



---

---

## LICENSING SUB-COMMITTEE

Meeting to be held on: **Wednesday, 29 November 2023 AT 10.30a.m**

Meeting to be held at: **Conference Room 3, Walsall Council House, Lichfield Street, Walsall, WS1 1TW**

**MEMBERSHIP:** Councillor Sears  
Councillor Martin  
Councillor Worrall

# **A G E N D A**

## **PART I - PUBLIC SESSION**

1. Appointment of Chair
2. Welcome
3. Apologies
4. Declarations of Interest
5. Application for a new Premises License in respect of Rushall Olympic Football Club, Dales Lane, Rushall, Walsall, WS9 0JX.

## Schedule 12A to the Local Government Act, 1972 (as amended)

### Access to information: Exempt information

#### Part 1

#### Descriptions of exempt information: England

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
  - (a) to give any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Information being disclosed during a meeting of a Scrutiny and Performance Panel when considering flood risk management functions which:
  - (a) Constitutes a trades secret;
  - (b) Its disclosure would, or would be likely to, prejudice the commercial interests of any person (including the risk management authority);
  - (c) It was obtained by a risk management authority from any other person and its disclosure to the public by the risk management authority would constitute a breach of confidence actionable by that other person.

## The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

### Specified pecuniary interests

The pecuniary interests which are specified for the purposes of Chapter 7 of Part 1 of the Localism Act 2011 are the interests specified in the second column of the following:

Subject	Prescribed description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by a member in carrying out duties as a member, or towards the election expenses of a member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Regulations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority:</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to a member's knowledge):</p> <p>(a) the landlord is the relevant authority;</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where:</p> <p>(a) that body (to a member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>b) either:</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

**LICENSING SUB-COMMITTEE**  
**Applications relating to premises licences**

**ORDER OF PROCEEDINGS**

1. Introductions.
2. Licensing Officer to present report outlining the application, relevant representations and relevance to the Local Authority licensing policy statement and statutory guidance.
3. Questions to the Licensing Officer from the Sub-Committee or other parties.
4. The applicant to present their case.
5. Responsible Authorities, interested parties and Sub-Committee to ask questions of the applicant.
6. The responsible Authorities to make relevant representations in relation to the application.
7. The applicant, interested parties and Sub-Committee to ask questions of the responsible Authorities.
8. Interested parties to make representations.
9. The applicant, responsible Authorities and Sub-Committee to ask questions of the interested parties.
10. All parties to briefly summarise their case.
11. The Chair to check that all parties have said all they wish to.
12. The Sub-Committee to deliberate in private, all persons except the Legal Adviser and Committee Administrator, to withdraw from the hearing.
13. All parties to be recalled and advised of the Sub-Committee's decision and inform parties in regard to the right of appeal to the Magistrates Court under Section 181 of the Licensing Act 2003



**REPORT OF THE DIRECTOR OF RESILIENT COMMUNITIES TO THE**

**LICENSING SUB – COMMITTEE**

**21 NOVEMBER 2023**

**APPLICATION FOR A NEW PREMISES LICENCE**

**UNDER SECTION 17 OF THE LICENSING ACT 2003**

**Rushall Olympic Football Club  
Dales Lane  
Rushall  
Walsall  
WS9 0JX**

**1. Summary of Report**

- 1.1 This report provides the information necessary for the Licensing and Safety Sub-Committee to determine an application for a premises licence in respect of Rushall Olympic Football Club, Dale Lane, Rushall, Walsall, WS9 0JX.
- 1.2 The report sets out how the licensing authority followed the normal practice of consulting with all responsible authorities following receipt of the application. West Midlands Police, Walsall Council Public Health and West Midlands Fire service initially had concerns regarding the application which led to representations being made against the licence. However, mediation took place between the applicant and responsible authorities and the representations were subsequently withdrawn.
- 1.3 The Council also received during the relevant consultation period a representation objecting to the grant of the application from another person (a resident).

**2. Options**

- 2.1. The Sub-Committee is required to hold a hearing to consider the application and relevant representations and determine whether to:
  - grant the licence as applied for;
  - grant the licence with modifications or conditions; or
  - refuse the application.

**3. Background Information**

- 3.1. Rushall Olympic Football Club has been in existence since the late 1890s and is a member of the Vanarama National League North. The club is described as being active in the local community promoting and developing youth and various inclusive activities and an important and valuable community asset.
- 3.2. The premises benefits from a club premises certificate which was granted during the period whereby the licensing regime transitioned from the Magistrates Courts to local authorities in 2005. A copy of the certificate is attached as **Appendix 3**.
- 3.3. The premises is currently restricted by their certificate to allowing entry to members only and bona fide guests. The premises have held eight events this year (so far) using Temporary Event Notices.
- 3.4. On the 27<sup>th</sup> September 2023 JL Licensing, an agent acting on behalf of Rushall Olympic Football Club applied for a premises licence under section 17 of the Licensing Act 2003. The application is attached as **Appendix 1**.
- 3.5. A summary of the licensable activities and times applied for is provided in the table below (NB: these have subsequently been reduced following mediation):

<b>Licensable Activities/ Opening Hours</b>	<b>Days</b>	<b>From</b>	<b>To</b>
Provision of Plays (Indoor & Outdoor) Outdoor to finish 23:00	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Provision of Films (Indoor & Outdoor) Outdoor to finish 23:00	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Indoor Sporting Event	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Boxing or Wrestling (Indoor & Outdoor) Outdoor to finish 23:00	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Provision of Live & recorded Music (Indoor & Outdoor) Outdoor to finish 23:00	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Performance of Dance (Indoor & Outdoor) Outdoor to finish 23:00	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Anything similar to Live/Recorded Music, performance of Dance (Indoor & Outdoor)	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00

Outdoor to finish 23:00			
Late Night Refreshment Indoors	Sunday – Thursday Friday & Saturday	23:00 23:00	00:00 01:00
Sale of alcohol for consumption on & off the premises. Outdoor to finish 23:00	Sunday – Thursday Friday & Saturday	11:00 11:00	00:00 01:00
Hours open to public	Sunday – Thursday Friday & Saturday	10:00 10:00	00:30 01:30

- 3.6. A plan showing the location of the premises is attached as **Appendix 2**.
- 3.7. In accordance with regulations the application was served on all the statutory responsible authorities.
- 3.8. The Licensing Act 2003 specifies that new premises licence applications must be advertised in the following ways:
- by way of a blue site notice displayed at or on the premises for a statutory consultation period of 28 consecutive days starting on the day after the day on which the valid application was given to the Licensing Authority. The last day for representations was **25 October 2023**.
  - by publishing a licensing notice in a newspaper (or similar) circulating within the area of the premises, by the tenth working day of the consultation period; and
  - by publication of a notice on the Licensing Authority's website for no less than 28 days during the consultation period.
- 3.9. This combination of requirements ensures that 'other persons', regardless of their status or geographic proximity to the premises, are aware that an application for a premises licence has been made and of their right and opportunity to comment, should they wish to do so.
- 3.10. The licensing authority is satisfied that the blue notice was displayed, and the newspaper notice published in accordance with the requirements of the Licensing Act 2003.
- 3.11. Any responsible authority, or other person, may submit a representation to the licensing authority, however generally only relevant representations received during the advertised consultation period may be considered when determining the application.

#### 4. **Representations**



#### 4.1 Representations/Responses from Responsible Authorities

The Licensing Authority received the following responses to the consultation from responsible authorities:

##### **Walsall Council Community Protection (Licensing Authority)**

On the 6 October 2023, the licensing authority received an email from Walsall Council's Community Protection team detailing a mediated condition they had agreed with the licensing agent. A copy of the email is attached as **Appendix 4**.

##### **Walsall Council Environmental Health**

On 11 October 2023, Environmental Health confirmed that they had no objection to the grant of the licence. The email response is attached as **Appendix 5**.

##### **West Midland Fire Service**

On 19 October 2023, West Midland Fire Service (WMFS) made a representation objecting to the grant of the licence due to the public safety concerns listed below:

- There hospitality suite has not been subject to building regulations and an application appears to be required.
- The means of escape routes from the club house are not suitably designed for the proposed safe capacity.
- The testing and maintenance of the fire alarm and emergency lighting certificates is not being adequately carried out.
- There is no suitable fire risk assessment.

The applicant signed an undertaking with agreement from West Midlands Fire Service who responded by saying a hearing will no longer be required. A copy of the email representation and undertaking is attached as **Appendix 6**.

##### **Walsall Council Public Health**

On the 24<sup>th</sup> October 2023 Public Health responded to the application informing the licensing authority that they will be making representations to the grant of the application on the following grounds:

- Previous boxing event at Walsall Town Hall in October 2017 led to a fatality. There was trouble at the boxing event amongst spectators and this continued outside the venue (see press release below).
- Rushall Olympic Football Club is near to residential housing (see google map of site below). Any violence that breaks out will

potentially be in view (especially as the proposal is for outdoor boxing and kickboxing) of local residents, including children and young people. Exposing children and young people to traumatic

- events, such as violence, is upsetting and it can have negative consequences (e.g., problems with sleeping and concentration at school).
- Residents (with children) may deem outdoor boxing matches visible to children (from nearby homes and outside of the venue) as unacceptable.
- The operating schedule provides little detail (and therefore no assurance) on how a boxing event with the sale of alcohol would be managed safely and securely.
- The Licence application is incomplete, so it is not possible to fully review the proposed activities. For example, there is no description of the type of entertainment that will be provided under Section 13 (Live Music, Recorded Music, or Performances of Dance).

Public Health subsequently withdrew their representation to the application on the 27 October 2023. A copy of the emails are attached as **Appendix 7**.

### **West Midlands Police**

On 25 October 2023, the Police Licensing Officer confirmed that West Midlands Police had agreed to mediated conditions with the applicant's agents and would therefore not object to the application providing that the mediated conditions form part of the operating schedule if the licence is granted. A copy of the email response together with the agreed conditions are attached as **Appendix 8**.

### **Other responsible authorities**

No comments were received from any other responsible authorities in relation to this application.

