

## **Cabinet – 5 February 2014**

### **Parking Enforcement Extension to Contract**

**Portfolio:** Councillor A Andrew – Deputy Leader, Regeneration & Transport

**Related portfolios:** None

**Service:** Neighbourhood Services

**Wards:** All

**Key decision:** No

**Forward plan:** No

#### **1. Summary**

This report seeks approval to the extension of existing parking enforcement contractual arrangements. The extension is required to ensure ongoing enforcement of car park regulations and red or yellow line parking restrictions on the public highway during the tender process for a replacement parking enforcement contract.

#### **2. Recommendations**

- 2.1 That Cabinet approve an extension of the existing parking enforcement contractual arrangements with APCOA Parking (UK) Ltd until 30 June 2014, or such other later date as is necessary to conclude the procurement of a new contract.
- 2.2 To delegate authority to the Executive Director for Neighbourhood Services in consultation with the Portfolio Holder for Transport, to accept tenders and award the contracts for parking enforcement and to authorise the signing or sealing of any deeds, contracts and other related documents in relation to such services, providing tender prices remain within available service budgets.

#### **3. Report detail**

- 3.1 Cabinet will recall approving the re procurement of the parking enforcement contract and a short extension to the existing contract at its meeting 24 July 2013. The short extension was requested to ensure continuity of the parking enforcement service up to the anticipated replacement contract start date of 1 March 2014.

- 3.2 However, as a result of the subsequent need to relocate the elections service into the space currently occupied by the parking enforcement team, a number of alternative locations for the parking enforcement team to operate from needed to be explored. This work had to be concluded before the replacement parking enforcement contractual arrangements could be finalised for tendering purposes.
- 3.3 This work has now been concluded but means the originally anticipated parking enforcement contract start date of 1 March 2014 can no longer be achieved. A revised contract start date of 1 July 2014 is now being progressed and is necessary to ensure full compliance with contract procurement rules.
- 3.4 The requested contract extension will facilitate continuity of the parking enforcement function during the contract re tendering process and ensure the ongoing delivery of the Council's statutory duty.

#### **4. Council priorities**

##### 4.1.1 Communities and Neighbourhoods

- 4.1.1 Local communities rely upon the Council to implement and enforce suitable parking restrictions that maintain the safety and free flow of traffic in and around the neighbourhood. By doing so, the Council will assist residents and businesses to access local goods and services either on foot, by private motor vehicle or through the use of public transport.

##### 4.2 Economy

- 4.2.1 The operation of safe and efficient highway network is vital for the local economy. The enforcement of parking contraventions will ensure the road network continues to support the needs of the local economy whilst also creating a suitable environment to attract new investment and jobs in the borough.

#### **5. Risk management**

Failure to ensure that appropriate contractual arrangements are in place could leave the Council open to challenge of compliance against EU contract rules.

#### **6. Financial implications**

- 6.1 The cost of the proposed contract extension will be met from within existing revenue budgets. Contractual payments will be in line with the current 2013/14 & 2014/15 budget profile for the parking service cost centre.
- 6.2 The re-tendering exercise will be used to maximise any opportunities for cost savings whilst ensuring a service provision remains suitable for the delivery of the Council's statutory duties.

## **7. Legal implications**

The proposed extension to the existing contract with ACPOA is pursuant to an option to extend which is contained in clause 4.1 of the existing Conditions of Contract, by two periods not exceeding 2 years and 3 years respectively. Approximately 6 months of the optional 2 year extension period available has already been taken up. This requested extension will take up a further 4 months with no further extension requests envisaged.

## **8. Property implications**

The existing contractual arrangements include for the Council provision of accommodation required to facilitate the operation of the contracted parking enforcement service. The re-procurement exercise will permit the review of accommodation provision to ensure this meets the Council aspiration for the management of its property portfolio.

## **9. Health and wellbeing implications**

Failure to ensure appropriate contractual arrangements are in place to deliver the Council's parking enforcement role will result in unnecessary traffic congestion and associated air pollution. The reduction in associated traffic congestion and air pollution will have a positive impact on the health and wellbeing of local residents.

## **10. Staffing implications**

None directly associated with this report

## **11. Equality implications**

None directly associated with this report

## **12. Consultation**

This report has been produced in consultation with Legal, Procurement and Finance.

## **Background papers**

None

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27 January 2014