

## **Audit Committee – 20 June 2011**

### **Delegated Authority Actions taken by the Executive Director Neighbourhoods 2010/11**

#### **Summary of report**

The attached table summarises the delegated authority actions taken by the Executive Director – Neighbourhoods for the financial period 2010/2011. Within the powers delegated by the Council's Constitutional and Financial and Contract Rules the Chief Executive, his (executive) Directors, and the Portfolio Holder can give approval to this course of action if deemed acceptable to them.

#### **Background papers**

None

#### **Reason for scrutiny**

Under the Council's constitution, key and significant decisions taken under delegations by Executive Directors must be reported annually to the Audit Committee.

The table attached as **appendix 1** summarises the actions taken by the Executive Director – Neighbourhoods for the financial period 2010/11

#### **Recommendation**

To note the key and significant decisions detailed in **appendix 1** taken by the Executive Director Neighbourhoods in the financial year 2010/11.

#### **Resource and legal considerations**

None relating directly to this report

#### **Governance issues / Citizen impact**

None relating directly to this report

#### **Environment impact**

None relating directly to this report

#### **Performance and risk management issues**

None relating directly to this report

#### **Equality implications**

None relating directly to this report

#### **Consultation**

None relating directly to this report

**Contact Officer:**

A handwritten signature in black ink, appearing to read 'Jamie Morris', is positioned above the contact information.

Jamie Morris – Executive Director  
Contact: 01922 653203  
Morrisjamie@walsall.gov.uk

APPENDIX 1

AUDIT COMMITTEE - 20 JUNE 2011

Neighbourhood Services Directorate

Decisions Taken by Officers under Delegated Powers

1	2	3	4
Date decision made	Significant (S) or Key (K) decision	Subject	Officer taking decision
31 March 2010 14 April 2010	S	<b>Playbuilders Programme.</b> Award of contracts.	Jamie Morris
22 April 2010	S	<b>Performance Reward Grant.</b> Single Point Referral Hub. To approve funding recommended by Walsall Partnership.	Jamie Morris
4 May 2010	S	<b>Climate Change Fund.</b> Environment Forum. To approve funding recommended by Walsall Partnership	Jamie Morris
5 May 2010	S	<b>Working Neighbourhood Fund.</b> Increasing Skills Levels in Walsall – Walsall Bitesize (14-19). To approve funding recommended by Walsall Partnership.	Jamie Morris
18 May 2010	K	<b>Draft Chuckery Air Quality Action Plan.</b> To approve the Action Plan now accepted by DEFRA.	Jamie Morris
24 May 2010	S	<b>Walsall Gala Baths Dance Studio.</b> To approve the creation of a dance studio in Gala Baths using surplus grant funds.	Jamie Morris
21 June 2010	S	<b>Procurement of Unmetered Electricity Supplies –</b> Energy supply for public lighting and traffic signals. To commence 1 November 2010-31 October 2014	Jamie Morris
5 July 2010	S	<b>Playbuilders.</b> Award of contract - William Street Play Builder Project	Jamie Morris
22 July 2010	S	<b>Area Based Grant.</b> Community Cohesion. To approve funding recommended by Walsall Partnership.	Jamie Morris

22 July 2010 24 September 2010	<b>S</b>	<b>Walsall Arboretum Restoration Programme.</b> To appoint SMP Playgrounds to deliver the Walsall Arboretum Youth Play Area.	Jamie Morris
27 July 2010	<b>K</b>	<b>Residual Waste Treatment Facility with Staffordshire County Council (Project W2R).</b> Approve the energy from waste project with Staffordshire County Council.	Jamie Morris
28 July 2010	<b>S</b>	<b>Streetly Crematorium.</b> Contract for replacement of 3 cremators.	Jamie Morris
1-10 September 2010	<b>S</b>	<b>Working Neighbourhoods Fund.</b> Approval of projects recommended by Walsall Partnership.	Jamie Morris
23 September 2010	<b>S</b>	<b>PVE Development Fund.</b> Approval of projects recommended by Prevent Board.	Jamie Morris
8 November 2010	<b>S</b>	<b>Parking Order.</b> Determination of objections received to Amendment No. 5 of the Walsall MBC (waiting, loading, stopping, disabled parking and residents parking) Orders.	Jamie Morris
26 November 2010	<b>S</b>	<b>Services to migrant communities</b> – approval of service level agreement with Walsall NHS.	Jamie Morris
30 November 2010	<b>S</b>	<b>Agreement 107.</b> Grant agreement between Cory Environmental Trust in Britain and Walsall Council.	Jamie Morris
30 December 2010	<b>S</b>	<b>Town Centre Transport Package.</b> Approval of commissions for legal and technical advice.	Jamie Morris
17 January 2011	<b>S</b>	<b>Walsall Arboretum Restoration Programme.</b> Award of contract for Enabling Works.	Jamie Morris
17 January 2011	<b>S</b>	<b>Parking Order.</b> Determination of objections received to the advertisement of Amendment No. 6 to the Walsall MBC (waiting, loading, stopping, disabled parking and residents parking) Order 2008.	Jamie Morris
20 January 2011	<b>S</b>	<b>Black Country Purchasing Consortium.</b> Extension of contract with Bertrams for a further 2 years for library book stock.	Jamie Morris
1 February 2011	<b>S</b>	<b>King George V Playing Fields – Inclusive Play.</b> Award of Contract for Improvement Works.	Jamie Morris

