

**Walsall Health and Wellbeing Board Work Programme 2016/17**

**Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled**

| Duties  | Start date  | End date/when achieved               | HWB lead  |
|---|---|--------------------------------------|---|
| <b>HWB Communication/engagement with partners/public</b>  |   |                                      |   |
| <ul style="list-style-type: none"> <li>Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>   | Final agenda item for every HWB meeting                   |                                      | All HWB members   |
| <ul style="list-style-type: none"> <li>Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting</li> </ul>   | As part of agenda item for performance dashboard          |                                      | All HWB members   |
| <ul style="list-style-type: none"> <li>Report to HWB on future structures for locality work and their role in engagement</li> </ul>   | tbc   |                                      | CCG Accountable Officer/<br>Exec Director Social Care and Inclusion |
| <b>HWB Infrastructure</b>   |   |                                      |   |
| <ul style="list-style-type: none"> <li>Report to HWB on progress of HWB working groups identified within infrastructure:                             <ul style="list-style-type: none"> <li>➤ Strategic Advisory Group</li> <li>➤ Joint Commissioning Committee</li> <li>➤ Healthy Walsall Partnership</li> <li>➤ Task and Finish Groups</li> </ul> </li> </ul> <p>Reports from working groups to HWB to following relevant meetings and/or every 6 months.</p> | 20 June 2016<br>23 Jan 2017<br>20 June 2016<br>5 Dec 2016 | 20 June 2016<br><br><br>20 June 2016 | CCG Accountable Officer/<br>Exec Director Social Care and Inclusion |

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| <b>Assurance of progress of task and finish groups for identified HWS priorities</b>  |  |                          |   |
| <ul style="list-style-type: none"> <li>• Feedback from 15/16 Task and Finish groups on progress: <ul style="list-style-type: none"> <li>○ Infant Mortality</li> <li>○ Diabetes</li> </ul> </li> </ul>   | 5 Dec 2016   |                          | All HWB leads   |
| <ul style="list-style-type: none"> <li>• Feedback from 14/15 Task and Finish groups on progress against action plans will be through performance dashboards</li> </ul>  | Healthy Weight: 20 June 2016<br>Alcohol: 17 Oct 2016 | 20 June 2016             | All HWB leads   |
| <b>To review Commissioning/spending plans</b>   |  |                          |   |
| <ul style="list-style-type: none"> <li>• Review of Clinical Commissioning Group (CCG) commissioning/spending plans</li> </ul>   | 5 Dec 2016   |                          | CCG Accountable officer                               |
| <ul style="list-style-type: none"> <li>• Review of LA commissioning/spending plans</li> </ul>   | tbc  |                          |   |
| <b>Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)</b>   |  |                          |   |
| <ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Give every child the best start in life and enable them to make the most of who they are</i></li> </ul> </li> </ul> | 20 June 16   | Achieved<br>20 June 2016 | Exec Director of Children's Services with DPH/CCG     |
| <ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Money, home, job- support to those who are vulnerable</i></li> </ul> </li> </ul>                                    | 12 Sept 16   | Achieved 12<br>Sept 2016 | Exec Director of Environment and Economy with DPH/ASC |

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| <ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Create and develop healthy, sustainable places and communities</i></li> </ul> </li> </ul>                        | 17 Oct 16                              | Achieved 17 Oct 2016  | Exec Director of Environment and Economy with DPH/ASC/DCS            |
| <ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support emotional wellbeing</i></li> <li>➤ <i>Make healthy choices easier</i></li> </ul> </li> </ul> | 5 Dec 16                               |                       | Director of Public Health with DCS/ASC/CCG                           |
| <ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Reduce the burden of preventable disease, disability and death</i></li> </ul> </li> </ul>                   | 23 Jan 17                              |                       | CCG Accountable Officer with DPN/ASC                                 |
| <ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support healthy ageing and independent living</i></li> </ul> </li> </ul>                        | 6 March 17                             |                       | Exec Director of Adult Social Care/ CCG Accountable Officer with DPH |
| <b>To ensure a HWBB fit for purpose (Board development programme)</b>  |  |                       |  |
| <ul style="list-style-type: none"> <li>Board development session for new members</li> </ul>  | 20 June 16                             | Achieved 20 June 2016 | Exec Director of Social Care and Inclusion                           |
| <ul style="list-style-type: none"> <li>Board development sessions for 15/16 municipal year (dependent on outcome of paper to HWB on 12<sup>th</sup> Sept 2016)</li> </ul>  | 5 Oct 2016<br>JSNA and HWS development | Achieved 5 Oct 2016   | Exec Director of Social Care and Inclusion                           |
|  | 23 Nov 2016                            | Achieved 23 Nov 2016  | Exec Director of Social Care and Inclusion                           |

