

## **Audit Committee – 12 June 2012**

### **Officer's Exercise of Delegated Powers during 2011/12**

#### **1. Summary of report**

This report details decisions made under officers delegated powers within the 2011/12 financial year, highlighting the key decisions taken within the five directorates and the officer who took the delegated decision. These are included in the attached appendices.

#### **2. Background papers**

Walsall Council Constitution Part 3.5 Section 3.1.

#### **3. Reason for scrutiny**

As set out in part 3.5 section 3.1 of the Council's constitution, chief officers must submit an annual report to the Audit Committee setting out significant decisions, including any key decisions, taken under delegated powers by the chief officer or other post holder within the directorate in the previous year.

#### **4. Recommendation**

Audit Committee are requested to review and note the list of decisions taken attached in Appendices 1– 5 within the 2011/12 financial year.

#### **5. Resource considerations**

5.1 **Financial:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

5.2 **Legal:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

5.3 **Staffing:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

#### **6. Citizen impact**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **7. Community safety**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **8. Environmental impact**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **9. Performance and risk management issues**

9.1 **Risk:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

9.2 **Performance management:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **10. Equality implications**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **11. Consultation**

No consultation was required or undertaken for this report. Consultation with relevant areas and/or stakeholders was undertaken where required for decisions made under delegated powers throughout the year.



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<b>Date Decision Made</b>	<b>Significant (S) or Key (K) Decision</b>	<b>Subject</b>	<b>Officer Taking Decision</b>
No key or significant decisions were taken during the course of the year			

1	2	3	4
Date decision made	Significant (S) or Key (K) decision	Subject	Officer taking decision
24 May 2011	S	English landscapes Limited. Tender for Walsall Arboretum Landscaping Contract – award decision notice and notification of standstill period.	Jamie Morris Executive Director
10 June 2011	S	Application for Magistrates Court Order (under the Criminal Justice and Public Order Act 199) to remove traveller from Willenhall Lane Caravan site.	Jamie Morris
21 June 2011	S	Determination of objections to Traffic Regulation Order – WMBC (Various Roads, Walsall) (Restricted Roads) Order 2011.	Jamie Morris
28 June 2011	S	Working Neighbourhoods Fund 2011-13 – District Centres I (2011/12) and II (2012/13); Single Strategic Regeneration Programmes; Work on the Horizon; One Stop Shops Sustainability; Worklessness Programme; Enterprise Programme.	Jamie Morris
20 July 2011	S	Working Neighbourhoods Fund 2011-13 – Skills – Parent Engagement.	Jamie Morris
21 July 2011	S	WMBC and Black Country Housing Group Limited – agreement for Provision of a Host organisation for a Local Involvement network (LINK).	Jamie Morris
21 July 2011	S	Big Lottery Fund – Community Spaces – Groundwork UK grant application.	Jamie Morris
28 July 2011	S	Pelsall Common Play Area. Award of contract for upgrade of the existing play area and additional improvements to it.	Jamie Morris
8 August 2011	S	Walsall Arboretum Restoration Programme – Sealing of contract for Enabling Works and Landscaping.	Jamie Morris

1	2	3	4
Date decision made	Significant (S) or Key (K) decision	Subject	Officer taking decision
21 September 2011	S	Working Neighbourhoods Fund – grant agreement between Walsall Council acting on behalf of Walsall Partnership (the Partnership) and Walsall Partnership (Support Team) for a review of WNF.	Jamie Morris
3 September 2011	S	Palfrey Park - Construction of New Community Pavilion – Award of contract for demolition of the existing outdated buildings and replace with a new high quality community pavilion.	Jamie Morris
17 October 2011	S	Working Neighbourhoods Fund. Programmes/Projects recommended for approval through the Partnership for Walsall Enterprise and Regeneration (PoWER) Pillar Executive Group (PEG) – One Stop Shops, Work on the Horizons, WNF review.	Jamie Morris
12 January 2012	S	Determination of objections received to the advertisement of the Walsall Metropolitan Borough (Civil Enforcement Off-Street Parking Places) Order 2011. 6 formal objections received.	Jamie Morris
1 February 2012	S	Approval of grant application for 2 community involvement officers to engage volunteers in healthy walking and practical conservation programme. Social Action Fund.	Jamie Morris
18 February 2012	S	Low Emission Strategy. Air Quality grant for local authority expenditure.	Jamie Morris
23 February 2012	S	Acceptance of funding, Music Education Grant 2012/13 from Department of Education, to be used for commissioning a provision of music education.	Jamie Morris
14 March 2012	S	Approval to grant application for improvements to skate park at Holland Park. Proposed bids to The SITA Trust, Sports England,	Jamie Morris