18 February 2011	<b>S</b>	<b>Parking Order.</b> Determination of objections relating to A34 Stafford Road/High Street and A4124 Bell Lane/Lichfield Road Junction, Bloxwich (Prohibition of turning movements) Order, 2011.	Jamie Morris
7 March 2011	<b>S</b>	<b>Palfrey Park.</b> Grant funding for new Community Pavilion at Palfrey Park to replace existing buildings on this site.	Jamie Morris
11 March 2011	<b>S</b>	<b>Bikeability.</b> Approval of funding agreement with Department of Transport.	Jamie Morris
28 March 2011	<b>S</b>	<b>Town Centre Transport Package.</b> Approval of deed of variation for landscape maintenance expiry date.	Jamie Morris

**Audit Committee – 20 June 2011**

**Social Care & Inclusion Exercise of Delegated Powers during 2010/11**

**1. Summary of report**

This report details decisions made under delegated powers by officers within the Social Care and Inclusion directorate within the 2010/11 financial year, highlighting the key decisions taken.

**2. Background papers**

Walsall Council Constitution Part 3.5 Section 3.1.

**3. Reason for scrutiny**

As set out in part 3.5 section 3.1 of the Council's constitution, Chief Officers must submit an annual report to the Audit Committee setting out significant decisions, including any key decisions, taken under delegated powers by the chief officer or other post holder within their directorate in the previous year.

**4. Recommendation**

Audit Committee review and note the list of decisions taken, attached at Appendix A, by officers within the Social Care & Inclusion directorate within the 2010/11 financial year.

**5. Resource considerations**

5.1 **Financial:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

5.2 **Legal:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

5.3 **Staffing:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

**6. Citizen impact**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **7. Community safety**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **8. Environmental impact**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **9. Performance and risk management issues**

9.1 **Risk:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

9.2 **Performance management:** None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **10. Equality implications**

None arising from this report. Implications relating to decisions made under delegated powers were considered throughout the year.

## **11. Consultation**

No consultation was undertaken for this report. Consultation with relevant areas was undertaken where required for decisions made under delegated powers throughout the year.

A handwritten signature in black ink, appearing to read 'P Davies', is written diagonally across the page.

### **Author**

Paul Davies  
Executive Director Social Care & Inclusion

## SOCIAL CARE & INCLUSION DIRECTORATE

### SIGNIFICANT OR KEY DECISIONS TAKEN BY OFFICERS UNDER DELEGATED POWERS

1	2	3	4
Date Decision Made	Significant(S) or Key (K) Decision	Subject	Officer Taking Decision
Memo dated 1 July 2010 authorising the Contract Manager - Procurement to review the contractual requirements in light of available categories and levels of insurance from the current insurance market, and to progress this as a variation to existing contract providers./	Key Decision	Domiciliary Care contracts – Summary Report of level of insurance cover commercially available to provider, options and decision/required actions	Paul Davies, Executive Director
Memo dated 13 July 2010 authorising the Head of Procurement to extend the contract – Contract ID 1153 – Shaw Trust Walsall – Direct Payment Support Service to 4 February 2011 and any other requirements will be prioritised and monitored via the procurement plan	This authority is given in accordance with Finance and Contract Rules (FCR) 14.4.3 a) & b) under discretions of FCR 15.2 Delegated authority granted under CPR 25.3 dated 30 November 2005. (CPR are the Contract Procedure Rules in force pre 30 August 2006).	Contract ID 1153 Shaw Trust Walsall – Direct Payment Support Service	Paul Davies, Executive Director