#### **4.2 Representations from 'other persons'**

During the consultation period, one representation was received from 'other persons' (a resident). The representation has been made on the grounds of noise emanating from the premises during events. A copy of the representation is attached as **Appendix 9**.

- 4.3 Following the representation the agents on behalf of the applicant tried to mediate the issues/concerns raised by the resident. A copy of the letter is attached as **Appendix 10**.

### **5. Cumulative Impact Policy**

5.1. The premises does not fall within the current Cumulative Impact Policy area.

## 6. **Walsall Council Licensing Policy**

6.1. Please click this link [Statement of licensing policy | Walsall Council](#) (**Appendix 11**) to access Walsall Council's Statement of Licensing Policy or copy <https://go.walsall.gov.uk/business/licensing-and-regulation/alcohol-and-entertainment-licences-and-permits/statement> into a web search engine.

## 7. **Resource Considerations**

7.1. **Financial:** Application fees are set by central government and are non-refundable. The Licensing Authority would have to cover the cost of any successful appeals made to magistrate's court.

7.2. Any decision taken by the licensing authority may be appealed to the Magistrates' Court. The licensing authority may have to bear the costs of defending such an appeal.

7.3. **Legal:** Any representations received must be relevant to the likely effect on the promotion of the licensing objectives in respect of the application received, namely: Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, Protection of Children from Harm. Representations which are not relevant must be rejected.

7.4. At a hearing, the licensing authority upon receipt of relevant representations, and only if it is considered to be appropriate and proportionate to promote the licensing objectives. may consider attaching additional conditions, modifying conditions proposed in the operating schedule of the application (including hours), or to reject the application.

7.5. Any conditions further imposed by the committee must be appropriate and proportionate and should be tailored to the size, style, characteristics, and activities taking place at the premises. They should not be merely aspirational and should not go further than what is needed for that purpose.

7.6. Walsall Council has stated that at all times the licensing authority will try to strike a fair balance between the benefits to the community of a licensed venue and the risk of disturbance to residents.

7.7. The Licensing Sub Committee must have due regard to Walsall Council's Statement of Licensing Policy issued in 2021 and the statutory guidance issued under section 182 of the Licensing Act 2003.

## 8. **Relevant Extracts from Section 182 Guidance:**

- 8.1 The section 182 guidance issued under the Licensing Act 2003 states: *Licensing authorities should look to the police as the main source of advice on crime and disorder.*”
- 8.2 The section 182 guidance 14.19 states - There can be confusion about the difference between the “need” for premises and the “cumulative impact” of premises on the licensing object “Need” concerns the commercial demand for another pub or restaurant or hotel and is a matter for the planning authority and for the market. This is not a matter for a licensing authority in discharging its licensing functions or for its statement of licensing policy.
- 8.3 The section 182 guidance also states - “Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact policy), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.
- 8.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives.

## **9. Relevant Representations**

- 9.1. In determining whether a representation is ‘relevant,’ and may therefore be taken into account, the Sub-Committee must have regard to Sections 18(6) and 18(7) of the Licensing Act 2003, which state:

18 (6) For the purposes of this section, “relevant representations” means representations which—

- (a) are about the likely effect of the grant of the premises licence on the promotion of the licensing objectives;
- (b) meet the requirements of subsection (7);
- (c) if they relate to the identity of the person named in the application as the proposed premises supervisor, meet the requirements of subsection (9); and
- (d) are not excluded representations by virtue of section 32 (restriction on making representations following issue of provisional statement).

18 (7) the requirements of Section 18 subsection (7), referenced above, are—

- (a) that the representations were made by a responsible authority or other person within the period prescribed under section 17(5)(c);
- (b) that they have not been withdrawn; and
- (c) in the case of representations made by a person who is not a responsible authority, that they are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

9.2. The Licensing Objectives are:

- The prevention of crime and disorder;
- The prevention of public nuisance;
- The protection of children from harm; and
- Public safety.

9.3. The Licensing Act 2003 and associated guidance suggests a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a business owner that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation.

9.4. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5. Should the Sub-Committee decide to grant the licence with additional conditions, such conditions must comply with the requirements specified in the Section 182 Guidance - specifically:

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must,” “shall” and “will” is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met;

- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

9.6. Conditions must be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour, and crime generally.

Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

9.7. The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells, and litter.

9.8. Applicants have the opportunity to demonstrate how they intend to promote the licensing objectives through the operating schedule, section 8.41 of the guidance states: “in completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area.”

They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps, they propose to take to promote the licensing objectives. Licensing authorities and responsible authorities are expected to publish information about what is meant by the promotion of the licensing objectives and to ensure that applicants can readily access advice about these matters. However, applicants are also expected to undertake their own enquiries about the area in which the premises are situated to inform the content of the application.”

- 9.9. Applicants are expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:
- the layout of the local area and physical environment, including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may congregate;
  - any risk posed to the local area by the applicants' proposed licensable activities; and
  - any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.
- 9.10. Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.
- 9.11. Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.
- 9.12. The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.
- 9.13. The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement a general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises.
- 9.14. Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning (2.2 of the guidance).



- 9.15. Where a local authority's Director of Public Health in England (DPH) or Local Health Board (LHB) (in Wales) exercises its functions as a responsible authority, it should have sufficient knowledge of the licensing policy and health issues to ensure it is able to fulfil those functions. If the authority wishes to make representations, the DPH or LHB will need to decide how best to gather and coordinate evidence from other bodies which exercise health functions in the area, such as emergency departments and ambulance services (9.20).
- 9.16. Health bodies may hold information which other responsible authorities do not, but which would assist a licensing authority in exercising its functions. This information may be used by the health body to make representations in its own right or to support representations by other responsible authorities, such as the police. Such representations can potentially be made on the grounds of all four licensing objectives. Perhaps the most obvious example is where drunkenness leads to accidents and injuries from violence, resulting in attendances at emergency departments and the use of ambulance services. Some of these incidents will be reported to the police, but many will not. Such information will often be relevant to the public safety and crime and disorder objectives (9.21).
- 9.17. However, health bodies are encouraged to make representations in respect of any of the four licensing objectives without necessarily seeking views from other responsible authorities where they have appropriate evidence to do so. There is also potential for health bodies to participate in the licensing process in relation to the protection of children from harm. This objective not only concerns the physical safety of children, but also their moral and psychological wellbeing (9.22).
- 9.18. Evidence relating to under 18s alcohol-related emergency department attendance, hospital admissions and underage sales of alcohol, could potentially have implications for both the protection of children from harm and the crime and disorder objectives. Health bodies can provide evidence to lead or support representations in relation to this objective (9.23).
- 9.19. The Licensing Sub Committee may grant the application as requested, grant with additional/modified conditions attached to the premises licence or reject the application.
- 9.20. Where the applicant, a responsible authority, or other person who has made a relevant representation is aggrieved by the decision of the Licensing Authority, they may appeal to the Magistrates' Court.

#### 10.0 **Staffing issues:**

None arising from this report.



11. **Citizen Impact**

11.1 Residents or businesses ('Other Persons') within the licensing authorities' area can submit 'relevant representations'.

12. **Community Safety**

12.1 Issues raised in relation to potential public safety are addressed through consultation with responsible authorities and by committee through the decision-making process.

13. **Environmental Impact**

13.1 Nothing arising from this report.

14. **Performance and Risk Management Issues**

14.1 Nothing arising from this report.

15. **Equality Implications**

15.1 When considering this application and reaching a determination the licensing authority must always have due regard to the Public Sector Equality Duty (PSED) set out in section 149 of the Equality Act 2010:

A public authority must, in the exercise of its functions, have due regard to the need to—

- (a) eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

15.2 The licensing authority's approach to having "due regard" is based on legal principles arising from case law including those set out in *Brown vs. Secretary of State for Work and Pensions* (2008) and other cases. These principles may be summarised as:

- **Knowledge** - decision makers should be aware of their duty to have due regard to the aims of PSED.
- **Sufficient information** - decision makers must consider whether they have sufficient information in order to give proper consideration to the matters set out in the PSED. This will assist decision makers to understand the potential impact of their

proposed decisions on people with relevant protected characteristics.

- **Timeliness** - public bodies must have due regard “before and at the time that a particular decision is being considered.” This means that equality must form part of the decision-making process as it happens and not after the event.
- **Real consideration** - consideration of the aims of the PSED must form an integral part of the decision-making process. The PSED duty must be exercised fully, rigorously and with an open mind.
- **No delegation** - public bodies and others carrying out public functions may use their staff and third parties to assist them to assess the impact of a decision on equality. However, where they make the ultimate decision, they cannot delegate their responsibility to consider the aims of the PSED to another person.
- **Review** - public bodies must have due regard to the aims of the PSED not only when a policy is developed and decided, but also when it is implemented and reviewed. The PSED is a continuing duty.

16. **Consultation**

- 16.1 Consultation/advertising is carried out in accordance with prescribed statutory regulations.

17. **Associated Papers**

Appendix 1 – Application.

Appendix 2 – Location Plan

Appendix 3 – Existing Club Premises Certificate

Appendix 4 – Mediated Conditions with Community Protection

Appendix 5 – Response from Environmental Health

Appendix 6 – Representation & Undertaking from West Midlands Fire Service

Appendix 7 – Representation from Walsall Council Public Health

Appendix 8 – Representation and Mediated Conditions from West Midlands Police

Appendix 9 – Representation from Other Person

Appendix 10 – Mediation Letter to Other Person from Agent

Appendix 11 – Link to Walsall Council’s Statement of Licensing Policy

18. **Contact Officer**

Muhammed Sayful Alom, Licensing Team Leader –  
[Licensing@walsall.gov.uk](mailto:Licensing@walsall.gov.uk)

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?  Yes  No

Is the applicant's business registered outside the UK?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Applicant Business Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?  Yes  No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)



## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

#### Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

ASSOCIATION - THE RESPONSIBILITY FOR THE LICENCE WILL BE WITH THE MANAGEMENT COMMITTEE OF THE CLUB

### Address

Building number or name	<input type="text" value="RUSHALL OLYMPIC FOOTBALL CLUB"/>
Street	<input type="text" value="DALES LANE"/>
District	<input type="text" value="RUSHALL"/>
City or town	<input type="text" value="WALSALL"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="WS9 0JX"/>
Country	<input type="text" value="United Kingdom"/>

### Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/>
	dd mm yyyy
* Nationality	<input type="text" value="BRITISH"/>

Documents that demonstrate entitlement to work in the UK

## Section 5 of 21

### OPERATING SCHEDULE

When do you want the premises licence to start?	<input type="text" value="26"/>	/	<input type="text" value="10"/>	/	<input type="text" value="2023"/>
	dd		mm		yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
	dd		mm		yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Rushall Olympic FC has been established here since the late 1890's and the club is an important and valuable asset to the local community. The club is active in the local community promoting and developing youth and various inclusive activities.