		Cory Environment Trust in Britain, with options for Biffa Veoli.	
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Date decision made</b>	<b>Significant (S) or Key (K) decision</b>	<b>Subject</b>	<b>Officer taking decision</b>
14 March 2012	S	Approval to grant application for improvements to the greenspace infrastructure at Doe Bank Park. New skate park, BMX track upgrade and car park and footpath improvements.	Jamie Morris
20 March 2012	S	Department for Transport Bikeability Grant 2012/13. Bid for grant to support the delivery of the national initiative Bikeability.	Jamie Morris



<b>Date Decision Made</b>	<b>Significant (S) or Key (K)Decision</b>	<b>Subject</b>	<b>Officer Taking Decision</b>
15 May 2011	S	Approval of uplift to Direct Payment rates of 1.17%, which is within contractual inflation uplift budget that is available.	Paul Davies, Executive Director
11 October 2011	S	Approval, following introduction of Benefits Based Charging system, to keep former Fairer Charging debt on account, and continue to collect outstanding debt.	Paul Davies,
27 October 2011	S	Authorisation of urgent action to safeguard the council's interest. Waiver/suspension of certain contract rules to allow purchase of services (within assigned budgets) at Camden Street mental health supported living scheme for the period 24.07.11-24.07.12.	Paul Davies,
27 October 2011	S	Authority to Head of Procurement to pay revised prices to Caldmore Area Housing Association for services at Lonsdale House in accordance with a new service specification.	Paul Davies,
28 October 2011	S	Due to change of ownership of certain registered care homes from Southern Cross to HC-One Ltd, authority to pay HC-One Ltd at existing contractual rates until completion of the formal legal novation of current contracts.	Paul Davies,
8 November 2011	S	Approval under delegated authority to the content and use of a revised Self Directed Assessment Questionnaire.	Paul Davies,
1	2	3	4
<b>Date Decision Made</b>	<b>Significant (S) or Key (K)Decision</b>	<b>Subject</b>	<b>Officer Taking Decision</b>
20 December 2011	S	Approval that Procurement will enter into a temporary contractual arrangement with 14 home care providers not currently on the new	Paul Davies,



## Regeneration Directorate

## Appendix 4

1	2	3	4
Date decision Made	Significant (S) or Key (K) Decision	Subject	Officer Taking Decision
28 March 2011	K	Variation to funding agreement	Tim Johnson Executive Director
6 April 2011	K	Deprived Area Fund Grant Agreement	Tim Johnson
12 April 2011	S	Walsall Transport Strategy SEA regs	Tim Johnson
12 April 2011	S	Setting of pre-application and development team fees	Tim Johnson
15 April 2011	K	Contract for supplies and services from BCC	Tim Johnson
15 April 2011	K	Grant funding agreement re View	Tim Johnson
May 2011	K	Interim certificate – Wilmott Dixon	Tim Johnson
6 May 2011	K	Grant Agreement – Accord Housing	Tim Johnson
13 May 2011	S	Lease units 2-4 Littleton Street Walsall	Tim Johnson
15 May 2011	K	Breathing Space change to grant agreement	Tim Johnson
18 May 2011	K	Grant agreement WHG	Tim Johnson
26 May 2011	K	Approval to appoint contractor – extension to Barr Beacon Language college	Tim Johnson
27 May 2011	K	Grant Agreement - £302,522 Walsall Partnership	Tim Johnson
9 June 2011	K	Grant agreement Steps to Work	Tim Johnson
10 June 2011	K	Changes to Growth Point Prog.	Tim Johnson
17 June 2011	K	Tender – Worklessness Projects	Tim Johnson
18 June 2011	K	Grant agreement – SEETEC	Tim Johnson
18 June 2011	K	Annual Review Fees for licences for Houses in Multiple Occupation	Tim Johnson
20 June 2011	K	Grant agreement – 129,831.00 Eastside consulting	Tim Johnson
20 June 2011	K	Grant agreement – Black Country Enterprise Ltd	Tim Johnson
20 June 2011	K	Grant agreement – Black Country Enterprise Ltd	Tim Johnson
20 June 2011	K	Grant agreement – Black Country Enterprise Ltd	Tim Johnson
20 June 2011	K	Grant agreement – Coventry	Tim Johnson