## Appendix A

<p>Memo dated 16 August 2010 authorising the Head of procurement to extend contracts and any other requirements will be prioritised and monitored via the procurement plan.</p>	<p>This authority is given in accordance with Finance and Contract Rules (FCR) 14.4.3 a) &amp; b) under discretions of FCR 15.2.</p>	<p>Mid Year Contracts Extensions 2010/11 – Adult's</p>	<p>Paul Davies, Executive Director</p>
<p>Memo dated 20 August 2010, authorising the Head of Procurement to serve the mandatory 3 months notice of termination to Residential and Nursing contracts where they meet the criteria of Phase 1 nursing and residential contracts 2009; the contract is pre 1<sup>st</sup> December 2009 and no service users are residents in the home at the 6 August 2010.</p>	<p>Key Decision</p>	<p>Residential and Nursing Contracts pre 1 December 2009</p>	<p>Paul Davies, Executive Director</p>
<p>Minute of Executive Directorate Management Team budget meeting of 24 August 2010.</p>	<p>Significant decision</p>	<p>Introduction of interim flat rate charge of £10 per week for all new service users, stopping the authority missing out on income and also cutting down on clients receiving a large bill once the assessment was finalised. Once assessed they would then either be charged</p>	<p>Paul Davies, Executive Director</p>

## Appendix A

		in accordance with existing Fairer Charging policy or refunded the difference.	
Minutes of Executive Directorate Management Team budget meetings of 5 October 2010 and 22 March 2011.	Significant decision	<p>Review of contractual uplifts:</p> <p>Decision to adjust increase supported living contractual award by RPI (3.4%) for 6 months from 1 April 2011.</p> <p>Decision to increase Housing 21 contract rate by RPIx (5.5%) from 1 April 2011.</p>	Paul Davies, Executive Director
The Executive for Social Care & Inclusion approves the award of contracts for Spot Contract Provision of Domiciliary Care Providers in accordance with the terms of the tender dated November 2008 and authorises the Procurement manager to act as the Authorised Representative to sign the returned agreements	Key Decision	Domiciliary Care Spot Contracts – Outcomes and Recommendations	Paul Davies, Executive Director
Memo dated 29 October 2010 to Commissioning Manager and Procurement to the	This authority is given in accordance with Section 10.3 of the Council's former Finance	Social Care & Inclusion Adult Transport Framework Agreement for the provision of	Paul Davies, Executive Director

**Appendix A**

<p>appointment of both Providers to the Framework Agreement for an initial period of 3 years (with the option to extend for one year).</p>	<p>and Contract Rules to award contracts to successful bidders (as delegated under in the cabinet on 22 October 2008).</p>	<p>Minibus Services</p>	
<p>Memo dated 17 December 2010 to the Procurement Manager to extend contracts and any other requirements will be prioritised and monitored via the procurement plan</p>	<p>This authority is given in accordance with Contract Rules 2010 Clause 8 (Contract Value and Procedure) and under the discretions of Clause 21 (Contract Management).</p>	<p>Mid Year contract Extensions 2010/11 – Adult's</p>	<p>Paul Davies, Executive Director</p>



**Signature .....**

**Print Name** Paul Davies, Executive Director

**Date.....**25 May 2011.....

**Audit Committee – 20 June 2011**

**Annual Report on the exercise of delegated powers  
Report of the Executive Director (Resources)**

**Summary of report:**

This report presents any significant decisions, including key decisions taken under delegated powers by the Chief Officer (or other post holders within my directorate in the financial year 2010/11).

**Background papers:**

The Council's constitution requires all chief officers to submit an annual report to the Audit Committee setting out the significant decisions, including key decisions taken under delegated powers by the chief officer (or other post holder within his/her directorate) in the previous year.

The report should summarise the manner of which some or all of such delegated powers have been exercised. Each chief officer exercising delegated powers shall be responsible for recording decisions taken.

A significant decision for this purpose is also defined within the constitution as having one of the following impacts

- a) it has a considerable direct and material impact upon the lives of the inhabitants of the borough or business operating within it, or
- b) Results in the Council incurring expenditure for which there is no revenue or capital budget.

