

## Health and Wellbeing Board Work Programme 2017 -2018

**Purpose: To set a Work Programme for the Health and Wellbeing Board (HWB) that ensures HWB Duties are fulfilled**

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
<b>HWB Communication/engagement with partners/public</b>				
<ul style="list-style-type: none"> <li>Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>	Final agenda item for every HWB meeting			All HWB members
<ul style="list-style-type: none"> <li>Update to HWB on progress regarding locality work structures and their role in engagement</li> </ul>	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	Exec Director ASC
<b>HWB Infrastructure</b>				
<ul style="list-style-type: none"> <li>Report to HWB on progress of HWB working groups identified within infrastructure:                             <ul style="list-style-type: none"> <li>➤ Strategic Advisory Group</li> <li>➤ Joint Commissioning Committee</li> <li>➤ Walsall Together</li> <li>➤ Task and Finish Groups</li> </ul> </li> </ul> <p>(Reports from working groups to follow relevant meetings and/or every 6 months)</p>	Refer Page 4 Refer page 5			CCG Accountable Officer/ Exec Director ASC
<b>Assurance of progress of work to tackle HWB Priorities in Walsall Plan</b>				
<ul style="list-style-type: none"> <li>Priority 1: Increase opportunities for, and take-up of, volunteering (linked to HWB Obsession)</li> </ul>	11 Sept 2017 (Feedback from 'Obsession' Workshop) 10 April 2018	30 Aug 2017 29 Mar 2018	Achieved	One Walsall

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<ul style="list-style-type: none"> <li>Priority 2: Improve maternal and newborn health</li> </ul>	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	DPH
<ul style="list-style-type: none"> <li>Priority3: Enable and empower individuals to improve their physical and mental health</li> </ul>	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018	Achieved	DPH
<ul style="list-style-type: none"> <li>Priority 4: Maximise emotional wellbeing and resilience of adults</li> </ul>	11 Sept 2017 12 Feb 2018	30 Aug 2017! 31 Jan 2018	Achieved	DPH
<ul style="list-style-type: none"> <li>Priority 5: Reduce loneliness and isolation and increase support through social networks</li> </ul>	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018	Achieved	DPH
<ul style="list-style-type: none"> <li>Priority 6: Support independent living (links to BCF)</li> </ul>	21 Aug 2017 Further dates to be advised by ASC		Achieved	ASC Exec Director/CCG Accountable Officer
<ul style="list-style-type: none"> <li>Priority 7: Remove unwarranted variation in healthcare and ensure access to services with consistent quality</li> </ul>	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> <li>Priority 8: Enable those at risk of poor health to access appropriate health and care, with informed choice</li> </ul>	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> <li>Priority 9: Develop an environment to enable healthy lifestyles</li> </ul>	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018	Achieved	DPH

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<ul style="list-style-type: none"> <li>Priority 10: Improve air quality</li> </ul>	10 April 2018	29 Mar 2018		DPH
<ul style="list-style-type: none"> <li>Priority 11: Build a sustainable third sector through individual and collective engagement</li> </ul>	11 Sept 2017 June 2018	30 Aug 2017 tba	Achieved	Exec Director Resources & Transformation
<ul style="list-style-type: none"> <li>Priority 12: Deliver prevention and intervention through health and care locality delivery models (link to STP)</li> </ul>	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
<b>Assurance of progress in achieving actions for HWB 'Obsession': To support the capacity of VCSEs in Walsall, and greater connectivity between the VCS and partners, in order to improve health and wellbeing for all, by increasing the number of Walsall residents who volunteer, in particular around loneliness and isolation and physical activity</b>				
<ul style="list-style-type: none"> <li>Confirmation of actions in action plan</li> </ul>	11 Sept 2017 (Link to Priority 1)	30 Aug 2017	Achieved	Exec Director/DPH/WVA
<ul style="list-style-type: none"> <li>Progress on year 1 actions reported to HWB (T&amp;F Group)</li> </ul>	10 April 2018	29 Mar 2018		
<b>To review Commissioning/spending plans</b>				
<ul style="list-style-type: none"> <li>Review of Clinical Commissioning Group (CCG) commissioning/spending plans</li> </ul>	04 Jan 2018 (rescheduled from 11/12/17)	29 Nov 2017	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> <li>Review of LA commissioning/spending plans</li> </ul>	10 April 2018	29 Mar 2018		LA Exec Directors

