

## **Application to vary premises licence**

**Pelsall Cricket Club, Walsall Road, Pelsall, Walsall WS3 4BP**

### **Proposed Operating Schedule**

Pelsall Cricket Club is a well-established and popular club which is an important part of the local community. There is a clubhouse, lounge, function room, and a bar(s), and they host various activities such as Zumba keep fit, Folk club, band practice, Summer sports camps for children, baby and toddler sessions, and of course cricket.

The club has been licensed for many years, operating under both a Premises Licence and a Club Premises Certificate (CPC). The premises is well managed and has a good track record of operating responsibly and promoting the licensing objectives.

This application seeks to vary the Premises Licence to allow occasional licensable activities/events to take place outdoors on the adjacent cricket field, and to also update the current activities and permitted times. The CPC will be retained as it is.

A limited number of outdoor events on the cricket field will be carefully considered and planned having regard to the nature and type of event. There will be an absolute maximum of 10 outdoor events and the Safety Advisory Group will be made aware of such events, as appropriate.

This operating schedule has been put together having regard to the the Council's Statement of Licensing Policy and the Home Office Guidance. It is designed to be comprehensive, robust and proportionate to ensure the licensing objectives are promoted.

Any comments and reasonable suggestions for strengthening the proposals will of course be welcomed and considered.

### **Prevention of crime and disorder**

CCTV must be installed and cover all internal areas, including all public entry and exit points and any areas where smokers are allowed to congregate. The CCTV unit must be positioned in a secure part of the licensed premises.

Access to the system must be allowed immediately to the Police and other authorised officers of the Licensing Authority in accordance with the Data Protection Act where it is

necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.

The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are providing licensable activities and during all times when customers remain on the premises. A member of staff trained in the use of the CCTV system shall be available when the premises is providing licensable activities.

All images must be kept for a consecutive 31 day period.

There must be notices displayed on the premises stating that CCTV is in operation.

**(CCCTV conditions relate to the indoor part of the premises)**

An incident log must be kept at the premises and made available on request to the Police or other authorised officers. It must be completed within 24 hours of the incident and must record the following:

All crimes reported to the premises; All ejections of patrons  
Any complaints received concerning crime and disorder, and noise  
Any incidents or disorder; Any seizures of drug or offensive weapons  
Any visits from Responsible Authorities

The premises has a zero tolerance to drugs - staff shall be vigilant with the aim of ensuring that no drugs are being used or brought onto the premises.

All staff involved in the sale of alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept on site available for inspection.

A staff training scheme shall be used for all staff authorised to sell alcohol. The training will cover responsible alcohol retailing, the licensing objectives, and Challenge 25. Training will be completed on initial appointment and refresher training will be provided annually, records will be kept and be made available to responsible authorities

Any alcohol sold for consumption off the premises will be provided in a sealed container.

## **Public safety**

A first aid kit shall be kept on site and available for use

(note - the PLH is aware of the need to comply with other legislative requirements to ensure that the premises are safe for customers and staff).

## **Prevention of public nuisance**

Notice(s) must be prominently displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly.

Staff will assist to ensure that customers disperse in a swift, efficient and safe manner.

Music will be played with consideration for neighbours in the vicinity of the club - the music shall be played at such a level so that any sound audible from the nearest premises would not be considered unreasonable for the time of day or night.

Any complaints received regarding music/noise will be logged and recorded in the incident book.

## **Protection of children from harm**

A challenge 25 scheme must operate at the premises whereby any person who appears to be under 25 years of age and unknown to the staff member serving as a person over 18 years of age shall not serve alcohol unless they provide identification to prove they are over 18 years of age.

The only acceptable forms of identification allowed are a valid passport, a valid photo ID driving license or a valid proof of age scheme card with the PASS approved hologram.

Challenge 25 signage must be displayed in a clear and prominent place at the premises.

A refusals register must be held at the premises and contain details of the time and date of any sales that are refused in relation to persons that are underage. This register must be made available for inspection upon request by a Responsible Authority. This register can be written or electronic.

### **Outdoor events on the field**

Outdoor events involving the provision of licensable activities will have regard to the event safety and planning information provided by the Council (as shown on the Council's website);

Each such event will be given careful consideration by the club and risk assessed having regard to the type, nature and scale of the event, the anticipated audience including numbers and likely customer profile, and the hours of operation.

The club has experience of running events such as firework displays, and the Safety Advisory Group will be made aware of such events as appropriate.

### **Further conditions proposed specifically for the outdoor area (the field)**

There shall be a maximum of 10 licensable events each year on the field.

There shall be no more than 3 licensable events on the field with a capacity of over 499 people and live amplified music provided. Event plans will be in place for such events.

The Safety Advisory Group will be made aware of such events as appropriate

Notices shall be prominently displayed at appropriate points requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

### **Note to Responsible Authorities and Interested Parties;**

**We trust that this comprehensive operating schedule indicates that the club is keen to ensure that they continue to promote the licensing objectives, and that events are safe and compliant.**

**If you have any queries or comments on these proposals, please contact Ian Rushton on 07909 511953 or by email to [ijrushy@hotmail.com](mailto:ijrushy@hotmail.com) to discuss - prior to making any representations.**