Notwithstanding the above and the separate requirement to report key decisions, a decision that is purely operational in nature or necessary to give effect to a decision of the Council, Cabinet, Licensing and Safety Committee, Development Control Committee or such other Committee of the Council is not a significant decision for the purpose of the scheme of delegations.

Any member may request that decisions taken by officers under delegated powers be the subject of scrutiny by the appropriate scrutiny panel.

**Recommendation:**

1. To note the contents of the report.
2. To note that there are no significant decisions taken by the Executive Director (Resources) in line with a) and b) above.
3. To note that a file on decisions taken that fall outside of the reporting requirements, set out in constitution 3.5.3.1, is also available for inspection by members in the Director's room.

Rory Borealis

**Rory Borealis – Executive Director (Resources)**

**1 June 2011**

**Background:**

**Resource and legal considerations:**

None arising from this report.

**Governance Issues / Citizen impact**

Walsall Council believes that it is responsible for ensuring that its business is conducted to the highest ethical and legal standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. In discharging this accountability Members and officers are responsible for putting in place proper arrangements for the governance of Walsall Council's affairs and the stewardship of the resources at its disposal.

**Environment impact**

None arising directly from this report

**Performance and risk management issues**

Openness is a prerequisite if stakeholders are to have confidence in the decision-making and management processes of the Council. The annual reporting of chief officers' decisions shows that commitment.

**Equality Implications:**

None arising directly from this report.

**Consultation:**

None.

**Author:**

Rory Borealis

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**Audit Committee – 20 June 2011**

**Delegated Authority Actions taken by the Executive Director Regeneration 2010/11**

**Summary of report**

The attached table summarises the delegated authority actions taken by the Executive Director – Regeneration for the financial period 2010/2011. Within the powers delegated by the Council's Constitutional and Financial and Contract Rules the Chief Executive, his (executive) Directors, and the Portfolio Holder can give approval to this course of action if deemed acceptable to them.

**Background papers**

None

**Reason for scrutiny**

Under the Council's constitution, key and significant decisions taken under delegations by Executive Directors must be reported annually to the Audit Committee.

The table attached as **appendix 1** summarises the actions taken by the Executive Director – Regeneration for the financial period 2010/11

**Recommendation**

To note the key and significant decisions detailed in **appendix 1** taken by the Executive Director Regeneration in the financial year 2010/11.

**Resource and legal considerations**

None relating directly to this report

**Governance issues / Citizen impact**

None relating directly to this report

**Environment impact**

None relating directly to this report

**Performance and risk management issues**

None relating directly to this report

**Equality implications**

None relating directly to this report

**Consultation**

None relating directly to this report

**Contact Officer:**



Tim Johnson – Executive Director  
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## Regeneration Directorate

## SIGNIFICANT OR KEY DECISIONS TAKEN BY OFFICERS UNDER DELEGATED POWERS

1	2	3	4
Date decision Made	Significant (S) or Key (K) Decision	Subject	Officer Taking Decision
1 April 2010	K	Contract for Eastside Consulting Ltd – Social Enterprise Support project	Tim Johnson
21 April 2010	K	Grant agreement Enhanced Innovation Support £272,984.00	Tim Johnson
30 April 2010	K	Grant clam cert Qtr 4 WNF prog	Tim Johnson
22 April 2010	K	Request for sealing temp relocation of Walsall open air market	Tim Johnson



<b>4 May 2010</b>	<b>K</b>	<b>WNF prog grant claim form</b>	<b>Tim Johnson</b>
<b>14 May 2010</b>	<b>K</b>	<b>Review fees for licences for houses in multiple occupation</b>	<b>Tim Johnson</b>
<b>20 May 2010</b>	<b>K</b>	<b>Agreement for health preventing the onset of worklessness project</b>	<b>Tim Johnson</b>
<b>14 May 2010</b>	<b>K</b>	<b>Agreement for Multi agency one stop shop</b>	<b>Tim Johnson</b>
<b>26 May 2010</b>	<b>K</b>	<b>Disposal of land site of the former Beacon View Little Aston Road</b>	<b>Tim Johnson</b>
<b>8 June 2010</b>	<b>K</b>	<b>Agreement for Future Jobs Fund</b>	<b>Tim Johnson</b>
<b>1 April 2010</b>	<b>S</b>	<b>Replacement of Chiller at Civic Centre</b>	<b>Tim Johnson</b>

