

**Darlaston LNP 21<sup>st</sup> March 2005**

**Training and Development for LNP and Task Group Members**

**1. Brief Summary of Report**

The purpose of this report is to inform the LNP of the progress in the Training and Development Plan.

**2. Work to date**

- Currently identifying training courses
- Place Check briefing session has been held on 10<sup>th</sup> February 2005
- Analysing information on nomination forms to identify key skills and knowledge of LNP members and areas for further development (see below)
- Identified funding as an area for development
  - Circulated information in regards to a funding seminar and will continue to do so in the future.
  - Developing links with external funding unit

**3. Recommendations**

- To note the actions for implementation in the Place Check report (enclosed)
- For the task groups to move forward the actions recommended in the Place Check report

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## **Report to the Darlaston LNP Placecheck workshop 28/2/05**

Attendance:

Cllr Bill Madeley, Cllr Keith Chambers, Cllr A Johnson, Cllr Bill Madeley, Sally Milne (Darlaston C.A.), Denise Birkett (Old Hall Peoples Partnership), Jan Furber (Sure Start), Sharon Dunning (Sure Start), Angie Clarke (Sure Start), Jack Kernohan (West Midlands Fire Service Willenhall), Susan Harvey (Groundwork in Walsall), Gary Ashby (West Midlands Police), Keith Middleton (Darlaston Town Centre), Rashid Varachhia (Fallings Heath Local Committee) (Walsall MBC), Andrew Guest ( WHRA Community Warden), Mark England (Accord Housing), Azhar Nazeem (WHRA Community Warden), Janet Madeley (Walsall Youth Service), Tony Steadman (Moxley Peoples Centre), David Owen (Rubery Owen), Pete Burton (RHLC),

WMBC officers: Julie Ball, Narinder Singh Chumber, Steve Lewis, Bryan Pell

Note: The views of 2 distinct discussion groups have been drawn together to form the basis of the steps indicated below

### **1. Issues to be considered using the Placecheck approach**

There are three smaller areas within the LNP about which the views of local people should be sought:

Bentley	Darlaston	Moxley
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People attending thought likely issues in the LNP may include:

Bentley:	Old Hall area including dis used railway – flytipping, burnt out cars etc
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Darlaston:	Regeneration of Darlaston Town Centre, the condition of alleyways and gulleys (needs to be mapped), the use of Darlaston UK On Line Centre
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Moxley:	Area around Glyn Avenue, the shops etc.
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#### **Common themes:**

- Car parking across the LNP area
- Lack of play areas for young children, lack of facilities for young people in Darlaston South/Fallings Heath
- Damaged pavements due to growing trees and the difficulties caused for wheelchair and pushchair users
- The use of mini motorbikes which are a healthy and safety risk to residents

**2. Who should be involved in Placecheck (whose comments/views must we obtain)**

- It was proposed to invite the schools to do their own walkabouts and use cameras.
- Residents in all areas but to include specific groups such as

Darlaston Fellowship for the Disabled,	over 50's clubs	faith
groups		
British Waterways	Youth Centres	parents
Accord Housing	Connexions	businesses

**3. What might be a framework for Placecheck to look like?**

1. Develop an A4 folder with photographic evidence of what specific places look like in the LNP area and take it to the groups identified above by the people/groups who have offered to help (stated at 5 below and ask for people's views and opinions)
2. LNP members could conduct a walk about in Darlaston town centre to ascertain the views of local people and to raise the profile of the LNP locally. Questionnaires could be used.
3. Gain information via regular councillor surgeries which are held e.g. make questionnaires available to local people, councillors to encourage people to complete.
4. Draw together all useful information, including the views gained at 1 to 3 above, and use them as a basis for exhibitions/events in Bentley, Darlaston and Moxley.
5. At the events provide as many opportunities as possible to enable local people to comment fully e.g. video diaries, slide shows plus photographs should be blown up and put on walls plus having a large map (or smaller maps) of the LNP area available on tables may provoke further comment.

Suggested venues for the late afternoon/early evening events were:

Bentley: Old Hall People's Centre

Darlaston: Darlaston Town Centre

Moxley: Moxley People's Centre

6. Collate the information as a result of the above events, prioritise the issues but be careful not to raise expectations

#### **4. How can we develop a Placecheck approach?**

1. Agree the format of the A4 folder of photographic evidence
2. Identify the range of groups who need to be visited
3. Develop an approach to be used e.g. – people placing stickers on photographs to prioritise issues
4. Collate the information gained from the above
5. Organise local events in 3 areas indicated above, agree agenda/structure of event

#### **People who can help**

Various people attending offered to take action to obtain the views of specific groups of people in distinct geographic areas of the wider LNP area