		university enterprises ltd	
20 June 2011	K	Grant agreement - Coventry university enterprises	Tim Johnson
21 June 2011	K	LTP3 Capital Programme	Tim Johnson
1	2	3	4
<b>Date decision Made</b>	<b>Significant (S) or Key (K) Decision</b>	<b>Subject</b>	<b>Officer Taking Decision</b>
28 June 2011	K	Freehold disposal of residential premises	Tim Johnson
29 June 2011	K	Grant agreement – Walsall Disability Forum	Tim Johnson
6 July 2011	K	Grant agreement – FJF Walsall College	Tim Johnson
6 July 2011	K	Grant agreement – FJF Ashram Housing	
18 July 2011	K	Grant agreement – The Vine Trust	Tim Johnson
21 July 2011	K	Grant Agreement - WHG	Tim Johnson
21 July 2011	K	Grant Agreement – Walsall CAB	Tim Johnson
25 July 2011	K	Grant Agreement – Multi Media Arts	Tim Johnson
25 July 2011	K	Grant agreement – Work on the Horizon	Tim Johnson
27 July 2011	K	Grant Agreement – Walsall Black Sisters	Tim Johnson
29 July 2011	S	Audit Cert Carbon Reduction Commitment Energy Efficiency scheme	Tim Johnson
10 August 2011	K	Grant agreement Walsall Council – Strategic Regeneration	Tim Johnson
31 August 2011	K	Grant agreement - Accord	Tim Johnson
1 September 2011	K	Grant agreement – Vine Trust	Tim Johnson
1 September 2011	K	Grant agreement - Steps to Work	Tim Johnson
1 September 2011	K	Grant agreement - Steps to Work	Tim Johnson
1 September 2011	K	Grant agreement - Steps to Work	Tim Johnson
2 September 2011		Consideration of enforcement of DFG	Tim Johnson
2 September 2011	K	Request for sealing Walsall Regional Housing pot	Tim Johnson
6 September 2011	K	Grant agreement – Walsall Council, Strategic Regeneration	Tim Johnson
8 September 2011	K	Grant agreement – Walsall Council, Strategic Regeneration	Tim Johnson
September 2011	K	Request for sealing – Walsall Regional Hsg Pot	Tim Johnson

14 September 2011	S	Civic Refurbishment	Tim Johnson
19 September 2011	K	Grant agreement – Walsall Council Strategic Regeneration	Tim Johnson
1	2	3	4
<b>Date decision Made</b>	<b>Significant (S) or Key (K) Decision</b>	<b>Subject</b>	<b>Officer Taking Decision</b>
19 September 2011	K	Grant agreement – Walsall Council Strategic Regeneration	Tim Johnson
19 September 2011	K	Grant Agreement – Steps to Work	Tim Johnson
20 September 2011	K	Grant agreement – Walsall Council Strategic Regeneration	Tim Johnson
29 September 2011	K	Grant Agreement – Transport Barriers	Tim Johnson
30 September 2011	K	Grant Agreement – Walsall Council Children’s Services	Tim Johnson
30 September 2011	K	Disposal of land adjacent Tesco Littleton Street West	Tim Johnson
4 October 2011	K	Grant Agreement – Steps to Work	Tim Johnson
4 October 2011	K	Grant Agreement – Steps to Work	Tim Johnson
6 October 2011	K	Grant Agreement – Dudley and Walsall mental health partnership NHS trust	Tim Johnson
10 October 2011	K	Plus Flexible Support grant fund – work club network	Tim Johnson
12 October 2011	K	Eastside consulting agreement	Tim Johnson
12 October 2011	K	New Homes Bonus Housing process	Tim Johnson
17 October 2011	K	Consideration of enforcement of home repair assistance condition	Tim Johnson
20 October 2011	K	Grant agreement – Walsall council strategic regeneration	Tim Johnson
20 October 2011	K	Grant agreement - Walsall council strategic regeneration	Tim Johnson
2 November 2011	K	Sale of Willenhall Leisure Centre	Tim Johnson
9 November 2011	K	Disposal Delves Clinic	Tim Johnson
11 November 2011	K	Whg clawback – disposal of properties	Tim Johnson
30 November 2011	K	Urgent action – Rivers House RHP	Tim Johnson
1 December 2011	K	Grant Agreement – Breathing Space	Tim Johnson
6 December 2011	K	BC collaboration agreement	Tim Johnson