<b>April 2010</b>	<b>K</b>	<b>Sealing for Red Route 825,306.40</b>	<b>Tim Johnson</b>
<b>June 2010</b>	<b>K</b>	<b>Sealing for Bloxwich Library improvements 1,178,998.39</b>	<b>Tim Johnson</b>
<b>30 June 2010</b>	<b>K</b>	<b>Clawback settlement rates</b>	<b>Tim Johnson</b>
<b>1 July 2010</b>	<b>K</b>	<b>Approve use of section 215 Town and Country planning Act 1990 (S215)</b>	<b>Tim Johnson</b>
<b>8 July 2010</b>	<b>K</b>	<b>Grant claim cert – data analyst</b>	<b>Tim Johnson</b>
<b>16 July 2010</b>	<b>K</b>	<b>Appointment re Fitzgerald Civil Eng contractors – Red Route</b>	<b>Tim Johnson</b>
<b>July 2010</b>	<b>K</b>	<b>Sealing re Grant agreement for SME sustainability</b>	<b>Tim Johnson</b>

<b>27 July 2010</b>	<b>K</b>	<b>WNF programme grant claim form</b>	<b>Tim Johnson</b>
<b>2 August 2010</b>	<b>K</b>	<b>Appointment for lease – Pharmacy High Street Pelsall</b>	<b>Tim Johnson</b>
<b>3 August 2010</b>	<b>K</b>	<b>Disposal of Council’s freehold interest Former Library Lichfield Road</b>	<b>Tim Johnson</b>
<b>4 August 2010</b>	<b>K</b>	<b>WNF grant claim qtr 4</b>	<b>Tim Johnson</b>
<b>25 August 2010</b>	<b>K</b>	<b>Sheffield Academy contract</b>	<b>Tim Johnson</b>
<b>26 August 2010</b>	<b>S</b>	<b>Waterfront project architectural fees</b>	<b>Tim Johnson</b>
<b>August</b>	<b>K</b>	<b>Research and publication of sub regional homeless service directory – decision not to tender</b>	<b>Tim Johnson</b>

<b>6 September 2010</b>	<b>K</b>	<b>Pilot benefit reduction to grant</b>	<b>Tim Johnson</b>
<b>6 September 2010</b>	<b>K</b>	<b>Reduction to grant agreement re school enterprise commission grant</b>	<b>Tim Johnson</b>
<b>6 September 2010</b>	<b>K</b>	<b>Grant agreement re Vine Trust</b>	<b>Tim Johnson</b>
<b>6 September 2010</b>	<b>K</b>	<b>Grant agreement re Vine Trust ikea incubate</b>	<b>Tim Johnson</b>
<b>6 September 2010</b>	<b>K</b>	<b>Grant agreement re Aaina Womens Centre</b>	<b>Tim Johnson</b>
<b>20 September 2010</b>	<b>K</b>	<b>Employment Practices in the Public Sector – Redundancy roadshow</b>	<b>Tim Johnson</b>
<b>22 September 2010</b>	<b>K</b>	<b>Mental Health Employment Programme Grant</b>	<b>Tim Johnson</b>

		<b>Agreement -</b>	
<b>September 2010</b>	<b>K</b>	<b>Grant agreement Jessup Brothers</b>	<b>Tim Johnson</b>
<b>1 October 2010</b>	<b>K</b>	<b>Housing renovation tenders</b>	<b>Tim Johnson</b>
<b>4 October 2010</b>	<b>K</b>	<b>Data Analyst Grant claim</b>	<b>Tim Johnson</b>
<b>30 October 2010</b>	<b>K</b>	<b>Review of building control fees</b>	<b>Tim Johnson</b>
<b>6 October 2010</b>	<b>K</b>	<b>Disposal of freehold premises Conway Villa</b>	<b>Tim Johnson</b>
<b>6 October 2010</b>	<b>K</b>	<b>Disposal of various freehold premises</b>	<b>Tim Johnson</b>
<b>8 October 2010</b>	<b>K</b>	<b>Future Jobs fund Multi Media Arts</b>	<b>Tim Johnson</b>
<b>13 October 2010</b>	<b>K</b>	<b>Changes to growth</b>	<b>Tim Johnson</b>