- Bentley: Denise Birkett – willing to network with known local groups and take “port folio” of photographs of the area and ask people to comment upon their priorities. Denise also commented that asking young people to “interview” elderly people could break down the age divide; her organisation, or local schools could accredit young people for doing this task against awards such as ASDAN.
- Darlaston: Keith Middleton – can liaise with local traders to ascertain views (Note: gain the views of the Business Forum)
- Moxley: Check with Tony Steadman at Moxley Peoples’ Centre to check on resources available – could anyone liaise with local groups to gain their views?
- Pete Burton offered to take the portfolio to other Local Committees in the area to ensure full area coverage.
- Youth service to engage youth groups
- It was thought the local school(s) may also be able to get local children and parents involved via surveys/questionnaires. (note also the safer routes to school initiative)
- Sure Start will provide analysis of parental questionnaires, secure additional time from photographer currently employed to take pictures in the Surestart area.
- The local police representative will ask colleagues to provide a list of likely places of concern. These could be used as a basis to discuss with various interest groups (both young and elderly people) to gain a range of views.

## **5. What are the resource implications of using Placecheck?**

### Costs associated with:

Hiring of photographer, developing photographs, laminating agreed number of folders

Hire of suitable venues/costs of the events themselves – refreshments/stationery

Organisation of suitable exhibition boards etc for the events

Printing of questionnaires as required.

Advertising events in local media – press/radio etc.

## **6. Action needed to begin using the Placecheck approach?**

### 1. Collate existing information from the following sources:

- councillor questionnaires from Bentley and Darlaston North
- evaluation of Sure Start due to complete by the end of April
- previous LNP meetings including the task groups on Crime and Environment.
- previous Local Committee Plans which could well contain photographic evidence which would be useful

2. Liaise with Sure Start to secure services of photographer; Councillor Chambers is prepared to accompany the photographer to identify specific places upon which people should be asked to comment.

3. Assemble and display the photographs; the folder should then be laminated so it can be used several times over

4. Discuss the benefits of LNP members doing a walkabout to meet local residents prior to probable events; a questionnaire would need to be developed.

5. Decide on venues for events, identify likely dates/times.

6. Marketing of events to ensure maximum publicity, leaflet drops/posters. The LNP should seek press coverage; perhaps when there is something tangible to “sell” about the proposed events e.g. upon agreement of times and venues. This article should set the scene of what the LNP wants to achieve and reassure local people their views are important.

7. The information from all 3 events should be pulled together to provide the basis of a common action plan for the LNP area; this plan should comment upon the priorities of local people.

<b>Skills</b>	<b>Knowledge</b>	<b>Experience/Background</b>
<i>Analysis skills</i>	<i>Knowledge of local organisations including: Health Organisations, SRB, Local Forums, Surestart, Walsall Council, CEN, Local Committees</i>	<i>Background in various sectors: local committees, school governors, self employed, youth organisations, tenants groups, Health Organisations, SRB, Indian Muslim Forum</i>
<i>Bid preparation</i>	<i>Knowledge of local businesses</i>	<i>Local residents</i>
<i>Business experience</i>	<i>Knowledge of local area</i>	
<i>Chairing skills</i>	<i>Understanding of needs and issues of local people</i>	
<i>Compact development</i>	<i>Knowledge of topics including Best Value, Housing Management, Anti-social behaviour, Crime, Benefits,</i>	
<i>Company law</i>		
<i>Consultancy skills</i>		
<i>Dealing with funding applications</i>		
<i>Delivery of plans</i>		
<i>Delivery of services</i>		
<i>Developing action plans</i>		
<i>Devise Business and Community Plans</i>		
<i>Directorship</i>		
<i>Equality management</i>		
<i>Event organisation and management</i>		
<i>Finance</i>		
<i>Formation of groups</i>		
<i>Funding</i>		
<i>Fundraising</i>		
<i>Guidance skills</i>		
<i>Handling discipline and grievance</i>		
<i>Hands on experience</i>		
<i>Housing skills</i>		
<i>Involvement in projects</i>		
<i>Liaison</i>		

<i>Listening skills</i>		
<i>Management skills</i>		
<i>Managing performance</i>		
<i>Managing staff development</i>		
<i>Monitoring</i>		
<i>Multi-agency work</i>		
<i>N.V.Q</i>		
<i>Negotiation skills</i>		
<i>Networking skills</i>		
<i>Organisation skills</i>		
<i>Partnership work</i>		
<i>Prepare verbal reports</i>		
<i>Prepare written reports</i>		
<i>Prioritisation skills</i>		
<i>Producing strategic documents</i>		
<i>Provide information</i>		
<i>Public relations</i>		
<i>Qualified Teacher</i>		
<i>Recruitment and selection</i>		
<i>Setting up Programmes</i>		
<i>Supervision skills</i>		
<i>Team work</i>		
<i>Training courses</i>		
<i>Treasurer</i>		
<i>Working to guidelines</i>		
<i>Written policies and procedures</i>		
<i>Youth Work Qualification</i>		