The senior team currently play in the Vanarama National League North, the 6th tier of the English Football League system.

Continued from previous page...

The club has been licensed for many years, operating under a Club Premises Certificate (CPC). They have also recently utilised a number of TENs recently. They are now applying for a new Premises Licence to enable the club to operate, moving forward, to its full capacity and potential in a safe, legal and compliant fashion.

The club has a Management Committee consisting of the Chairman (John Allen), the Vice-Chairman (Nick Allen), the Club President (Edwin Venables), and other roles including the Football Secretary, Stadium Manager and the Club Welfare Officer.

The Management Committee are the proposed premises licence holders, and the proposed DPS (Jackie Rogers-Hinks) is the current Events Manager.

The club commits to working closely with the Responsible Authorities in keeping with the Guidance and the Council's Statement of Licensing Policy. Discussions have taken place with the Council and the Police prior to submitting the application.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

## Section 6 of 21

### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End



Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

LOCAL GROUPS ON OCCASION MAY WISH TO STAGE A PRODUCTION / PLAY AT THE PREMISES

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes       No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start  End

Start  End

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the exhibition of films take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

OCCASIONAL FILMS MAY BE SHOWN

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 8 of 21

### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State type of activity to be authorised, if not already stated above. Give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months:

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 9 of 21

### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS

OCCASIONALLY, BOXING / KICKBOXING ETC MAY BE PROVIDED

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 10 of 21

### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes       No

### Standard Days And Timings



Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g. 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 11 of 21

### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End



Continued from previous page...

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the performance of dance take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes       No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g. 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

Continued from previous page...

Will this entertainment take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 hours

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 14 of 21

### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g. 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

PROVISION OF HOT FOOD AND DRINKS

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:00 HOURS



Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)



Continued from previous page...

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

### Section 16 of 21

#### ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

THE CLUB WILL HAVE FULL REGARD TO CHILD PROTECTION ISSUES.

### Section 17 of 21

#### HOURS PREMISES ARE OPEN TO THE PUBLIC

##### Standard Days And Timings

###### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g. 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

###### TUESDAY

Start

End

Start

End

###### WEDNESDAY

Start

End

Start

End

###### THURSDAY

Start

End

Start

End

###### FRIDAY

Start

End

Start

End

###### SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

THE PROPOSED TERMINAL HOUR FOR OUTDOORS IS 23:30 HOURS

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

#### Section 18 of 21

#### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

SEE ATTACHED

b) The prevention of crime and disorder

SEE ATTACHED

c) Public safety

SEE ATACHED

d) The prevention of public nuisance

SEE ATTACHED

*Continued from previous page...*

e) The protection of children from harm

SEE ATTACHED

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.



*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### **Section 20 of 21**

#### **NOTES ON REGULATED ENTERTAINMENT**



*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

DECLARATION



Continued from previous page...

I/WE UNDERSTAND IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT. IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
  2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/walsall/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

**Licensing Act 2003**

**Designated Premises Supervisor – consent form**

**I JACQUELINE ROGERS-HINKS**

(full name of prospective premises supervisor)

**Of**

[REDACTED]  
(home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**NEW PREMISES LICENCE APPLICATION**

**by RUSHALL OLYMPIC FOOTBALL CLUB**

(name of applicant)

Relating to premises licence number **NEW** for

**RUSHALL OLYMPIC FOOTBALL CLUB, DALES LANE,  
RUSHALL, WALSALL WS9 0JX**

(name and address of premises to which this application relates)

And any premises licence to be granted or varied in respect of this application made by

**RUSHALL OLYMPIC FOOTBALL CLUB**

(name of applicant)

concerning the supply of alcohol at

**RUSHALL OLYMPIC FOOTBALL CLUB, DALES LANE,  
RUSHALL, WALSALL WS9 0JX**

(name and address of premises to which this application relates)

I also confirm that I am entitled to work in the United Kingdom and currently hold a personal licence, details of which I set out below.

**Personal licence number – LICENCE TO BE OBTAINED IN DUE COURSE**

**Issuing Authority – WALSALL (IN DUE COURSE)**

(name, address and telephone number of the Authority who issued the personal licence, if any)

**Signed**..... [REDACTED].....

**Name (print) JACQUELINE ROGERS-HINKS**

**Date 22/8/2023**

**Date of birth** [REDACTED]



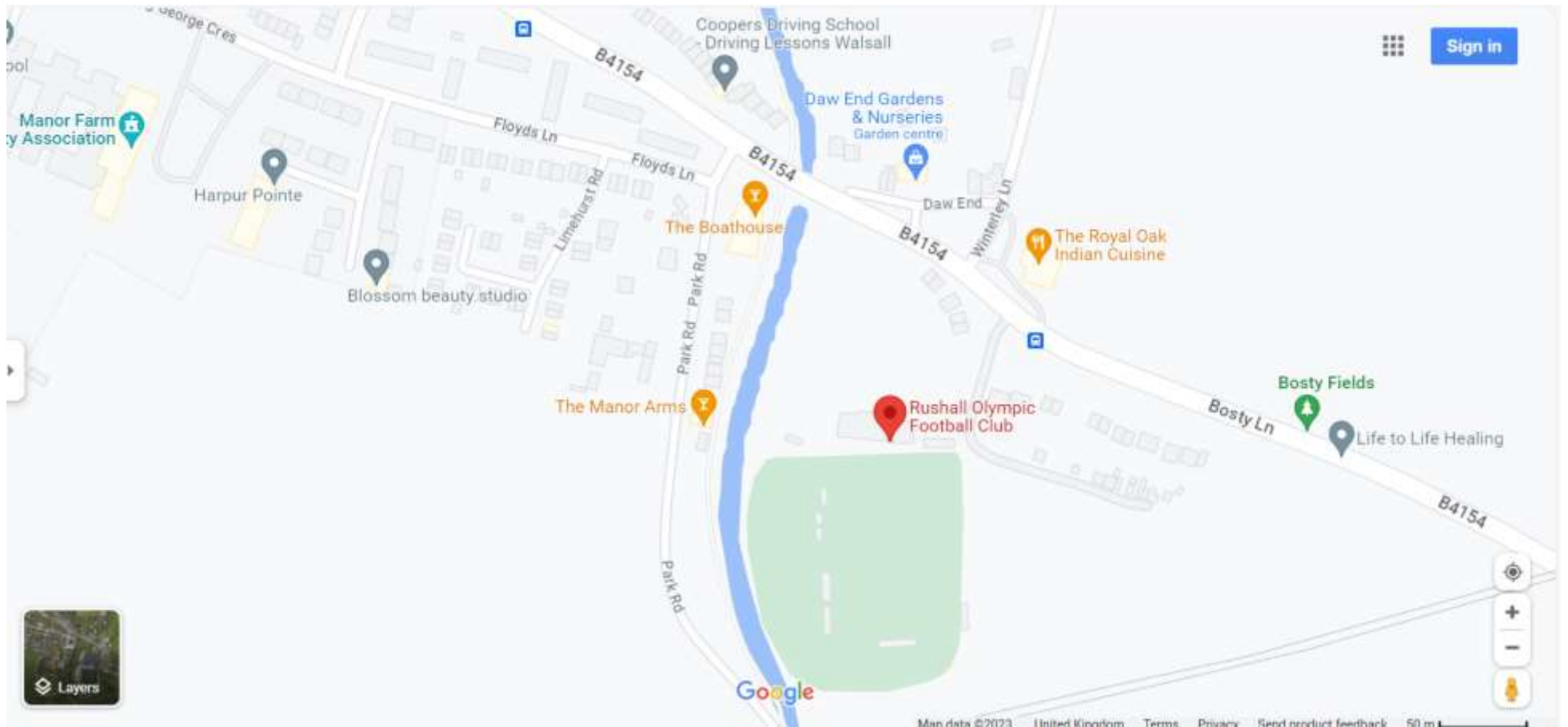




2

AREA EDGED RED 6 Acres  
(OR THEREABOUTS)





**Licensing Act 2003 Club Premises Certificate: WS/CPC/0016**

(Walsall Council reference WK/200620857)

**Part 1 – Club details**

**Name of Club in whose name this certificate is granted and relevant postal address of club**

**Name of Club:** Rushall Olympic Football Club

**Club's postal correspondence address:**

Rushall Olympic Football Club  
Dales Lane  
Rushall  
Walsall  
West Midlands  
WS9 0JX

**If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description**

As above

**Telephone number of club premises**

01922 641021

**Where the club premises certificate is time limited the dates**

The certificate is not time limited

**Qualifying club activities authorised by the certificate:**

Alcohol Sales

**The times the certificate authorises the carrying out of qualifying club activities**

Alcohol Sales

Monday to Thursday	11:00 - 23:30
Friday & Saturday	11:00 - 01:00
Sunday	12:00 - 15:00 & 19:00 - 00:00

**The opening hours of the club**

Not stipulated

**Where the certificate authorises supplies of alcohol whether these are on and/or off supplies**

Only "On"

**State whether access to the club premises by children is restricted or prohibited**

The restrictions set out in the Licensing Act 2003 will apply.

**Part 2 – Certificate approval**

**Approved on behalf of Walsall Metropolitan Borough Council**



Dr Judith Sunley  
Head of Public Protection

Effective From: 24th November 2005

## Annex 1 - Mandatory conditions

### **The following conditions apply where relevant:**

#### **Conditions that apply to the supply of Alcohol:**

A club premises certificate may not authorise the supply of alcohol for consumption off the premises unless it also authorises the supply of alcohol to a member of the club for consumption on those premises.