		<b>point programme</b>	
<b>21 October 2010</b>	<b>K</b>	<b>Health through warmth tenders</b>	<b>Tim Johnson</b>
<b>21 October 2010</b>	<b>K</b>	<b>Brownhills temp market operator</b>	<b>Tim Johnson</b>
<b>21 October 2010</b>	<b>K</b>	<b>Workwise additional funding</b>	<b>Tim Johnson</b>
<b>21 October 2010</b>	<b>K</b>	<b>Deprived area fund – Vine Trust</b>	<b>Tim Johnson</b>
<b>2 November 2010</b>	<b>K</b>	<b>Deprived Area Fund Grant agreement Multimedia Arts Project</b>	<b>Tim Johnson</b>
<b>November 2010</b>	<b>K</b>	<b>Licence agreement re Brownhills Market</b>	<b>Tim Johnson</b>
<b>18 November 2010</b>	<b>K</b>	<b>Delegation to request to uncommitted RHP funding</b>	<b>Tim Johnson</b>
<b>22 November 2010</b>	<b>K</b>	<b>Revised grant agreement re</b>	<b>Tim Johnson</b>

		<b>worklessness</b>	
<b>25 November 2010</b>	<b>K</b>	<b>Urgent action re appointment of GF Tomlinson</b>	<b>Tim Johnson</b>
<b>25 November 2010</b>	<b>K</b>	<b>Uncommitted funding spend re Beechdale timber</b>	<b>Tim Johnson</b>
<b>1 December 2010</b>	<b>K</b>	<b>Sealing re construction consultancy contract</b>	<b>Tim Johnson</b>
<b>6 December 2010</b>	<b>K</b>	<b>Heathfield Lane West</b>	<b>Tim Johnson</b>
<b>6 December 2010</b>	<b>K</b>	<b>Beechdale Links to work spending approval</b>	<b>Tim Johnson</b>
<b>1 December 2010</b>	<b>K</b>	<b>Worklessness – confidence in Childcare grant agreement</b>	<b>Tim Johnson</b>
<b>7 December 2010</b>	<b>K</b>	<b>Authorisation to spend 160k re Brownhills High Street</b>	<b>Tim Johnson</b>

<b>16 December 2010</b>	<b>K</b>	<b>Local Validation checklist for planning applications</b>	<b>Tim Johnson</b>
<b>December 2010</b>	<b>K</b>	<b>Grant agreement re Navassa Investments</b>	<b>Tim Johnson</b>
<b>22 December 2010</b>	<b>K</b>	<b>Clawback re Flaxhall Street</b>	
<b>December 2010</b>	<b>K</b>	<b>Grant agreement re Navassa Investments</b>	<b>Tim Johnson</b>
<b>December 2010</b>	<b>K</b>	<b>Grant agreement re Accord Housing Association Links to work facility</b>	<b>Tim Johnson</b>
<b>4 January 2011</b>	<b>K</b>	<b>Grant agreement deprived area fund re WVA</b>	<b>Tim Johnson</b>
<b>14 January 2011</b>	<b>K</b>	<b>Amendment to grant contract re SME sustainability</b>	<b>Tim Johnson</b>
<b>13 January 2011</b>	<b>K</b>	<b>Request for Sealing Deed of variation</b>	<b>Tim Johnson</b>



<b>17 January 2011</b>	<b>K</b>	<b>Submission of RGF bid appointment of consultants</b>	<b>Tim Johnson</b>
<b>25 January 2011</b>	<b>K</b>	<b>Mitigation for savings proposals budget 11/12</b>	<b>Tim Johnson</b>
<b>15 December 2011</b>	<b>K</b>	<b>Acquisition of premises in Hatherton Street Walsall</b>	<b>Tim Johnson</b>
<b>December 2011</b>	<b>K</b>	<b>Agreement re Steps to Work multi agency one stop shop</b>	<b>Tim Johnson</b>
<b>December 2011</b>	<b>K</b>	<b>Agreement re Steps to Work multi agency one stop shop – Darlaston JET</b>	<b>Tim Johnson</b>
<b>8 February 2011</b>	<b>K</b>	<b>Clawback re land at High Street Brownhills</b>	<b>Tim Johnson</b>
<b>16 February 2011</b>	<b>K</b>	<b>Formal amendment to grant contract –</b>	<b>Tim Johnson</b>