8 December 2011	K	Children's Short Break respite Centre	Tim Johnson
22 December 2011	K	Walsall new homes bonus allocations	Tim Johnson
1	2	3	4
<b>Date decision Made</b>	<b>Significant (S) or Key (K) Decision</b>	<b>Subject</b>	<b>Officer Taking Decision</b>
3 January 2012	K	Drat contract for Ekosgen consulting	Tim Johnson
6 January 2012	K	Grant agreement Steps to work	Tim Johnson
6 January 2012	K	Deed of variation – multi agency one stop shop	Tim Johnson
6 January 2012	K	Flexible support fund - childcare	Tim Johnson
9 January 2012	K	Whg clawback waiver for various properties	Tim Johnson
11 January 2012	K	Disposal of properties	Tim Johnson
23 January 2012	K	Flexible support fund grant agreement	Tim Johnson
27 January 2012	K	Disposal of land - Baytree House	Tim Johnson
2 February 2012	K	Refurb of Civic – Wilmott Dixom	Tim Johnson
20 February 2012	K	Variation to funding – ERDF grant award	Tim Johnson
20 February 2012	K	Contract for cleaning services	Tim Johnson
21 February 2012	K	Marr city	Tim Johnson
Feb 2012	K	Sealing – new homes bonus	Tim Johnson
1 March 2012	K	Enter into deed of dedication to secure Big lottery funding	Tim Johnson
1 March 2012	K	Appointment of consultants – Alumwell	Tim Johnson
1 March 2012	K	Jessup Brothers	Tim Johnson
2 March 2012	K	New Homes Bonus	Tim Johnson
2 March 2012	K	Sealing – temp relocation of market	Tim Johnson
14 March 2012	K	BC PIP reduction in ERDF funding	Tim Johnson
21 March 2012	K	BC PIP reduction in ERDF funding	Tim Johnson
29 March 2012	K	Deed of release – Well Lane, Blakenall	Tim Johnson
29 March 2012	K	Deed of release – Reservoir Street, Pleck	Tim Johnson
30 March 2012	K	Disposal – Former library, Lichfield Road, Walsall Wood	Tim Johnson

1	2	3	4
Date Decision Made	Significant(S) or Key (K) Decision	Subject	Officer Taking Decision
14 July 2011	S	Myplace – corporate capital programme allocation	Pauline Pilkington Executive Director
24 August 2011	S	Waiver/Exemption of Contract Rules 2010 under paragraph 9.1 for the provision of education consultancy services relating to the Serco education contract and the transition project.	Pauline Pilkington
26 October 2011	S	Signed the Expression of Interest for Willenhall School Sports College	Pauline Pilkington
22 November 2011	S	West Midlands Sub-Regional Contact Service Agreement for provision of children's contact service	Pauline Pilkington
17 January 2012	S	Heads of Terms letter in relation to Phase 1 transfer of education services	Pauline Pilkington
26 January 2012	S	Education Contract Change Requests for the following services: EBP Service, Schools Finance Service Disabilities Service Alumwell Children's Centre	Louise Hughes
29 March 2012	S	Signed the Expression of Interest for Alumwell Business & Enterprise College	Pauline Pilkington
August 2011 – March 2012	S	BC UTC capital grant expenditure	Pauline Pilkington

