Walsall Health and Wellbeing Board Work Programme 2013/14

Purpose : To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

Duties	Start date	End date	HWBB lead
Action plans for implementation of 13/14 Health and Wellbeing Strategy (HWS) recommendations			
• Agree action plans for Joint Health and Wellbeing Strategy Sections 6-7	May 13	Achieved 10.6.13	Rose Collinson/Salma Ali
• Agree action plans for Joint Health and Wellbeing Strategy Sections 8-9	May 13	Achieved 22.7.13	Jamie Morris
• Agree action plans for Joint Health and Wellbeing Strategy Section 5, 10	May 13	Achieved 10.6.13	Isabel Gillis
• Agree action plans for Joint Health and Wellbeing Strategy Section 11-12	May 13	Achieved 22.7.13	John Bolton/Salma Ali
• Review progress on JHWS sections 6-7 action plans (Recommendations 2, 3, 4 and 5)	9.12.13	Achieved 9.12.13	Rose Collinson/Salma Ali
• Review progress on JHWS sections 8-9 action plans (Recommendations 6, 7, 8, 9, 10, 11 and 12)	3.3.14	Achieved 3.3.14	Jamie Morris
• Review progress on JHWS sections 5,10 action plans (Recommendations 1, 13 and 14)	9.12.13	Achieved 9.12.13	Isabel Gillis
• Review progress on JHWS sections 11-12 action plans (Recommendations 15 and 16)	3.3.14	Achieved 3.3.14	John Bolton/Salma Ali
To review Commissioning plans against Joint Health and Wellbeing Strategy			

• Agree process for review of commissioning plans	May 13	Achieved 22.7.13	Isabel Gillis
• Review of Clinical Commissioning Group (CCG) commissioning plans against JHWS and assessment of progress to date	9.9.13	Achieved 9.9.13	Salma Ali
• Review of Public Health (PH) commissioning plans	22.7.13	Achieved 22.7.13	Isabel Gillis
• PH assessment of progress to date	9.9.13	Achieved 9.9.13	Isabel Gillis
• Review of Children and Young People's Partnership (CYPP) plans against JHWS and assessment of progress to date	21.10.13	Achieved 21.10.13	Rose Collinson
• Review of Healthy ageing, treatment and care: CCG/ SCI/ JCU commissioning plans against JHWS and assessment of progress to date	9.12.13	Achieved 9.12.13	John Bolton /Salma Ali
To produce refresh of Joint Strategic Needs Assessment (JSNA):			
• Project initiation document agreed	10.6.13	Achieved 10.6.13	Isabel Gillis
• JSNA draft brought to Board for consultation	21.10.13	Achieved 21.10.13	Isabel Gillis
• JSNA agreed by HWB	9.12.13	Achieved 9.12.13	Isabel Gillis
To produce refresh of Joint Health and Wellbeing Strategy			
• Process for refresh agreed	21.10.13	Achieved 21.10.13	Isabel Gillis

• Consideration of 14/15 recommendations based on JSNA refresh	20.1.14	Achieved 20.1.14	Isabel Gillis
• Health and Wellbeing Strategy, recommendations for action 14/15 and identified HWB leads signed off	28.4.14		Isabel Gillis
• Process agreed for monitoring of progress on 14/15 priorities and recommendations for action within JHWS	28.4.14		Identified HWB leads and champions
Develop a programme to review strategies supporting the JHWS			
• Process agreed alongside process for monitoring of progress on JHWS 14/15	28.4.14		Isabel Gillis
Develop a Communication and Engagement programme			
• Process for adoption of overarching Strategy discussed and agreed by Board	21.10.13	Achieved 21.10.13	Isabel Gillis
• Process agreed about how HWB assures itself of effective communication and engagement within implementation of JHWS 14/15	28.4.14		
To ensure a HWBB fit for purpose (Board development programme)			
• Assessment questionnaires for HWB members sent out and completed	Nov 13	Achieved Nov/Dec 2013	Jamie Morris
• Board development half day	9.1.14	Achieved 9.1.14	Jamie Morris
• Recommendations from development half day agreed regarding future development process and identification of first 2 champions	3.3.14	Achieved 3.3.14	Jamie Morris
• Induction session delivered to new HWB members	July 2014		
Integration of Health and Social Care			

• Paper describing new integration fund (now Better Care Fund) and required outcomes to be discussed by Board	9.12.13	Achieved 9.12.13	John Bolton/Salma Ali
• Agree development of Better Care Fund in Walsall and proposed allocation of funds for 14/15 and 15/16	20.1.14	Achieved 20.1.14	John Bolton/Salma Ali
Pharmaceutical needs assessment (PNA) (HWBs must publish their first PNAs by April 2015, or sooner if existing needs change)			
Project initiation agreed	28.4.14		Salma Ali / Isabel Gillis
Assessment process begins	April 2014		
PNA presented to HWB for approval	March 2015		
Visit to Walsall by Duncan Selbie (PHE) on Monday 14th July 2014 (am only)			
Date given to HWB members with initial thoughts about visit	3.3.14	Achieved 3.3.14	Isabel Gillis
Details of visit shared with HWB and agreed	June/July 2014		Isabel Gillis