Annual Council – 21st May 2007

Constitution and timetable of meetings 2007/2008

Summary of report

This report sets out a proposed amendment to the Constitution in relation to the chairing of the Scrutiny Management Board and the timetable of meetings to be adopted for the municipal year 2007/2008.

Amendment to the Constitution

At the meeting of the Scrutiny Management Board held on 12th March 2007, discussions took place concerning the present arrangements for the chairing of meetings of the Board. It was agreed that the Council at its annual meeting be recommended to agree to an amendment to the Constitution to allow for the chair to be elected for the duration of the municipal year as opposed to the position being rotated at each meeting and for there to be two vice-chairs reflecting the political balance of the Council.

Timetable 2007/2008

The draft timetable which is recommended for approval is attached as an **Appendix.**

The timetable has been prepared on the same basis as last year, with the exception of Cabinet which has been scheduled to meet on a monthly basis in order to link in more appropriately with the publication of the forward plan.

It is also proposed that the Development Control Committee meet at 5.30 p.m. instead of 6.00 p.m. when individual reports on matters other than development control issues are under consideration and that the Constitution be amended accordingly.

Although Local Neighbourhood Partnerships are not Committees of the Council the dates have been included in the timetable for the convenience of members' diaries.

In order for business to be administered in the most effective way possible, it is important that once the timetable is agreed by the Council, only in the most exceptional circumstances should meeting dates be re-arranged.

Recommendations

(1)   That the Constitution Part 3, Responsibility for functions, Table 2, paragraph 18 relating to the Scrutiny Management Board be amended as follows:

Chairmen and Vice-Chairmen

The office of chair will be for the duration of the municipal year with two vice-chairs being elected for the duration of the municipal year to reflect the political balance of the Council.

(2)   That Development Control Committee meet at 5.30 p.m. when matters other than development control issues are under consideration and that the Constitution be amended accordingly.

(3)   That the timetable of meetings for the municipal year 2007/2008 be approved.

Background papers

Nil

Signed:

