

**Personnel Committee – 13 June 2016**

**Establishment of Personnel Sub-Committees**

**1.0 Report Detail**

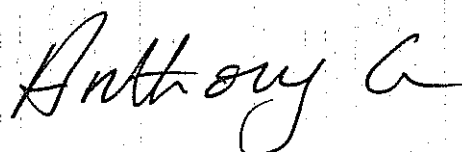
- 1.1 At its meeting on 25 May 2016, the Council established a Personnel Committee with the same remit and delegations as the previous Appointments Board set out in part 3.2 of the Council's Constitution; together with provision for the Personnel Committee to establish two Sub-Committees to deal with Employment Appeals.
- 1.2 Accordingly, this report recommends the establishment of two Employment Appeals Sub-Committees to determine appeals against dismissal submitted by employees at all levels below Assistant Director level in the context of the application of the relevant procedure or for claims of unfair or unduly severe sanctions only, in accordance with the policies approved by the Council.

**2.0 Recommendations**

- 2.1 That approval be given to the establishment of 2 Sub-Committees as set out below, together with the delegations as set out in **Appendix 1**.
- Employment Appeals Sub-Committee 'A';
  - Employment Appeals Sub-Committee 'B';
- 2.2 That the Membership of each Sub-Committee be approved as set out in **Appendix 2**. and that nominations be requested for the appointment of Chairman and Vice-Chairman to each Sub-Committee.
- 2.3 That the Employment Appeals Sub-Committees continue with the existing practice of meeting on Tuesdays (Committee B) and Thursdays (Committee A) both at 10.30am on dates set out in the Council's timetable of meetings, and that meetings be cancelled when they are not required.

**Background papers** – Report to Council – 25 May 2016

**Signed:**

A handwritten signature in black ink, appearing to read "Anthony A.", is written over a faint, dotted grid background.

Anthony Cox, Head of Legal and Democratic Services.

**Contact**

Helen Owen, Democratic Services 01922 654522