

Health and Wellbeing Board

22 July 2013

Health and Wellbeing Board Work Programme

1. Purpose

Members have considered the work programme at previous meetings and it has been recognised that this document is likely to need to be reviewed and amended following decisions made at each Health and Wellbeing Board meeting and following working groups undertaking areas of related work. Amendments have been made following the last Health and Wellbeing Board meeting and information added to the programme which is attached at appendix 1.

2. Recommendations

2.1 That the Health and Wellbeing Board notes the amendments to the attached programme.

3. Report detail

In order to fulfil its duties, the Health and Wellbeing Board requires a well managed work programme that identifies the key tasks and provides sensible time lines that enable to Board to plan ahead. It is important that it is recognised that this programme is a dynamic document that is added to and reviewed regularly.

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Walsall Health and Wellbeing Board Work Programme 13/14

Appendix 1

Purpose : To set out a work programme for the Health and Wellbeing Board which ensures that duties are fulfilled

Duties	Start date	End date	HWBB lead
Review action plans for implementation of 13/14 actions agreed			
<ul style="list-style-type: none"> Joint Health and Wellbeing Strategy Sections 6-7 	May 13	Achieved 10.6.13	Rose Collinson/Salma Ali
<ul style="list-style-type: none"> Joint Health and Wellbeing Strategy Sections 8-9 	May 13	22.7.13	Jamie Morris
<ul style="list-style-type: none"> Joint Health and Wellbeing Strategy Section 5, 10 	May 13	Achieved 10.6.13	Isabel Gillis
<ul style="list-style-type: none"> Joint Health and Wellbeing Strategy Section 11-12 	May 13	22.7.13	John Bolton/Salma Ali
To review Commissioning plans against Joint Health and Wellbeing Strategy			
<ul style="list-style-type: none"> Agree process for review of commissioning plans 	May 13	22.7.13	Isabel Gillis
<ul style="list-style-type: none"> CCG commissioning plans and performance against key outcomes 	May 13	9.9.13	Salma Ali
<ul style="list-style-type: none"> PH commissioning plans 	May 13	22.7.13	Isabel Gillis
<ul style="list-style-type: none"> PH performance against key outcomes 	May 13	9.9.13	Isabel Gillis
<ul style="list-style-type: none"> Children and Young People’s Partnership plans and performance against key outcomes 	May 13	To be agreed	Rose Collinson
<ul style="list-style-type: none"> Healthy ageing, treatment and care: CCG/ SCI/ JCU commissioning plans and performance against key outcomes 	May 13	To be agreed	John Bolton /Salma Ali

To produce refresh of Joint Strategic Needs Assessment:			
• Project initiation document agreed	10.6.13		Isabel Gillis
• JSNA signed off		21.10.13	
To produce refresh of Joint Health and Wellbeing Strategy			
• Project initiation document agreed	21.10.13		Isabel Gillis
• Health and Wellbeing Strategy, recommendations for action 14/15 and identified HWB leads signed off		3.3.14	Isabel Gillis
• Action plans approved for 14/15 recommendations	3.3.14	April 2014	Identified HWB leads
Develop a programme to review strategies supporting the JHWS			
• Programme developed	21.10.13		Isabel Gillis
• Programme completed		3.3.14	Isabel Gillis
Develop a programme of Communication and Engagement activities and events			
• Programme developed	9.9.13		To be agreed
• Programme completed		3.3.14	To be agreed
To ensure a HWBB fit for purpose (Board development programme)			
• Baseline assessment update and programme for 13/14 agreed	9.9.13		Jamie Morris
• Programme completed		3.3.14	Jamie Morris