Interim Chief Executive

Date: 11th May 2007

TIMETABLE 2007/2008

	May	June	July	August	September	October	November	December	January	February	March	April	May
Mon			2 Council			1 St. Matts LNP							
Tues	1		3 Employ B			2 Employ B			1 **Bank hol**			1 Employ B Devel. Con.	
Wed	2		4	1		3			2			2 Darlaston LNP	
Thur	3 **Election**		5 Employ A Children SP	2 Neighbour SP		4 Employ A Neighbour SP	1 Employ A Regen. SP		3 Standards			3 Employ A Blakenall LNP	1 **Election**
Fri	4	1	6	3		5	2		4	1		4	2
Mon	7 **Bank Hol.**	4	9 Aldridge LNP Brownhills LNP SACRE	6	3 Audit	8 Standards	5 Council	3 Audit	7 St. Matts LNP Brownhills LNP	4 Blakenall LNP	3 Audit	7 Palfrey LNP	5 **Bank hol**
Tues	8	5 Employ B	10 Employ B Pelsall LNP WEB	7 Devel. Con.	4 Employ B Pelsall LNP Pheasey LNP	9 Employ B Devel. Con.	6 Employ B LEA Panel	4 Employ B Scrutiny Board	8 Employ B Devel. Con.	5 Employ B Aldridge LNP	4 Employ B St. Matts LNP	8 Employ B Scrutiny Board	6
Wed	9	6	11	8	5 Blakenall LNP	10 Darlaston	7 Willenhall LNP	5 Licensing	9 Darlaston LNP Willenhall LNP	6 Cabinet	5 Licensing	9 Pelsall LNP	7
Thur	10	7 Employ A	12 Employ A Regen. SP	9	6 Employ A Children SP	11 Employ A	8 Employ A	6 Employ A Neighbour SP	10 Employ A Regen. SP	7 Employ A Corporate SP	6 Employ A Regen. SP	10 Employ A Corporate SP	8
Fri	11	8	13	10	7	12	9	7	11	8	7	11	9
Mon	14	11 Standards	16 Blakenall LNP	13	10 Council	15 Audit	12 Brownhills LNP	10 Aldridge LNP	14 Council	11 Palfrey LNP	10	14 Audit	12
Tues	15	12 Employ B Neighbour SP	17 Employ B Devel. Con.	14	11 Employ B Aldridge LNP Brownhills LNP	16 Employ B	13 Employ B Darlaston LNP	11 Employ B Devel. Con.	15 Employ B Audit	12 Employ B Pelsall LNP	11 Employ B Devel. Con.	15 Employ B Pheasey LNP Willenhall LNP	13
Wed	16	13	18 Cabinet	15	12 Licensing	17	14	12 Blakenall LNP	16 Cabinet	13 Darlaston LNP	12	16 Cabinet Licensing	14
Thur	17	14 Employ A	19 Employ A Pheasey LNP	16	13 Employ A Regen. SP	18 Employ A Children SP	15 Employ A St. Matts LNP	13 Employ A Corporate SP	17 Employ A	14 Employ A Children SPP	13 Employ A	17 Employ A Children SP	15
Fri	18	15	20	17	14	19	16	14	18	15	14	18	16
Mon	21 **Annual Council**	18 Scrutiny Board	23 Darlaston LNP	20	17 Palfrey LNP	22 Aldridge LNP Blakenall LNP	19 Sp. Health SP£	17 Pelsall LNP	21 Health SP£ Regen. SP£	18 Brownhills LNP	17 LEA Panel	21 Council	19 Annual Council
Tues	22	19 Employ B Health SP	24 Willenhall LNP	21	18 Employ B Devel. Con.	23 Employ B Pheasey LNP	20 Employ B Devel. Con.	18 Employ B Pheasey LNP Palfrey LNP	22 Employ B	19 Employ B Devel. Con.	18 Employ B	22 Employ B Devel. Con.	20
Wed.	23 **Adj Council**	20 Cabinet	25 Licensing	22	19 Cabinet	24 Cabinet Licensing	21 Cabinet	19 Cabinet LEA Panel	23 Licensing	20 Scrutiny Board	19 Cabinet	23 St. Matts LNP	21 Adj. Council
Thur.	24	21 Employ A Corporate SP	26 Health SP	23	20 Employ A Audit	25 Employ A Corporate SP	22 Employ A Sp. Children£	20 Employ A Children SP	24 Employ A Children SP£	21 Employ A Pheasey LNP	20 Employ A Health SP	24 Employ A Regen. SP	22
Fri	25	22	27	24	21	26	23 Sp. Regen£	21	25 Corporate£	22	21 **Bank Hol**	25	23
Mon	28 **Bank hol**	25 Audit	30 Palfrey LNP St. Matts LNP	27 **Bank hol**	24 Willenhall LNP	29 Pelsall LNP Palfrey LNP	26 Sp Corp£ Dec. Conf.	24 **Bank hol**	28 Neighbour£	25 **Council£**	24 **Bank hol**	28	26
Tues	29 **Bank hol**	26 Employ B Devel. Con.	31	28 **Bank hol**	25 Employ B LEA Panel	30 Employ B Devel Con.	27 Employ B Sp. Neighbour£	25 **Bank hol**	29 Employ B Devel. Con.	26 Employ B Willenhall LNP	25 **Bank hol**	29	27
Wed	30 Licensing	27 LEA Panel		29 Devel. Con.	26 Scrutiny Board	31	28 Sp. Corp Dec. Conf.£	26 **Hol**	30 LEA Panel	27	26 Standards	30	28
Thur	31 Devel. Con.	28 Employ A		30 Corporate SP	27 Employ A Health SP		29 Employ A Health SP	27	31 Employ A	28 Employ A	27 Neighbour SP		29
Fri		29		31	28		30	28		29	28		30
Mon								31			31 Aldridge LNP Brownhills LNP		