Where a club premises certificate authorises the supply of alcohol for consumption off the premises the following conditions apply:

- (a) The supply must be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
- (b) Any alcohol sold for consumption off the premises must be sold in sealed containers
- (b) Any supply of alcohol for consumption off the premises must be made to a member of the club in person

#### **Conditions that apply to the exhibition of films:**

Where a film classification body has specified that the exhibition of a film is restricted, the admission of children to the film must be restricted in accordance with the recommendations of that body.

#### **General Conditions:**

Unless provided for within the operating schedule, this licence is granted subject to such conditions as to reproduce the effect of the following:

- (a) Licensing Act 1964
- (b) Children and Young Persons Act 1933
- (c) Cinematograph (safety) regulations 1955
- (d) Sporting Events (control of alcohol etc) act 1985

**Annex 2 - Conditions consistent with the Operating Schedule**

Alcohol Sales On Premises		
Day	Start	Finish
Mon	11:00	23:30
Tues	11:00	23:30
Wed	11:00	23:30
Thurs	11:00	23:30
Fri	11:00	01:00
Sat	11:00	01:00
Sun	12:00	15:00
	19:00	00:00

**The following adult entertainment or services, activities or other matters ancillary to the use of the premises that might give rise to concern in respect of children have been highlighted by the applicant:**

None



**Conditions volunteered by the applicant in order to promote the licensing objectives:**

**(a) General – all four licensing objectives**

None

**(b) The prevention of crime and disorder**

Police Officers shall have a right of entry to the premises while the function is being held, and whilst persons are still present on the premises after the conclusion of the function.

The Chief Superintendent of police to be given at least seven days notice in writing prior to a function being held, and full details of the function to be stated.

**(c) Public safety**

That officers of the fire brigade shall be permitted to inspect the premises at all reasonable times.

**(d) The prevention of public nuisance**

Not more than ten functions to be held per calendar year.

There shall be no public advertising.

**(e) The protection of children from harm**

Persons under 18 years of age shall not be supplied with intoxicating liquor.

**Annex 3 - Conditions agreed by the applicant following mediation**

None

**Annex 4 - Conditions attached after a hearing by the licensing authority**

None - this application was subject to a hearing but no further conditions were imposed.

**Annex 5 – Plans**

Plans detailing those aspects of the premise covered by this Certificate form part of this Certificate and are attached.

**End of annexes**

## Rapinder Kaur Kler

---

**From:** Sarah Heath  
**Sent:** 06 October 2023 16:37  
**To:** Licensing  
**Cc:** [REDACTED]  
**Subject:** FW: Rushall Olympic FC, Rushall Walsall Application

Hi

Please see the email below from Ian for confirmation that the below conditions to be included as mediated conditions;

### Public Nuisance

- Deliveries to the premises shall be conducted in a manner that will not cause any nuisance. This will be 8am -8pm. No bottles placed in into the refuse bins after 8pm.

Many thanks

Sarah

---

**From:** Ian Rushton [REDACTED]  
**Sent:** Friday, October 6, 2023 2:55 PM  
**To:** Sarah Heath [REDACTED]  
**Subject:** Re: Rushall Olympic FC, Rushall Walsall Application

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

Hi Sarah

Thanks for your call and email.

Yes, we can agree to that condition.

I'll look to include a search policy in the application - I've received a response from the Police and will copy you in for your information. I haven't yet checked if their response mentions a search policy.

I'll let John Allen know about the bleed kit. It's a good idea, as you say.

How would we get a kit? Just wondering if there's a local supplier or contact that provides them?

Thanks, Ian

**Ian Rushton**  
**JL Licensing**  
[REDACTED]

**From:** Sarah Heath [REDACTED]  
**Sent:** 03 October 2023 15:18  
**To:** [REDACTED]  
**Subject:** Rushall Olympic FC, Rushall Walsall Application

Hi Ian

Nice to speak to you today.

As discussed we did have an initial meeting with John about applying from a Club Premises licence to a Premises licence so I am grateful for and I am pleased that they have submitted this. As discussed in relation to the Public Nuisance objective if we could include the below I'd be grateful.

**Public Nuisance**

- Deliveries to the premises shall be conducted in a manner that will not cause any nuisance. This will be 8am -8pm. No bottles placed in into the refuse bins after 8pm.

As the premises is in close proximity to nearby local residents this will therefore cover off any complaints that we may have in regard to noise from deliveries/bottle disposal.

As you are aware the Local Authority and the Police are concerned about the violence in the Borough and therefore we are asking that all premises consider that the premises will have a bleed kit and staff will be trained in the use of this equipment. In addition to that I have noted that there doesn't appear to be a Search Policy mentioned in the operating schedule in light of some of the concerns around violence in the borough it may be worth looking at this as I know our committee are looking quite closely at search policies in venues/premises. The Bleed Kit doesn't need to be a additional condition however this is something the Police may well look to include as part of the Search Policy but it will show good practice for the premises.

If you have any questions as always then please do not hesitate to contact me.

Kind Regards

Sarah

Sarah Heath-Marshall ICA QA(RCO)  
Interim Community Protection Team Leader  
Walsall Council



Disclaimer: The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. E-mails sent or received from Walsall Council may be the subject of a request under Data Protection, Freedom of Information or Environmental Information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

## Rapinder Kaur Kler

---

**From:** Rishi Bawa on behalf of Environmental Health  
**Sent:** 11 October 2023 14:41  
**To:** Licensing  
**Subject:** FW: TEN - Rushall Olympic - 21 October 2023

Hi Licensing,  
There are no objections from EH.  
Kind Regards

**Rishi Bawa**  
**Environmental Health Officer**  
(work days - Thursday, Friday & alternate Wednesdays)



Walsall Council  
[www.walsall.gov.uk](http://www.walsall.gov.uk)



**Disclaimer:** The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. E-mails sent or received from Walsall Council may be the subject of a request under Data Protection, Freedom of Information or Environmental Information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.



---

**From:** Sarah Heath <Sarah.Heath@walsall.gov.uk>  
**Sent:** 11 October 2023 13:42  
**To:** Licensing <Licensing@walsall.gov.uk>; Environmental Health <EnvironmentalHealth@walsall.gov.uk>; Walsall Licensing <H\_WALSALL\_LICENSING@west-midlands.pnn.police.uk>  
**Subject:** RE: TEN - Rushall Olympic - 21 October 2023

Hi

There are no comments/concerns regarding this application, Community Protection have and continue to work with the venue and have recommended that the venue apply for temporary events notices until such time as the application for their premises licence is processed.

There have not been any complaints received by community protection in regards to this premises.

Kind Regards

Sarah Heath

Sarah Heath-Marshall ICA QA(RCO)  
Interim Community Protection Team Leader  
Walsall Council



Disclaimer: The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. E-mails sent or received from Walsall Council may be the subject of a request under Data Protection, Freedom of Information or Environmental Information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

---

**From:** Reba Danson  **On Behalf Of** Licensing  
**Sent:** Tuesday, October 10, 2023 3:40 PM  
**To:** Community Protection <CommunityProtection@walsall.gov.uk>; Environmental Health <EnvironmentalHealth@walsall.gov.uk>; Walsall Licensing <H\_WALSALL\_LICENSING@west-midlands.pnn.police.uk>  
**Subject:** TEN - Rushall Olympic - 21 October 2023

Dear Colleague,

Please find attached a **TEN** for your consideration.

**Premises:** Rushall Olympic Football Club, Dales Lane, Daw End, Rushall, WS4 1LJ

**Licensable activities:** Sale of Alcohol

**Date and Times:** 12:00 – 20:00 on 21 October 2023

The application is complete and valid and the last day for reps is **Friday 13 October 2023**.

Kind regards



**Reba Danson**  
**Licensing Officer**

[www.walsall.gov.uk](http://www.walsall.gov.uk)





Disclaimer: The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. E-mails sent or received from Walsall Council may be the subject of a request under Data Protection, Freedom of Information or Environmental Information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

## Rapinder Kaur Kler

---

**From:** Neil Aston-Baugh [REDACTED]  
**Sent:** 19 October 2023 11:25  
**To:** Licensing  
**Cc:** [REDACTED] Ian Rushton  
**Subject:** Fire Authority representation to a premises licence application and offer of a voluntary undertaking  
**Attachments:** proposed Voluntary undertaking.docx  
**Categories:** Ruby

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

OFFICIAL

### **LICENSING ACT 2003**

**NAME OF PREMISES:** Rushall Olympic

**ADDRESS:** Dales Lane Rushall Walsall WS9 0JX

I refer to the application for the Grant of a Premises licence, made in respect of the above premises.

The premises has been inspected and there are some fire safety issues which could negatively affect the **Public Safety Objective**, if the licence is granted without remedial actions.

- There hospitality suite has not been subject to building regulations and an application appears to be required.
- The means of escape routes from the club house are not suitably designed for the proposed safe capacity.
- The testing and maintenance of the fire alarm and emergency lighting certificates is not being adequately carried out.
- There is no suitable fire risk assessment.

Consequently, **The Fire Authority hereby makes representation to the application.**

I can inform you that I have been in contact with the applicant and following the discussion, I can offer a voluntary undertaking to the applicant, to modify the proposed use of the premises and/or complete works to the appropriate standard. A copy of the proposed undertaking is attached.

**Should the applicant wish to agree, by signing, dating and returning the undertaking agreement to the Fire Authority, there will be no need for a hearing, providing there are no other relevant representations.**

*A scan or photograph of the completed document returned by email would be acceptable.*

Any voluntary undertaking that the applicant gives to the Fire Authority does not constitute Licence Conditions and should not be treated as such.

You should be aware however that failure to act in accordance with the undertaking may result in the Issue of an enforcement notice under the Regulatory Reform (Fire Safety) Order 2005 and/or a review of the premises licence.

Should you require any further information or clarification, please do not hesitate to contact me.

