

Schools Forum

Minutes of meeting held on Tuesday, 26 June, 2018 at 4.00 p.m. at Blakenall Village Centre, Thames Road, Blakenall, Walsall

Present:- Mr. M. Vlahakis (Chair)
 Dr. A. Bruton (Vice Chair)
 Mrs C. Draper
 Mrs M. Sheehy
 Mrs D. Kelly
 Mr. A. Seager
 Mr. B. Powell
 Ms D. Clarke
 Mr. I. Baker
 Mr. E. Loft (Observer – substituting for Mr. R. Bragger)

In Attendance:- Mrs C. Beirne – Head of Educational Standards and Improvement
 Mr. L. Haynes – Senior Finance Manager
 Mrs D. Morris, Schools & Early Years Finance Manager
 Mrs B. Mycock – Clerk to Schools Forum

		Action
1. 26.06.18	<p>Apologies</p> <p>Apologies for non-attendance were submitted on behalf of Ms T. Coles, Mrs C. Fraser, Mr. K. Whittlestone, Mr. R. Beech, Mr. A. Beason, Mr. M. Fox and Mr. S. Pritchard Jones, Councillor Towe, Mr. A. Orlik and Mr. R. Bragger (substitute sent).</p> <p>At this juncture of the meeting, the Chair requested a breakdown of members' attendance over the last two years be provided for the first meeting of the 2018/19 academic year.</p>	Clerk to provide attendance breakdown to next meeting
2. 26.06.18	<p>Minutes – 6 March, 2018</p> <p>That the minutes of the meeting held on 6 March, 2018, a copy having been previously circulated to each Member of Schools Forum, be approved and signed as a true record, subject to Mrs M. Sheehy having not attended and Mr. M. Vlahakis having submitted his apologies.</p>	
3. 26.06.18	<p>Matters Arising from the Minutes of 6th March, 2018</p> <p>Connie Beirne referred to page 2 of the minutes which had stated members would receive progress updates on the following items from the January agenda at the next Schools Forum on 19 September, 2018:-</p> <ul style="list-style-type: none"> - Developing an Inclusion Focussed Integrated Behaviour Support 	Updates to be provided

	<p>- Early Help in Walsall - Developing a collaborative and more effective response to supporting vulnerable pupils - Walsall Strategic Partnership Education & Inclusion Board – A Sector Led Improvement Model & Approach.</p> <p>Following a number of queries and concerns in relation to the three items in question, the Chair requested written strategy update reports be included as standard items on each Schools Forum agendas. The Chair also requested the costings of consultancy / temporary staff working across the sector area over the last three years.</p> <p>A request was made for Members to receive an action sheet following each meeting, ahead of the full set of minutes.</p> <p>The Chair stated that it was Schools Forum expectation to receive written reports as opposed to verbal updates.</p>	<p>Lloyd Haynes to provide Consultancy / provisional staff costings.</p> <p>Clerk to produce action sheet following each meeting.</p>
<p>4. 26.06.18</p>	<p>Late Items (urgent) to be introduced by the Chairman</p> <p>There were no late items.</p>	
<p>5. 26.06.18</p>	<p>Local Government (Access to Information) Act, 1985 (as amended)</p> <p>The Forum was advised there were no items for consideration in private session.</p>	
<p>6. 26.06.18</p>	<p>Update on 2 year old expenditure</p> <p>The report of the School Ready/Early Years Lead Adviser was submitted</p> <p>(see annexed)</p> <p>The Chair enquired if members had any queries or comments and the Senior Finance Manager provided clarification on the points raised.</p> <p>The Head of Educational Standards and Improvement advised Schools Forum the School Ready/Early Years Lead Adviser would provide a further report in January, which would include an update of the actions taken and the improved outcomes.</p> <p>The Chair stated that he did not feel Schools Forum could consider the recommendations as contained within the report at that time without additional information and the Chair therefore:-</p> <p>Resolved</p> <p>i. That Schools Forum would continue to make the remaining funds available in order to further improve sufficiency, quality and take up;</p>	

	<p>ii That Schools Forum receive a further report for consideration before the January meeting to include an update of the actions taken and the improved outcomes and to include demographics and the impact of the 2 year old places both in Walsall and nationally to date</p>	Nicola Hart to provide update report to either September or October meeting.
<p>7. 26.06.18</p>	<p>Review of Schools Forum Membership</p> <p>The report of the Democratic Services Officer was submitted. (see annexed)</p> <p>The Chair advised members of the recent resignation of the maintained Secondary Head and he suggested that Schools Forum membership retain its current membership of one maintained secondary member, as indicated on Table 1, to ensure the Schools Forum membership remains broadly proportionate to the pupil numbers in each category.</p> <p>Further discussions ensued which included a need to review member attendances and it was:-</p> <p>Resolved</p> <p>That Schools Forum:-</p> <p>i. noted the resignation of the two Primary Academy Head representatives and the resignation of the maintained Secondary Head;</p> <p>ii. noted an updated Schools Forum Constitution would be submitted to the next meeting of Schools Forum for approval;</p> <p>iii. noted that membership of the Schools Forum would be reviewed in June 2019;</p> <p>Agreed that the relevant proprietor bodies be:-</p> <p>i. advised of a Primary Academy Head Teacher vacancy and asked to submit nominations; and</p> <p>ii. informed of the date and time of the Primary, Nursery and Special Schools (PNS) meeting at which election shall take place should more than one nomination be received</p> <p>Request the Clerk to:-</p> <p>i. contact the proprietor body of Phoenix Academy (special school) to submit a nominee to join Schools Forum for a four year period, in line with the latest ESFA's Schools Forum Operational and Good Practice Guide.</p>	<p>To note</p> <p>Clerk to Schools Forum</p> <p>To note</p> <p>Clerk to Schools Forum</p>
<p>8. 26.06.18</p>	<p>Venue for Future Schools Forum Meetings</p>	

	<p>The report of the Democratic Services Officer was submitted (see annexed)</p> <p>Resolved</p> <p>That the 2018/19 Schools Forum meetings be held at Pelsall Educational Development Centre.</p>	Members to note change of venue for 2018/19 meetings
<p>9 26.06.18</p>	<p>Forward Plan The Forward Plan was submitted.</p> <p>Lloyd Haynes advised the Funding Formula Working Group members that he would arrange a meeting ahead of the October Schools Forum to review the revised DfE guidance.</p> <p>The Chair enquired around the Council's staffing position from September 2018. In response, Connie Beirne advised Schools Forum that an interim Assistant Director would be in post prior to the permanent position being advertised. Lloyd Haynes added that following the outcome of the Peer Review, a stock-take of Council services was taking place which will determine the outcome of the position.</p> <p>In response to a query regarding the lateness of De-delegation information in October, Lloyd advised he would provide the information to schools at the beginning of September, 2018.</p> <p>Resolved</p> <p>That the Forward Plan be noted.</p>	<p>All</p> <p>Lloyd to provide de-delegation information beginning of September.</p>
<p>10. 26.06.18</p>	<p>Late Items (if any)</p> <p>There were no late items.</p>	
<p>11. 26.06.18</p>	<p>Correspondence (if any)</p> <p>There was no correspondence.</p>	
	<p>Date and time of next meeting</p> <p>It was NOTED that the first meeting of the next Schools Forum academic year would be held on Wednesday 19 September, 2018 at 4.00 p.m. at Pelsall EDC, Pelsall Lane, Rushall. WS4 1NG</p>	To note dates and change of venue
<p>The meeting terminated at 4.45 p.m.</p> <p>Signed Date:</p>		