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|   | STP focus   |  |  |
|   | 15 Feb 2017   |  | Exec Director of Social Care and Inclusion                         |
|   | 5 April 2017  |  | Exec Director of Social Care and Inclusion                         |
| <b>Integration of Health and Social Care</b>  |   |  |  |
| <ul style="list-style-type: none"> <li>Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> <li><b>Integration of Community Services</b></li> <li><b>Transitional Care Pathways</b></li> <li><b>Assistive Technology</b></li> <li><b>Dementia care Services</b></li> <li><b>Mental Health Services</b></li> <li><b>Support to Carers</b></li> <li><b>Long Term Social Care – Community and Residential</b></li> <li><b>Voluntary and Community Sector Impact on Hospital Flows</b></li> </ul> </li> </ul> <p>The updates will include both progress/performance targets and finance.<br/>Submission dates to NHS England are:</p> <ul style="list-style-type: none"> <li>Nov 25<sup>th</sup> 2016</li> <li>Feb 24<sup>th</sup> 2017</li> <li>May 24<sup>th</sup> 2017</li> </ul> | <p>Standing agenda item. Also to include reports on degree of engagement with stakeholders</p> <p>23<sup>rd</sup> Nov special HWB meeting</p> <p>15<sup>th</sup> Feb 2017</p> |  | <p>Exec Director of Adult Social Care/ CCG Accountable Officer</p> |

| <b>CAMHS Transformation Plan</b>  |  |                        |  |
|---|--|------------------------|--|
| <ul style="list-style-type: none"> <li>Development session for HWB members following presentation of needs assessment, strategy and transformation plan at HWB meeting</li> </ul> | 19 April 2016  | Achieved 19 April 2016 | Alicia Wood/Uma Viswanathan/Fiona Davies                               |
| <ul style="list-style-type: none"> <li>Update from lead on progress against key actions in plan</li> </ul>  | 17 Oct 2016  | Achieved 17 Oct 2016   | Alicia Wood/Uma Viswanathan/Fiona Davies                               |
| <b>Safeguarding</b>   |  |                        |  |
| <ul style="list-style-type: none"> <li>Safeguarding Summit</li> </ul>   | Jan 2017 (tbc)   |                        | Exec Director of Children's Services<br>Exec Director SC and Inclusion |
| <b>HealthWatch Walsall</b>  |  |                        |  |
| <ul style="list-style-type: none"> <li>Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public</li> </ul>                       | 12 Sept 2016<br><br>Thereafter every 6 months:<br>6 March 17 | Achieved 12 Sept 2016  | HealthWatch representative   |
| <ul style="list-style-type: none"> <li>Healthwatch Walsall Annual Report presented to HWB</li> </ul>  | 12 Sept 2016   | Achieved 12 Sept 2016  | HealthWatch representative   |
| <b>Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020</b>   |  |                        |  |
| <ul style="list-style-type: none"> <li>Present project initiation document to HWB for approval of process</li> </ul>  | 6 March 2017   |                        | DPH  |

| <b>Sustainability and Transformation Plan (STP) and Walsall Together Programme</b>              |  |   |   |
|---|--|---|---|
| • SAG meeting to consult on STP   | 1 June 2016  | Achieved 1 June 2016                                  | CCG Accountable Officer and other HWB leads |
| • Present Black Country STP Footprint (draft) plan submitted to NHS England to HWB              | 20 June 2016   | Achieved 20 June 2016                                 | CCG Accountable Officer                     |
| • Updates on Black Country STP  | 12 Sept 2016<br><br>5 Dec 2016<br><br>Subject of HWB devnt session on 23 | Achieved 12 Sept 2016<br><br><br>Achieved 23 Nov 2016 |   |
| • Updates on Walsall Together Programme   | 12 Sept 2016 and thereafter tbc  | Achieved 12 Sept 2016 and thereafter tbc              |   |
| <b>Joint Strategic Needs Assessment (JSNA) and Health and Wellbeing Strategy (HWS) refresh:</b> |  |   |   |
| • Using current HWS priorities, collation and mapping of who is doing what                      | April – End Aug 2016   | Achieved  | DPH and Exec Director SC and Inclusion      |
| • Consultation with partners to refresh core sections of JSNA                                   | April – Sept 2016  | Achieved  | DPH and Exec Director SC and Inclusion      |
| • Production of JSNA executive summary and presentation to HWB                                  | 12 Sept 2016   | Achieved 12 Sept 2016                                 | DPH and Exec Director SC and Inclusion      |
| • Update re identification of priority needs and process for selection presentation to HWB      | 17 Oct 2016  | Achieved 17 Oct 2016                                  | DPH and Exec Director SC and Inclusion      |
| • Consultation with linked Boards and key contributors on priorities                            | Nov/Dec 2016   |   | DPH and Exec Director SC and Inclusion      |

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| <ul style="list-style-type: none"> <li>Production of 2017 – 2020 Health and Wellbeing Strategy and presentation to HWB</li> </ul> | By March 2017 for HWB on 6 March 2017 |                      | DPH and Exec Director SC and Inclusion |
| <b>Transformation Fund</b>  |                                       |                      |  |
| <ul style="list-style-type: none"> <li>Update from PH Team on Transformation Fund review and recommendations</li> </ul>           | 6 March 2017                          |                      | DPH                                    |
| <b>Other pressing issues?</b>   |                                       |                      |  |
| <ul style="list-style-type: none"> <li>HWB 15/16 review – final draft</li> </ul>  | 17 Oct 2016                           | Achieved 17 Oct 2016 | Exec Director ASC                      |
| <ul style="list-style-type: none"> <li>HWB 15/16 review - digital distribution via HWB member organisations</li> </ul>            | Dec 2016                              |                      | Exec Director ASC                      |