*Regards*

*Neil Aston-Baugh*

Fire Safety Officer -LEEPS Team  
Tipton Fire Station  
Alexandra Road  
Tipton  
West Midlands  
DY4 7NZ



Team Email: [LEEPsTeams.Enquiries@wmfs.net](mailto:LEEPsTeams.Enquiries@wmfs.net)  
Fire Safety Admin Email [firesafety.admin@wmfs.net](mailto:firesafety.admin@wmfs.net)



OFFICIAL

---

**From:** Neil Aston-Baugh  
**Sent:** Monday, October 2, 2023 10:10 AM  
**To:** Ian Rushton [redacted]  
**Subject:** Fire Authority request for a site visit re premises licence application

Cc:  
+2 others

Mon 02-Oct-23 9:37 AM

**NAME OF PREMISES:** Rushall Olympic  
**ADDRESS:** Dales Lane Rushall Walsall WS9 0JX

Good morning

I refer to the application for the Grant of a premises licence made in respect of the above premises.

In order that I can respond to the Licensing Authority, I will need to carry out a fire safety visit to determine the Licensing Objective of Public Safety.

I would like to visit the premises on Tuesday **17<sup>th</sup> October at 11:30 am**

Please can you contact me to confirm that this is convenient or to re-arrange the appointment if it is not.

Many thanks.

*Regards*

*Neil Aston-Baugh*

Fire Safety Officer -LEEPS Team  
Tipton Fire Station  
Alexandra Road  
Tipton  
West Midlands  
DY4 7NZ



Team Email: [LEEPsTeams.Enquiries@wmfs.net](mailto:LEEPsTeams.Enquiries@wmfs.net)  
Fire Safety Admin Email [firesafety.admin@wmfs.net](mailto:firesafety.admin@wmfs.net)



---

West Midlands Fire Service

Unless expressly stated otherwise, the information contained in this e-mail is confidential and is intended only for the named recipients. You must not copy, distribute, or take any action or reliance upon it. Any unauthorised disclosure of the information contained in this e-mail is strictly prohibited. If you have received it in error please notify us immediately on 0121 380 6067 or return it to <mailto:postmaster@wmfs.net> and then destroy it.

The information contained in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information is legally exempt from disclosure, the confidentiality of this e-mail and your reply cannot be guaranteed.

Any opinions expressed in this e-mail (including attachments) are those of the author and do not necessarily reflect the opinions of West Midlands

Fire Service. Nothing in this e-mail message amounts to a contractual or other legal commitment on the part of West Midlands Fire Service unless confirmed by a communication signed on behalf of the Chief Fire Officer.

West Midlands Fire Service information is available from <http://www.wmfs.net>

This footnote also confirms that this e-mail message has been swept for the presence of computer viruses but does not guarantee that it is free from viruses and you should check all e-mail and attachments with your own anti-virus systems.



## Rapinder Kaur Kler

---

**From:** Neil Aston-Baugh [REDACTED]  
**Sent:** 25 October 2023 14:59  
**To:** Licensing; Rapinder Kaur Kler  
**Cc:** Ian Rushton; [REDACTED]  
**Subject:** Fw: Fire Authority representation to a premises licence application mediation document received  
**Attachments:** signed voluntary undertaking.pdf

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

OFFICIAL

**LICENSING ACT 2003**  
**NAME OF PREMISES:** Rushall Olympic  
**ADDRESS:** Dales Lane Rushall Walsall WS9 0JX

I refer to the representation made by the Fire Authority regarding the application for the Grant of a Premises Licence made in respect of the above premises.

The applicant has supplied a voluntary undertaking to complete works to the appropriate standards and/or restrict the use of the premises. (As attached).

The Fire Authority considers this undertaking is sufficient, to show that the Public Safety Objective (as it relates to Fire Safety), will be adequately promoted and confirms that there will be **no need for a hearing**, providing there are no other relevant representations.

Any voluntary undertaking that the applicant gives to the Fire Authority does not constitute Licence conditions and should not be treated as such.

You should be aware however that failure to act in accordance with the undertaking may result in the Issue of an enforcement notice under the Regulatory Reform (Fire Safety) Order 2005 and/or a review of the Premises Licence.

Should you require any further information or clarification, please do not hesitate to contact me.

*Regards*

*Neil Aston-Baugh*

Fire Safety Officer -LEEPS Team  
Tipton Fire Station  
Alexandra Road  
Tipton  
West Midlands  
DY4 7NZ

[REDACTED]  
**Team Email:** [LEEPSTeams.Enquiries@wmfs.net](mailto:LEEPSTeams.Enquiries@wmfs.net)

**Fire Safety Admin Email** [firesafety.admin@wmfs.net](mailto:firesafety.admin@wmfs.net)

Page 67 of 90



OFFICIAL

---

**From:** Neil Aston-Baugh [redacted]  
**Sent:** Thursday, October 19, 2023 11:25 AM  
**To:** Licensing@walsall.gov.uk <licensing@walsall.gov.uk>  
**Cc:** [redacted] Ian Rushton [redacted]  
**Subject:** Fire Authority representation to a premises licence application and offer of a voluntary undertaking

**LICENSING ACT 2003**  
**NAME OF PREMISES:** Rushall Olympic  
**ADDRESS:** Dales Lane Rushall Walsall WS9 0JX

I refer to the application for the Grant of a Premises licence, made in respect of the above premises.

The premises has been inspected and there are some fire safety issues which could negatively affect the **Public Safety Objective**, if the licence is granted without remedial actions.

- There hospitality suite has not been subject to building regulations and an application appears to be required.
- The means of escape routes from the club house are not suitably designed for the proposed safe capacity.
- The testing and maintenance of the fire alarm and emergency lighting certificates is not being adequately carried out.
- There is no suitable fire risk assessment.

Consequently, **The Fire Authority hereby makes representation to the application.**

I can inform you that I have been in contact with the applicant and following the discussion, I can offer a voluntary undertaking to the applicant, to modify the proposed use of the premises and/or complete works to the appropriate standard. A copy of the proposed undertaking is attached.

**Should the applicant wish to agree, by signing, dating and returning the undertaking agreement to the Fire Authority, there will be no need for a hearing, providing there are no other relevant representations.**

*A scan or photograph of the completed document returned by email would be acceptable.*

Any voluntary undertaking that the applicant gives to the Fire Authority does not constitute Licence Conditions and should not be treated as such.

You should be aware however that failure to act in accordance with the undertaking may result in the Issue of an enforcement notice under the Regulatory Reform (Fire Safety) Order 2005 and/or a review of the premises licence.

Should you require any further information or clarification, please do not hesitate to contact me.

*Regards*

*Neil Aston-Baugh*

Fire Safety Officer -LEEPS Team  
Tipton Fire Station  
Alexandra Road  
Tipton  
West Midlands  
DY4 7NZ



Team Email: [LEEPSTeams.Enquiries@wmfs.net](mailto:LEEPSTeams.Enquiries@wmfs.net)  
Fire Safety Admin Email [firesafety.admin@wmfs.net](mailto:firesafety.admin@wmfs.net)



---

**From:** Neil Aston-Baugh  
**Sent:** Monday, October 2, 2023 10:10 AM  
**To:** Ian Rushton [redacted]  
**Subject:** Fire Authority request for a site visit re premises licence application

Cc:  
+2 others

Mon 02-Oct-23 9:37 AM

**NAME OF PREMISES:** Rushall Olympic  
**ADDRESS:** Dales Lane Rushall Walsall WS9 0JX

Good morning

I refer to the application for the Grant of a premises licence made in respect of the above premises.

In order that I can respond to the Licensing Authority, I will need to carry out a fire safety visit to determine the Licensing Objective of Public Safety.

I would like to visit the premises on Tuesday **17<sup>th</sup> October at 11:30 am**

Please can you contact me to confirm that this is convenient or to re-arrange the appointment if it is not.

Many thanks.

*Regards*

*Neil Aston-Baugh*

Fire Safety Officer -LEEPS Team  
Tipton Fire Station  
Alexandra Road  
Tipton  
West Midlands  
DY4 7NZ



**Team Email:** [LEEPsTeams.Enquiries@wmfs.net](mailto:LEEPsTeams.Enquiries@wmfs.net)  
**Fire Safety Admin Email** [firesafety.admin@wmfs.net](mailto:firesafety.admin@wmfs.net)



---

West Midlands Fire Service

Unless expressly stated otherwise, the information contained in this e-mail is confidential and is intended only for the named recipients. You must not copy, distribute, or take any action or reliance upon it. Any unauthorised disclosure of the information contained in this e-mail is strictly prohibited. If you have received it in error please notify us immediately on 0121 380 6067 or return it to <mailto:postmaster@wmfs.net> and then destroy it.

The information contained in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information is legally exempt from disclosure, the confidentiality of this e-mail and your reply cannot be guaranteed.

Any opinions expressed in this e-mail (including attachments) are those of the author and do not necessarily reflect the opinions of West Midlands Fire Service. Nothing in this e-mail message amounts to a contractual or other legal commitment on the part of West Midlands Fire Service unless confirmed by a communication signed on behalf of the Chief Fire Officer.

West Midlands Fire Service information is available from <http://www.wmfs.net>

This footnote also confirms that this e-mail message has been swept for the presence of computer viruses but does not guarantee that it is free from viruses and you should check all e-mail and attachments with your own anti-virus systems.



# WEST MIDLANDS FIRE SERVICE

## LICENSING ACT 2003

### *Voluntary undertaking- Supplement to Application*

**NAME OF PREMISES:** Rushall Olympic football club

**ADDRESS:** Dales Lane Rushall Walsall W59 0JX

*Before signing this document, you should be aware that failure to comply with this undertaking may result in a review of the premises licence and/or enforcement action under the Regulatory Reform (Fire Safety) Order 2005*

<b>PUBLIC SAFETY</b>
1) A Building regulations application will be made for the hospitality suite.
2) The Safe capacity of the club house will be limited to 60 persons, unless the double lobby doors (near the boardroom) are pegged open, which will allow a safe capacity of no more than 100 persons. Suitable management procedures will be adopted to ensure that the safe capacity is not exceeded. The safe capacity will be a feature of the fire risk assessment.
3) A copy of the emergency lighting certificate (certified within the last 12 months) will be sent to the Fire Authority.
4) Testing of fire alarm and emergency lighting <b><u>Fire Alarm</u></b> In addition to the annual certificate, a suitable inspection programme of the Fire Alarm System will be implemented, in accordance with the frequency tests detailed in BS 5839 part 1. This includes a weekly test whereas the system is tested from a different break glass call point each week. The results of any such tests/inspection will be recorded in a log book. <b><u>Emergency lighting</u></b> In addition to the annual certificate, A suitable inspection programme of the emergency lighting will be implemented in accordance with, BS 5266 Part 8 2004. (or equivalent) This will include a Monthly Test which simulates local sub-circuit power failure. (This test is often carried out with a fish key, or if not provided by turning off the lighting circuit at the local distribution board/panel.) . The results of any such tests/inspection will be recorded in a log book
5) A suitable fire risk assessment will be carried out as soon as is reasonably practicable.