		<b>Schools Enterprise commission</b>	
<b>18 February 2011</b>	<b>K</b>	<b>Employment Practices in public sector</b>	<b>Tim Johnson</b>
<b>21 February 2011</b>	<b>K</b>	<b>Uncommitted RHP</b>	<b>Tim Johnson</b>
<b>February 2011</b>	<b>K</b>	<b>Amendment to Grant contract</b>	<b>Tim Johnson</b>
<b>7 March 2011</b>	<b>K</b>	<b>Contract Certificate re Red Route</b>	<b>Tim Johnson</b>
<b>15 February 2011</b>	<b>K</b>	<b>Agreement re Worklessness transportation barriers</b>	<b>Tim Johnson</b>
<b>18 March 2011</b>	<b>K</b>	<b>Pelsall Multi Function Centre contract procedure</b>	<b>Tim Johnson</b>
<b>March 2011</b>	<b>K</b>	<b>Amendment to contract re Young People Supporting Innovation in Companies</b>	<b>Tim Johnson</b>

<b>18 March 2011</b>	<b>K</b>	<b>Health Tec Facility</b>	<b>Tim Johnson</b>
<b>March 2011</b>	<b>K</b>	<b>Grant Agreement re High Street Brownhills WHG</b>	<b>Tim Johnson</b>
<b>30 March 2011</b>	<b>K</b>	<b>Deed of Variation to St Matts Qtr Development agreement</b>	<b>Tim Johnson</b>
<b>31 March 2011</b>	<b>K</b>	<b>Request for sealing deed of variation re St Matts Qtr</b>	

Signature.....  |

Print Name.....Tim Johnson.....

Date.....25 May 2011 .....

## **Audit Committee – 20 June 2011**

# **SIGNIFICANT OR KEY DECISIONS TAKEN BY OFFICERS UNDER DELEGATED POWERS**

### **Summary of report**

This report summarises the key decisions taken by officers during 2010-11.

### **Background papers**

None

### **Reason for scrutiny**

As required by the Constitution and to assure delegated decisions are made with appropriate authorities and recorded.

### **Recommendation**

That the Audit Committee note the delegated decisions.

### **Resource and legal considerations**

All of the decisions were made within budget and following detailed consultation with finance and legal officers.

### **Governance issues / Citizen impact**

The decisions conform with the Council Constitution and will all improve outcomes for children and young people in Walsall and deliver value for money.

### **Environment impact**

Many of the decisions relate to education builds and the project planning takes into account the environmental impact of the builds with regard to local environment and sustainability.

### **Performance and risk management issues**

These major projects conform to the Council's project and risk management and procurement regulations and are designed to improve Walsall's performance as measured by the relevant measures.

### **Equality implications**

Our priority is to ensure that diverse communities receive the service they need and we focus constantly on 'reducing the gap' between the outcomes of vulnerable groups and all children.

### **Consultation**

As most of the decisions are those delegated by Cabinet, consultation has been carried out with key officers. For the major projects extensive consultation with parents, children and local citizens has been undertaken.

### **Author**

D.Harman, Strategy and Contracts Manager  
652701

# CHILDREN'S SERVICES DIRECTORATE

2010/11

## SIGNIFICANT OR KEY DECISIONS TAKEN BY OFFICERS UNDER DELEGATED POWERS

1	2	3	4
Date Decision Made	Significant(S) or Key (K) Decision	Subject	Officer Taking Decision
4 June 2010	S	Sign off the FBC for Sheffield.	Pauline Pilkington
11 June 2010	S	Replacement of Christ Church CE JMI: enter into contract with main agreed contractor.	Pauline Pilkington
7 July 2010	S	Healthtec Centre Facility: CS Serco requested Property Services to project manage the building project.	Pauline Pilkington
12 September 2010	S	Signed the Expression of Interest for BC UTC.	Pauline Pilkington
22 October 2010	S	Education Capital: Croft Street Primary - accept tender and appointment of contractor	Pauline Pilkington
12 November 2010	S	Early Years Capital Grant: Streetly Children's Centre: accept tender and appointment of contractor	Pauline Pilkington
16 December 2010	S	Early Years Capital Grant: Park Hall Playgroup.	Pauline Pilkington
18 March 2011	S	Healthtec Centre Facility: enter into contract with main agreed contractor.	Pauline Pilkington and Tim Johnson
Post March 2011	S	Sign off Darlaston FBC.	Pauline Pilkington

Signature   
 Print Name PAULINE PILKINGTON  
 Date 24/5/2011

# CHILDREN'S SERVICES DIRECTORATE

2010/11

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1 June 2011	S	Sign off Darlaston FBC.	Pauline Pilkington

Signature 

Print Name PAULINE PILKINGTON

Date: 1 June 2011