officer

Jo Whitehouse
Senior Constitutional Services Officer

☎ 01922 652025

✉ whitehousejl@walsall.gov.uk

At its meeting on 8 May 2008, the Standards Committee considered a report of the Assistant Director of Legal and Constitutional Services on the new ethical regime brought about by the Local Government and Public Involvement in Health Act 2007. The regime requires Standards Committees (Sub Committees thereof) to consider whether written allegations that members may have breached the Code of Conduct need to be investigated. This consideration has to be undertaken by the Sub Committee and written reasons for the resulting decision have to be supplied to the complainant.

Standards for England (SFE) guidance recommends that this initial assessment should take place within 20 working days of the complaint being received. In order to facilitate meeting this recommended timetable and at the request of this Committee, a schedule of meetings has been produced for the new municipal year – 2011/12 which will assist members of this Committee in planning for other council business and managing their private affairs.

The meetings will take place in a conference room in the Town Hall from 10.00 am to 1.00 pm.

Whilst a meeting has been scheduled for each month, it is highly likely that not all dates or the available time will be required to conduct the business of the Sub Committees.

Where a meeting is to be held, members will be served with papers at least five days prior to the meeting date and if no such meeting is required members will be informed of its cancellation.

When a Review has been requested of a decision made by an Assessment Sub Committee, then that could take place on the same dates identified but following the meeting of the Assessment Sub Committee and undertaken by a differently constituted Review Sub Committee to that which took the original decision.

The Committee are requested to note the draft timetable which is attached as Appendix A to this report.

Appendix A

Timetable of meeting dates for local assessment of complaints – 2011/12

To be held in a Committee Room in the Town Hall, Walsall with the room being available from 10.00 am to 1.00 pm

- Wednesday, 27 July 2011
- Wednesday, 24 August 2011
- Wednesday, 21 September 2011
- Wednesday, 19 October 2011
- Wednesday, 16 November 2011
- Thursday, 15 December 2011
- Wednesday, 11 January 2012
- Wednesday, 8 February 2012
- Wednesday, 7 March 2012
- Wednesday, 4 April 2012
- Wednesday, 2 May 2012
- Wednesday, 30 May 2012