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<b>To ensure a HWBB fit for purpose (Board development programme)</b>				
<ul style="list-style-type: none"> <li>• Board development sessions for 17/18 municipal year</li> </ul>	1 Sept 2017 Topic: Primary Care and Locality Hubs (CCG lead)		Achieved	CCG Accountable Officer/Exec Director of Social Care
	31 January 2018 (Place Based Care) (Feedback 12 Feb 2018)	2 Feb 2018		CCG Accountable Officer
	April 2018			Exec Director ASC
<b>Safeguarding</b>				
<ul style="list-style-type: none"> <li>• Presentation of the annual reports of the Walsall Adult and Children’s Safeguarding Boards</li> </ul>	12 Feb 2018 (11/12/17)	Submitted		Exec Directors ASC and Children’s Services
<b>Walsall Together Programme</b>				
<ul style="list-style-type: none"> <li>• Update from Walsall Together Programme (formerly Integration Board) on progress, including Better Care Fund programme, containing 4 workstreams:                             <ul style="list-style-type: none"> <li>• <b>Access</b></li> <li>• <b>Intermediate Care</b></li> <li>• <b>Integrated Health &amp; Care Teams</b></li> <li>• <b>Resilient Communities</b></li> </ul> </li> </ul> <p>The updates will include both progress/performance targets and finance ( Dates to be advised by ASC)</p>	Standing agenda item. Also to include reports on degree of engagement with stakeholders  21 Aug 2017 - Special HWB Board on BCF Plan 2017-2019  Q2 BCF 4 Jan 2018(11/12/17)  Q3 BCF 12 Feb 2018  Q4 BCF May/June 2018	31 Jan 2018	Achieved          Achieved	Exec Director of ASC/ CCG Accountable Officer

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<b>Progress Updates on Existing Projects including T&amp;F Groups</b>				
<ul style="list-style-type: none"> <li>• Licensing and Planning – Regulatory Decisions and Processes Group                             <ul style="list-style-type: none"> <li>○ Licensing Workshop Update</li> <li>○ Planning Workshop Update</li> </ul> </li> </ul>	04 Jan 2018 (rescheduled from 11/12/17) 12 Feb 2018	29 Nov 2017 31 Jan 2018	Achieved	DPH
<ul style="list-style-type: none"> <li>• Infant Mortality</li> </ul>	30 Oct 2017 (Linked to Priority 2 above) 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	DPH
<ul style="list-style-type: none"> <li>• Diabetes</li> </ul>	30 Oct 2017 (Linked to Priorities 7,8 and 12) 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> <li>• Mental Health &amp; Suicide Prevention (New 2017)</li> </ul>	04 Jan 2018 (rescheduled from 11/12/17) 10 April 2018	29 Nov 29 Mar 2018	Achieved	DPH
<b>CAMHS Transformation Plan</b>				
<ul style="list-style-type: none"> <li>• Update from lead on progress against key actions in CAMHS plan</li> </ul>	12 June 2017	31 May 2017	Achieved	Alicia Wood/Uma Viswanathan/Fiona Davies
<ul style="list-style-type: none"> <li>• Next update on key actions in CAMHS plan</li> </ul>	04 Jan 2018 (11/12/17)	29 Nov 2017	Achieved	

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<b>Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)</b>				
<ul style="list-style-type: none"> <li>Healthwatch Walsall Annual Report presented to HWB</li> </ul>	24 July 2017	2 July 2017	Achieved	HealthWatch representative
<ul style="list-style-type: none"> <li>Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public (Report to come to HWB every 6 months)</li> </ul>	12 Feb 2018 (11/12/17)	Submitted		
<ul style="list-style-type: none"> <li>Update from Police (Report to come to HWB every 6 months)</li> </ul>	24 April 2017 10 Apr 2018	12 Apr 2017 29 Mar 2018	Achieved	Police representative
<ul style="list-style-type: none"> <li>Update from Fire Service (Report to come to HWB every 6 months)</li> </ul>	6 Mar 2017 12 Feb 2018 (11/12/17) 10 Apr 2018	22 Feb 2017 Submitted 29 Mar 2018	Achieved	Fire Service representative
<ul style="list-style-type: none"> <li>Update from Voluntary Sector through One Walsall</li> </ul>	12 June 2017 12 Feb 2018 (11/12/17)	31 May 2017 Submitted	Achieved	One Walsall
<b>Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020</b>				
<ul style="list-style-type: none"> <li>Present project initiation document to HWB for approval of process</li> </ul>	6 March 2017	22 Feb 2017	Achieved	DPH
<ul style="list-style-type: none"> <li>Present draft PNA to HWB</li> </ul>	24 July 2017	12 July 2017	Achieved	DPH
<ul style="list-style-type: none"> <li>Consultation on draft PNA</li> </ul>	04 Jan 2018 (11/12/17)	29 Nov 2017	Achieved	DPH

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<ul style="list-style-type: none"> <li>Final PNA to HWB for approval</li> </ul>	12 Feb 2018	01 Feb 2018		DPH
<b>Sustainability and Transformation Plan (STP)</b>				
<ul style="list-style-type: none"> <li>STP current milestones</li> </ul>	Report to Cabinet Oct 2017 (Dates to be confirmed)			CCG Accountable Officer and other HWB leads
<b>HWB Chair Update on West Midlands Combined Authority Wellbeing Board</b>				
<ul style="list-style-type: none"> <li>Feedback and points of note</li> </ul>	30 Oct 2017 12 Feb 2018	18 Oct 2017		HWB Board Chairperson
<b>SPECIAL REPORTS</b>				
<ul style="list-style-type: none"> <li>Healthy Weight Strategy (0-19 year olds)</li> </ul>	10 April 2018	29 Mar 2018		DPH