APPLICANT'S SIGNATURE..



Print Name... John Allen

Date... 25-10-2023

*AUTHORISED OFFICER... Neil Aston-Baugh (POSITION)... Fire Safety Inspecting Officer (Authorised on behalf of West Midlands Fire Authority)*

## Rapinder Kaur Kler

---

**From:** Joe Holding  
**Sent:** 24 October 2023 10:46  
**To:** Licencing  
**Cc:** PHBusinessSupport; Paulette Myers; Nadia Inglis  
**Subject:** RE: New Premise Licence application - Rushall Olympic Football Club

**Categories:** Ruby

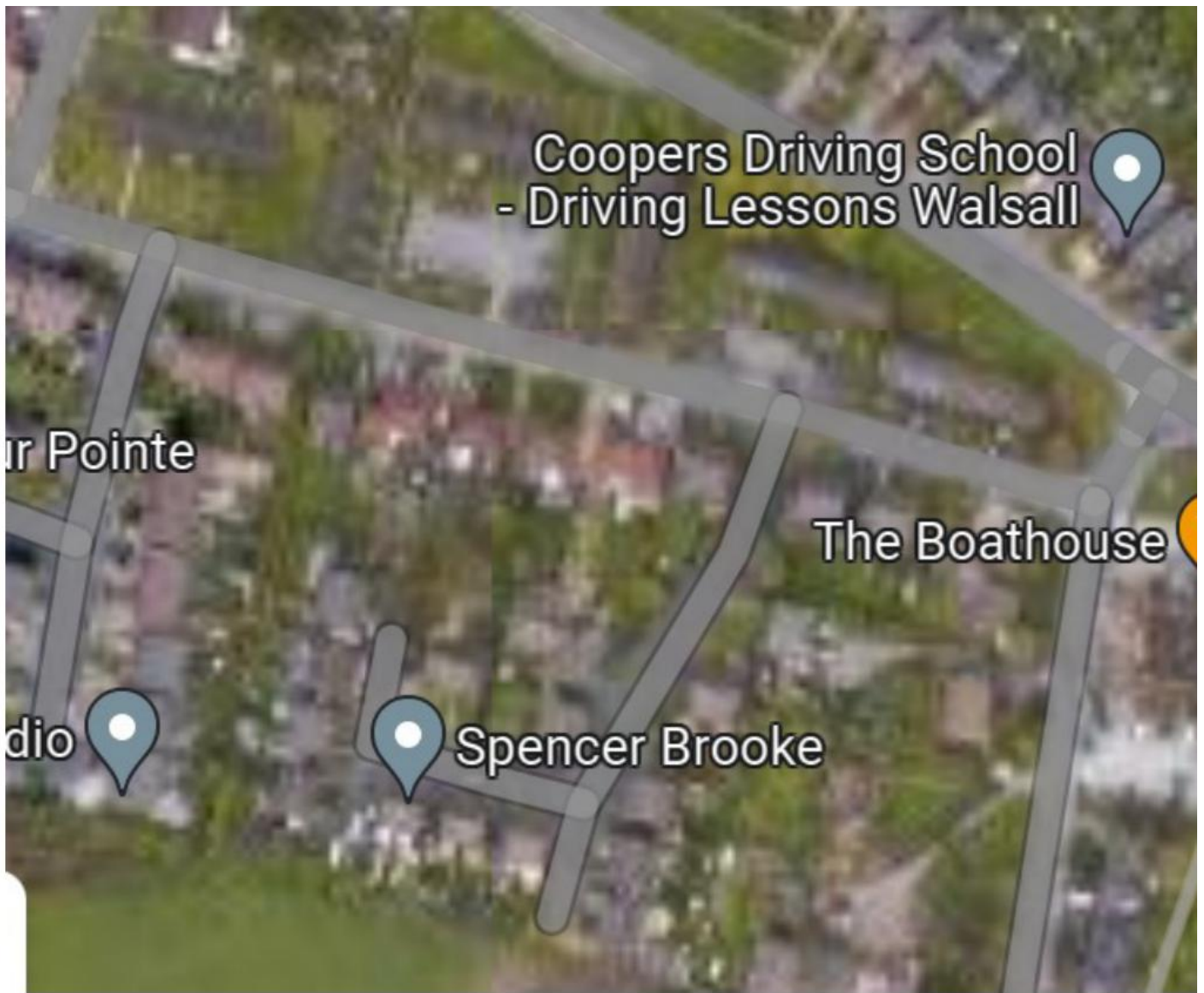
Dear Licencing,

Public Health are objecting to the license application on the following grounds:

- Previous boxing event at Walsall Town Hall in October 2017 led to a fatality. There was trouble at the boxing event amongst spectators and this continued outside the venue (see press release below).

[Reagan Asbury killer jailed for 14 years over Walsall knife attack | Express & Star \(expressandstar.com\)](https://www.expressandstar.com/news/2017/10/20/reagan-asbury-killer-jailed-for-14-years-over-walsall-knife-attack/)

- Rushall Olympic Football Club is near to residential housing (see google map of site below). Any violence that breaks out will potentially be in view (especially as the proposal is for outdoor boxing and kickboxing) of local residents, including children and young people. Exposing children and young people to traumatic events, such as violence, is upsetting and it can have negative consequences (e.g., problems with sleeping and concentration at school).
- Residents (with children) may deem outdoor boxing matches visible to children (from nearby homes and outside of the venue) as unacceptable.
- The operating schedule provides little detail (and therefore no assurance) on how a boxing event with the sale of alcohol would be managed safely and securely.
- The Licence application is incomplete, so it is not possible to fully review the proposed activities. For example, there is no description of the type of entertainment that will be provided under Section 13 (Live Music, Recorded Music, or Performances of Dance).



Regards

**Joe Holding**  
Senior Public Health Development Manager  
Walsall Council



**Disclaimer:** The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. Emails sent or received from Walsall Council maybe the subject of a request under data protection, freedom of information or environmental information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

---

**From:** Kulvinder Kaur [redacted] **On Behalf Of** PHBusinessSupport

**Sent:** Thursday, September 28, 2023 10:10 AM [Page 74 of 90](#)

To: Joe Holding [redacted]  
Subject: FW: New Premise Licence application - Rushall Olympic Football Club

Good morning

Please see attached docs and email below for review and response. Please respond directly to licensing and cc PHBusinessSupport by 25 October.

Kindest regards

**Kulvinder Kaur**  
**PA to Nadia Inglis, Interim Director of Public Health**  
**PA to Shaun Darcy, Director of Finance, Corporate Landlord and Performance**  
Walsall Council  
[redacted]



---

**From:** Rapinder Kaur Kler [redacted] **On Behalf Of** Licensing  
**Sent:** 27 September 2023 16:03  
**To:** Tammy Walker [redacted]; ISD Alcohol Licensing [redacted]  
firesafety.admin <[firesafety.admin@wmfs.net](mailto:firesafety.admin@wmfs.net)>; Neil Aston-Baugh [redacted] Community  
Protection <[CommunityProtection@walsall.gov.uk](mailto:CommunityProtection@walsall.gov.uk)>; Sarah Heath [redacted] TradingStandards  
<[TradingStandards@walsall.gov.uk](mailto:TradingStandards@walsall.gov.uk)>; Gemma Fisher [redacted] Environmental Health  
<[EnvironmentalHealth@walsall.gov.uk](mailto:EnvironmentalHealth@walsall.gov.uk)>; Namita Mistry [redacted]; PHBusinessSupport  
<[PHBusinessSupport@walsall.gov.uk](mailto:PHBusinessSupport@walsall.gov.uk)>; planningservices <[planningservices@walsall.gov.uk](mailto:planningservices@walsall.gov.uk)> [redacted]  
[redacted]

**Subject:** New Premise Licence application - Rushall Olympic Football Club

Good Afternoon,

Please find attached a New premises licence application received today for **Rushall Olympic Football Club, Dales Lane, Rushall, Walsall, WS9 0JX.**

Last day for representations is **25 October 2023.**

Please let me know if you require any further information and I will be pleased to assist.

Kind regards

**Rapinder Kaur Kler (Ruby)**  
**Licensing Officer**  
Walsall Council  
[www.walsall.gov.uk](http://www.walsall.gov.uk)



Disclaimer: The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are those of the sender and not necessarily those of Walsall Council unless

explicitly stated. E-mails sent or received from Walsall Council may be the subject of a request under Data Protection, Freedom of Information or Environmental Information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.



## Reba Danson

---

**From:** Ian Rushton [REDACTED]  
**Sent:** 27 October 2023 11:30  
**To:** Joe Holding  
**Cc:** Licensing  
**Subject:** Re: RUSHALL OLYMPIC FC - PREMISES LICENCE APPLICATION  
**Attachments:** Operating Schedule 25th October 2023 Final version.docx

**Importance:** High

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

Hi Joe

Thaks for your email

There is a slight amendment to the operating schedule at the request of the Council - updated copy attached

Under boxing events (in terms of the risk assessment) - it now just refers to 'Walsall Council' instead of the 'Licensing Authority/Community Protection'.

I have cc'd this correspondence to Licensing and would be grateful if you would confirm your agreement and, as a result, that you withdraw your representation.

