Committee Meeting Date	Agenda Item	Action/Recommendation	Officer responsible	Status	Target Completion Date	Notes
14 July 2022	Introduction to the Health and Care system on Walsall	A briefing note on GP services provision be provided by the Managing Director of NHS Walsall and circulated to members.	Geraint Griffiths- Dale and Jack Thompson/Nikki Gough	Complete	14 July 2022	This was supplied to members via email shortly after the meeting on the 14 July 2022.
	Areas of Focus	A work programme for the municipal year be produced containing agreed areas of focus, for agreement by the Committee.	Jack Thompson/Nikki Gough	Complete	15 September 2022	Agreed on 29.9.22
29 Sept 2022	Access to GP services	That the Committee receive a further report detailing the implementation of the improved telephony system and the impact on patient experience in access GP appointments, in 6 months.	Geraint Griffiths- Dale	In Progress	To be scheduled for 6 April 2022	
		The Committee request a breakdown of the number of face-to- face appointments and digital appointments (as a percentage of all appointments) for each practice in Walsall.	Geraint Griffiths- Dale and Jack Thompson/Nikki Gough Request to be made to LMC	In Progress	To be scheduled for 6 April 2022	
	Update on Urgent Treatment Centre	That the Committee receive a report on the emergency department, the urgent treatment centre with updated figures in April 2023 to include patient experience.		In Progress	To be scheduled for 6 April 2022	

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		Committee Members visit the emergency department around 2 months after opening.		In Progress	30 January 2022	A visit by Members of the Committee has been booked for the 26 January 2023 at 11:00am.
27 Oct 2022	Emergency Access	That Council Officers organise a visit for members of the Committee to the West Midlands Ambulance Service call centre.	Jack Thompson/ Nikki Gough and Vivek Khashu	In Progress	30 January 2022	Email sent to West Midlands Ambulance Services and have received an initial response.
15 Dec 2022	Waiting Times for Elective Care	That the Chief Executive of Walsall Healthcare Trust and Wolverhampton Hospital Trust share video footage of the new surgical robot installed at the Walsall Manor Hospital at a future meeting.	Jack Thompson	In Progress		
	Urgent Item – Primary Care Access (GP contract renewal)	That a response to the letter sent by the Chair in regard to GP contract renewal be added as an item for the next meeting of the Committee.	Jack Thompson	Complete	11 January 2023	This item was added to the agenda published on the 11 January 2023