

Proposed Amendments to the Scheme of Delegations

Part/Article	Revision(s)	Reason	Completed	Notes
Part 3.5 (Table 5) – Scheme of Delegations of Functions to Officers	Revised Job Titles throughout document to reflect the structure	Necessitated by Senior Management Re-structure	R & T /Children's/EE&C received.	
4.9	Additional wording in <i>italics</i> :- Anything delegated to an officer is also delegated to the Chief Executive. <i>Executive Directors have the authority to exercise delegated decisions relating to their Directorate.</i> Any officer with a delegation can in writing delegate the exercise of the function to an officer under their management.	To make it clear that Executive Directors are able to exercise delegated decisions which relate to their directorate.	NP – 17.03.22	
11.1 (a)	11.1.(a) Request to increase ex gratia payments to staff from £250 to £500/£1000 per incident.	Request by ED R & T		Agreed (SP) 04.04.22
NEW SECTION	General Scheme of Delegations	Request by ED R & T		Agreed and Attached (appendix 1)
Chief Executive				
n/a	No changes required			
Executive Director – Resources and Transformation				

13.1 & 13.43	Request for 13.1 & 13.43 to refer only to Group Leader and relevant Portfolio Holder rather than all Group Leaders and relevant Portfolio Holder.	Officer request		Agreed (SP) 04.04.22
	Advised that all delegations relating to Corporate Landlord need to be inserted under ED R & T.	ED R & T instruction		Agreed (SP) 04.04.22 Add to ED R & T paras: 16.9 – 16.10 19.3 – 19.22 19.24 *Not received to insert.
13.5	Removed as not in remit. Suggested that add to ED E, E & C.	ED R & T instruction		Agreed (SP) 04.04.22
13.6	Removed as not in remit. Suggested that add to ED CS	ED R & T instruction	NP 21.04.21	Agreed (SP) 04.04.22 13.6 is the power to agree wiht WHG disposal of housing stock we transferred to them.
13.11 – 13.15	Removed as housing/unauthorised occupier matters and not in remit. 13.11 – 13.14 - Added to ED Children's & 13.15 added to Director of Resilient Communities	ED R & T instruction		SP Approved 04.04.22:-
13.39	Suggest that the following be included in each Executive Director/Director delegation as data matching will need to take place across the organisation – add to 4.1 as 4.1 (h):-	Suggestion by ED R & T		SP approved 04.04.22:-

	<ul style="list-style-type: none">Engage in data matching exercises designed to assist in the detection of fraud.			
	Note delegations to ED R & T to be updated as some of the delegations listed for use by the Director of Customer Engagement have been removed (13.5 , 13.67, 13.11 – 13.15)			
Executive Director – Children’s Services				
14.88 & 14.99	Removed as should now be in E, E & C. Add to ED E, E & C	ED(CS) instruction		SP approved:- 04.04.22
Executive Director – Economy, Environment and Communities				
20.	This post now reports to Corporate Landlord. 20. Head of Programme Management			Delegations for Head of Programme Management need to be reviewed and provided.
Executive Director – Adult Social Care				
	Deb Hindson suggest that Hub Function be referred to here. Title amended to:- Executive Director – Adult Social Care (including Public Health and the Hub)			SP agree (04.04.22)
15.22	To replace the following wording:- Authority to waive Financial and Contract Rules in relation to seeking quotations and tenders for certain community care services to be replaced.	ED R & T request		SP agreed (04.04.22)

	<p>with:-</p> <p>Authority to waive Financial and Contract Rules in relation to Adult Social Care services covered by the procurement Light Touch Regime, subject to procurement law</p>			
15.27	<p>Insert word 'any' highlighted in bold and underlined below:-</p> <p>Authority to approve interest free loans not exceeding £30,000 in accordance with <u>any</u> guidelines as approved by the Council's Executive.</p>	ED R & T request		
15.29	<p>Remove the following as no covered by new general delegations:-</p> <p>Authority to make ex-gratia payments in appropriate circumstances to non-staff up to the value of £500 per instance.</p>	SP created new general delegations to different tiers.		SP agreed 04.04.22
Director of Governance				
	Reference to Head of Legal and Democratic removed and replaced with Director of Governance.	Job title changed throughout	NP – 18/03/21	
24.6 (e)	<p>Add at (e) a new (iii):</p> <p>For the purposes of promoting and or protecting the Councils legal interests.</p>	Clarity on role and function	NP – 18/03/21	Stuart Portman
Head of Business Change				

25.	<p>Post deleted from structure. The following delegation now rests with the Director of Resilient Communities:-</p> <p>Authorisation of directed surveillance and covert human intelligence sources in accordance with the requirements of the Regulation of the Investigatory Powers Act, 2000.</p>	Post no longer exists		SP agree (04.04.22)
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