Thanks, Ian

**Ian Rushton**  
**JL Licensing**

---

**From:** Joe Holding [REDACTED]  
**Sent:** 27 October 2023 10:02  
**To:** Ian Rushton [REDACTED]  
**Subject:** RE: RUSHALL OLYMPIC FC - PREMISES LICENCE APPLICATION

Hi Ian,

I've spoken to colleagues. The additional information you sent is really helpful and provides us with greater assurance to mitigate against the potential issues raised in our original representation (of which you have seen a copy). Therefore, Public Health no longer object to the licence application, subject to having sight of and informing (if necessary) the risk assessment (e.g., ensuring that boxing is not in view of local residents) referred to in the operating schedule (sent on Wednesday 25<sup>th</sup> October).

The risk assessment was referred to in the below paragraph;

*"Licensable activities that fall into the category of the provision of boxing or wrestling entertainments will require a full written risk assessment which must be supplied to Walsall Police, the Licensing Authority and Consumer*

Protection no later than 28 days prior to the event. These risk assessments are to be agreed with Walsall Police, the Licensing Authority and Community Protection”

Regards

**Joe Holding**

Senior Public Health Development Manager  
Walsall Council

[www.walsall.gov.uk](http://www.walsall.gov.uk)



**Disclaimer:** The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. Emails sent or received from Walsall Council maybe the subject of a request under data protection, freedom of information or environmental information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

---

**From:** Ian Rushton [redacted]  
**Sent:** Thursday, October 26, 2023 9:18 PM  
**To:** Joe Holding [redacted]  
**Subject:** Re: RUSHALL OLYMPIC FC - PREMISES LICENCE APPLICATION

You don't often get email from [jjrushy@hotmail.com](mailto:jjrushy@hotmail.com). [Learn why this is important](#)

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

Hi Joe

Ok thanks, hopefully we can resolve this matter without the need for a Hearing of the Licensing Sub Committee

I should have also said that there are no other representations from any of the other Responsible Authorities such as the Licensing Authority, Trading Standards, Community Safety, Planning and Childrens Services.

Thanks, Ian

**Ian Rushton**  
**JL Licensing**

---

**From:** Joe Holding [redacted]  
**Sent:** 26 October 2023 17:30  
**To:** Ian Rushton [redacted]  
**Subject:** RE: RUSHALL OLYMPIC FC - PREMISES LICENCE APPLICATION

Hi Ian,

Thanks for the information – really helpful. Just need to discuss with colleagues and will come back to you.

Regards

**Joe Holding**

Senior Public Health Development Manager  
Walsall Council

[www.walsall.gov.uk](http://www.walsall.gov.uk)



**Disclaimer:** The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. Emails sent or received from Walsall Council maybe the subject of a request under data protection, freedom of information or environmental information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

---

**From:** Ian Rushton [redacted]  
**Sent:** Wednesday, October 25, 2023 11:26 PM  
**To:** Joe Holding [redacted]  
**Cc:** Licensing <[Licensing@walsall.gov.uk](mailto:Licensing@walsall.gov.uk)>  
**Subject:** RUSHALL OLYMPIC FC - PREMISES LICENCE APPLICATION  
**Importance:** High

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

Hi Joe

The Licensing Authority have sent me a copy of your representation in respect of the above application and I thought it would be useful to contact you to discuss this matter.

I tried to call you earlier today on your mobile but didn't manage to catch you.

Just a bit of background about the club and the reason for the application.

Rushall Olympic FC has been established here since the late 1890's and is an important and valuable asset to the local community. The club is extremely active in the local community promoting and developing youth and various inclusive activities. The senior team currently play in the Vanarama National League North, the 6<sup>th</sup> tier of the English Football League system.

The club is currently licensed, and has been for many years, operating under a Club Premises Certificate. They have also recently utilised a number of temporary licences recently - without any problems.

This new Premises Licence application is to enable the club to operate, moving forward, to its full capacity and potential in a safe, legal and compliant fashion. Prior to submitting the application, a meeting was held

between club officials and Officers from the Council (Licensing and Community Protection) and West Midlands Police. This meeting was really helpful and positive.

For your information, the club has a Management Committee consisting of the Chairman (John Allen), a Vice-Chairman (Nick Allen), the Club President, and other roles including a Football Secretary, Stadium Manager and the Club Welfare Officer. The licence holder would be the Management Committee, and the Designated Premises Supervisor (DPS) would be the current Events Manager.

The club has always committed to work in partnership with the various Authorities in keeping with the Licensing Act Guidance and the Council's Licensing Policy. This will of course continue in the future.

Your representation relates mainly to the proposed boxing/wrestling part of the application. This concern was initially shared by West Midlands Police and I note that your comments replicate some of the comments raised by the Police.

I'm aware of the tragic death you refer to at a bout in Walsall. Obviously, I don't have all the facts about this particular matter - but you'll appreciate that this incident has no connection to this application and therefore cannot be a relevant consideration. Boxing is a popular activity/form of entertainment and it is provided safely in hundreds, probably thousands, of venues across the country. Boxing would of course been held successfully in Walsall since the incident of 2017.

During the 28-day consultation process, the Police and I have had regular ongoing dialogue and communication to seek to overcome any concerns. This mediation has resulted in a positive outcome and an agreement being made - with the Police being satisfied that the licence can be granted.

I attach a copy of the agreed Operating Schedule (licence conditions) for your consideration.

I would hope that this agreed set of conditions - which are detailed and comprehensive - will provide the necessary reassurance to Public Health about any proposed boxing/wrestling events. Also, please note that such events will not be held regularly and there are no plans to arrange boxing at any time in the near future, or further afield. It's just to provide the club with the utmost flexibility, moving forward (and similar to other licensed premises in Walsall).

Your representation also refers to the application not being complete in terms of providing details of the proposed activities such as live music, recorded music and performances of dance. The application has of

course been accepted as valid (complete) by Licensing. What information do you need? We would have been happy to have provided details over the last few weeks. In terms of the 3 activities you mention;

Live music - live musical performances/singing by various artistes, bands, (karaoke would also fall under this category);

Recorded music - playing recorded music by way of CD's, streaming music, jukebox;

Performances of dance - artistes/groups performing various types of dance.

I'm not sure I can really outline these activities any further but please let me know if you need anything else.

For information - and you may already be aware - some activities defined under regulated entertainment don't actually need to be licensed (between 8am and 11pm). For example, the Live Music Act 2012 removed the licensing requirements for live and recorded music in various scenarios, including premises authorised to sell alcohol under either a premises licence or club premises certificate.

I look forward to hearing from you and please contact me if you have any queries.

Thanks, Ian

***Ian Rushton***  
***JL Licensing***





## Rapinder Kaur Kler

---

**From:** Walsall Licensing <H\_WALSALL\_LICENSING@westmidlands.police.uk>  
**Sent:** 25 October 2023 11:57  
**To:** Licensing; Walsall Licensing; Ian Rushton  
**Cc:** Community Protection; Neil Aston-Baugh; PHBusinessSupport; [REDACTED]  
Environmental Health; Sarah Heath  
**Subject:** RE: [External]: New Premise Licence application - Rushall Olympic Football Club  
**Attachments:** Rushall FC Operating Schedule 25th October 2023 Final version.docx

**CAUTION: STOP and THINK - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.**

Further to receipt of an application for a premise licence for Rushall Olympic Football Club, I have now completed my enquires and have agreed amended conditions with the agent Ian Rushton.

WMP have no representations to make subject to the attached agreed conditions being added to the premise licence which will supersede those offered on the application.

Kind regards

Jennifer

60384 Jennifer Mellor  
Walsall Licensing and Regulatory Services Officer  
Walsall Partnership Team, West Midlands Police

**Preventing crime, protecting the public and helping those in need.**

[If it's not 999, search WMP Online](#)



---

**From:** Rapinder Kaur Kler [REDACTED] > **On Behalf Of** Licensing  
**Sent:** 27 September 2023 16:05  
**To:** Walsall Licensing <H\_WALSALL\_LICENSING@westmidlands.police.uk>  
**Subject:** [External]: New Premise Licence application - Rushall Olympic Football Club

**CAUTION: This email originated from outside of West Midlands Police. Do not click links or open attachments unless you are sure the content is safe.**

Good Afternoon,

Please find attached a New premises licence application received today for **Rushall Olympic Football Club, Dales Lane, Rushall, Walsall, WS9 0JX.**

Last day for representations is **25 October 2023.**

Please let me know if you require any further information and I will be pleased to assist.

Kind regards

**Rapinder Kaur Kler (Ruby)**  
**Licensing Officer**  
Walsall Council  
[www.walsall.gov.uk](http://www.walsall.gov.uk)



Walsall Council

**PROUD** OF OUR PAST, OUR PRESENT AND FOR OUR FUTURE

Disclaimer: The information in this message should be regarded as confidential and is intended for the addressee only unless explicitly stated. If you have received this message in error it must be deleted and the sender notified. The views expressed in this message are personal and not necessarily those of Walsall Council unless explicitly stated. E-mails sent or received from Walsall Council may be the subject of a request under Data Protection, Freedom of Information or Environmental Information legislation and therefore could be disclosed to third parties. We strongly advise you not to email any information, which if disclosed to unrelated third parties would be likely to cause harm or distress. If you have an enquiry related to your confidentiality or data protection, please visit the council data protection pages on our website.

---

This email is intended for the addressee only and may contain privileged or confidential information. If received in error, please notify the originator immediately. Any unauthorised use, disclosure, copying or alteration of this email is strictly forbidden. Views or opinions expressed in this email do not necessarily represent those of West Midlands Police. All West Midlands Police email activity is monitored for virus, racist, obscene, or otherwise inappropriate activity. No responsibility is accepted by West Midlands Police for any loss or damage arising in any way from the receipt or use of this email.

### Prevention of crime and disorder

CCTV must be installed and cover all internal areas, including all public entry and exit points and any areas where smokers are allowed to congregate. The CCTV unit must be positioned in a secure part of the licensed premises.

Access to the system must be allowed immediately to the Police and other authorised officers of the Licensing Authority in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.

The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are providing licensable activities and during all times when customers remain on the premises.

A member of staff trained in the use of the CCTV system shall be available when the premises is providing licensable activities.

All images must be kept for a consecutive 31 day period. There must be notices displayed on the premises stating that CCTV is in operation.

(CCTV conditions relate to the indoor part of the premises)

An incident log must be kept at the premises and made available on request to the Police or other authorised officers. It must be completed within 24 hours of the incident and must record the following:

All crimes reported to the premises; All ejections of patrons Any complaints received concerning crime and disorder, and noise Any incidents or disorder; Any seizures of drug or offensive weapons Any visits from Responsible Authorities

The premises has a zero tolerance to drugs - staff shall be vigilant with the aim of ensuring that no drugs are being used or brought onto the premises.

All staff involved in the sale of alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept on site available for inspection.

A staff training scheme shall be used for all staff authorised to sell alcohol. The training will cover matter such as responsible alcohol retailing including challenge 25. Training will be completed on initial appointment and refresher training will be provided annually, records will be kept and be made available to responsible authorities

### Boxing and Wrestling Entertainment

Licensable activities that fall into the category of the provision of boxing or wrestling entertainments will require a full written risk assessment which must be supplied to Walsall Police and Walsall Council no later than 28 days prior to the event. These risk assessments are to be agreed with Walsall Police and Walsall Council.

The premises must implement all reasonable, proportionate, and appropriate recommendations made by the Police and Walsall Council that are designed to reduce the risks to the licensing objectives. The risk assessments will form part of the operating conditions for that event. Such

recommendations shall be made in writing (including email) within 14 days of receiving the risk assessment.

Consideration of the use of SIA door staff and use of plastic/polycarbonate glasses /receptacles will form part of the risk assessment.

Walsall Police and/or Walsall Council will have the right to veto over any boxing/wrestling events should they believe that by holding that event, the premises will not be promoting the licensing objectives. If the Police/Walsall Council recommendation is that the event must not take place because of a serious risk to the promotion of the licensing objectives , then a Police Officer of the rank of Inspector or above, or a Senior Manager from Walsall Council, must provide a written/emailed explanation of the reasons for the veto no later than 7 days from when they received the risk assessment.

#### Door Staff (when part of an Event Management Plan)

The Premise Licence Holder / Designated Supervisor must identify the requirement for Door Staff at all times by way of a risk assessment. Where the Risk Assessment identifies the need for Door Staff to be deployed, there must be sufficient number to be able to control entry to the premises and deal with any disorderly behaviour within the premises simultaneously. Door Staff must remain at the premises until such a time the premises are closed, and all members of the public have left the venue.

A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record must contain the following details:

Name, date of birth and home address

Security Authority licence number

The time and date each security staff starts and finishes duty

Each entry shall be signed by the security staff

Hi visibility jackets to be worn at all times

This register must be kept fully updated at all times and remain at the premises and be available for inspection immediately by an authorised officer of the Licensing Authority, the Security Industry Authority or Police.

The premises to have an alcohol management plan for match days which will have regard to and include details such as;

The training given to staff (including any temporary agency staff) selling alcohol,  
the risk assessment for the grading of the match;  
the policy in respect of under 18s being allowed on the premises  
the policy in respect of using plastic glasses;  
communication channels with the Safety Officer and/or other Officers as appropriate.

### **Outdoors/the pitch**

Any outdoor events involving the provision of licensable activities will have regard to the event safety and planning information provided by the Council (as shown on the Council's website);

Each such event will be given careful consideration by the club and risk assessed having regard to the type, nature and scale of the event, the anticipated audience including numbers and the likely customer profile, and the hours of operation.

The Safety Advisory Group will be made aware of such events as appropriate.

Where possible, the premises licence holder and/or a nominated representative will attend a SAG meeting in respect of a forthcoming outdoor event.

### **Public safety**

A first aid kit shall be kept on site and available for use

(note - the PLH is aware of the need to comply with other legislative requirements to ensure that the premises are safe for customers and staff).

The boxing / wrestling ring shall be installed by a competent person(s) and shall be fit for use.

A certificate shall be issued by the competent person(s) to certify that the boxing ring has been erected in accordance with current standards

A registered medical practitioner, provided with all necessary equipment shall be on site when boxing/wrestling takes place.

### **Prevention of public nuisance**

Notice(s) shall be displayed at appropriate locations requesting customers to respect the needs of the local community and leave the area quietly. Staff will assist to ensure that customers disperse in a swift, efficient and safe manner.

Music will be played with consideration for neighbours in the vicinity of the premises - the music shall be played at such a level so that any sound audible from the nearest premises would not be considered unreasonable for the time of day or night. Any complaints received regarding music/noise will be logged and recorded in the incident book.

### **Protection of children from harm**

A challenge 25 scheme must operate at the premises whereby any person who appears to be under 25 years of age and unknown to the staff member serving as a person over 18 years of age shall not serve alcohol unless they provide identification to prove they are over 18 years of age.

The only acceptable forms of identification allowed are a valid passport, a valid photo ID driving license or a valid proof of age scheme card with the PASS approved hologram.

Challenge 25 signage must be displayed in a clear and prominent place at the premises. A refusals register must be used at the premises and contain details of the time and date of any sales that are refused in relation to underage persons. This register which may be written or electronic) must be made available for inspection upon request by a Responsible Authority.



## Rapinder Kaur Kler

---

**From:** Jackie Scott [REDACTED]  
**Sent:** 16 October 2023 11:07  
**To:** Licensing  
**Subject:** Rushall Olympic

**Categories:** Ruby

[You don't often get email from [REDACTED] Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

**CAUTION: STOP and THINK** - This email originated from outside of the council. If it looks suspicious it probably is and you should NEVER enter your council username and password into an external link or open attachments.

Dear sirs,

I would like to lodge my objections to the proposed extension of licensing hours at Rushall Olympics.

My reasons are as follows:

The establishment already creates a massive amount of noise in the area. They utilise loud speakers which can be heard very clearly in our home, particularly in the evening. Extending hours would inevitably increase noise levels which are a nuisance.

The traffic and parking is problematic at times and people queue to get into the venue, thus blocking Daw End Lane. Patrons also use the side streets and the Indian restaurant to park which causes issues for residents and customers.

The level of noise at 1am from cars and people would be significant and cause unnecessary disturbance for local residents.

There is already the Boat House pub that offers a large room for rental purposes therefore another facility opposite is unneeded. Walsall has several venues to hold concerts, so again another venue seems unnecessary.

Kind regards

Mrs J Scott  
[REDACTED]

Rushall  
Walsall  
WS41JT

Sent from my iPad

30 October 2023

Emailed to [REDACTED]

Dear Mrs Scott

## **APPLICATION FOR A PREMISES LICENCE RUSHALL OLYMPIC FC**

I hope you are well.

I am contacting you on behalf of my clients at Rushall Olympic FC regarding their application for a premises licence. The Council have sent me a copy of your comments and I thought it would be helpful if I contacted you to outline this application further, and to explain the steps that would be taken to promote the licensing objectives.

Rushall Olympic FC has been established here since the late 1890's and the club is an important and valuable asset to the local community. They are extremely active in the local community, doing a lot of great work, promoting and developing various activities especially for younger people.

Their clubhouse isn't a pub and it's utilised as a community resource - community groups such as Walsall Astronomical Society, various charities and organisations, wakes, christenings etc use it, It is also used to support local children and parents throughout the clubs Development Section to help the community.

I can assure you that the club is keen to continue to work with the local community and be a 'good neighbour' to prevent/minimise any issues or problems.

The club already has a licence (called a Club Premises Certificate) and they have operated under this for many years. The current Certificate is to 1am (indoors) on Fridays and Saturdays – the same as the new application. This new Premises Licence application is just to replace the current Certificate to enable the club to operate, moving forward, to its full potential in a safe, legal and compliant way.

The application includes a document called an Operating Schedule – this is a really important part of the application which shows the steps that would be taken by the club to ensure that the club runs well and doesn't cause problems. I attach a copy of the Operating Schedule for your information.

The proposed conditions are extremely detailed and comprehensive and they become legally enforceable licence conditions should the application be approved. The new conditions are considerably more comprehensive than the current ones.

Every new application involves an extensive consultation exercise carried out with the various responsible authorities including the Police, the Councils Licensing Authority, Trading Standards, Environmental Health, Public Health, Child Protection, Planning, etc

**Please note that all of the Responsible Authorities have assessed the application and they are satisfied that the licence can be granted**

The Council's Community Safety Department, who deal with matters such as noise disturbance, are satisfied that the licence can be granted. The Police are also satisfied with the application. **There are also no objections from any other persons in the local community.**

For your information, the club has a Management Committee consisting of the Chairman (John Allen), a Vice-Chairman (Nick Allen), the Club President, and several other people.

I've discussed your comments with the club and I understand that the tannoy/loudspeakers are only used on matchdays. The football season is generally between August and May, afternoon matches kick off at 3pm, with evening games starting at 7.45pm, meaning that the tannoy system would not usually be used beyond 10pm.

In respect of parking, I understand that the club car park caters for most of their supporters, and they point any overspill parking to Manor Farm Community Centre. The club also have contact with the Royal Oak Indian Restaurant and put cones out to help them with parking issues on match days.

The club will continue to do everything that they can to prevent parking issues.

However, I have to advise you that parking is not something that is actually a relevant consideration in respect of licence applications. Matters such as 'need' also aren't something that can be taken into account. The Council will be able to confirm this.

The premises will continue as a facility for the local community and will always try to ensure that they run everything well. Licensed premises are extremely well-regulated - they must promote the licensing objectives and fully comply with all of their licence conditions. The Police and the Council regularly monitor and inspect licensed premises to ensure compliance with licence conditions, and they can take action against premises who breach their conditions. Action can include prosecution, a licence review, revocation of the licence, etc.

I hope the above information is helpful and informative.

I ask you to give the club the opportunity to demonstrate that the new licence will not cause a problem.

The Council will need to arrange a Hearing of their Licensing Sub Committee to consider your comments and decide on the application - you will be asked to attend this, we'll also be attending. If you were to agree that the licence can be approved, then there is no need for a Hearing.

Please call me on the number below if you have any queries or questions. I can also arrange a face to face meeting with representatives from the club if you would like to discuss the matter with them.

I look forward to hearing from you as soon as possible and please do not hesitate to contact me if you have any queries.

Yours sincerely

***Ian Rushton***

***JL Licensing***



<https://go.walsall.gov.uk/business/licensing-and-regulation/beer-and-entertainment-licences-and-permits/statement>