

**Walsall Health and Wellbeing Board Work Programme 2016/17**

**Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled**

Duties	Start date	End date/when achieved	HWB lead
<b>HWB Communication/engagement with partners/public</b>			
<ul style="list-style-type: none"> <li>3 key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> <li>Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting</li> </ul>	As part of agenda item for performance dashboard		All HWB members
<ul style="list-style-type: none"> <li>Report to HWB on future structures for locality work and their role in engagement</li> </ul>	June/July 16		CCG Accountable Officer/ Exec Director Social Care and Inclusion
<b>HWB Infrastructure</b>			
<ul style="list-style-type: none"> <li>Report to HWB on progress of HWB working groups identified within infrastructure:               <ul style="list-style-type: none"> <li>➤ Strategic Advisory Group</li> <li>➤ Joint Commissioning Committee</li> <li>➤ Healthy Walsall Board</li> <li>➤ Task and Finish Groups</li> </ul> </li> </ul> <p>Reports from working groups to HWB to following relevant meetings and/or every 6 months.</p>	Updates due in June/July 2016		CCG Accountable Officer/ Exec Director Social Care and Inclusion

<b>Assurance of progress of task and finish groups for identified HWS priorities</b>			
<ul style="list-style-type: none"> <li>• Agree key priorities for new Task and Finish Groups 16/17</li> </ul>	June/July 2016		All HWB leads
<ul style="list-style-type: none"> <li>• Feedback from 15/16 Task and Finish groups on progress:               <ul style="list-style-type: none"> <li>○ Infant Mortality</li> <li>○ Diabetes</li> </ul> </li> </ul>	Oct 2016 and thereafter through performance dashboards		All HWB leads
<ul style="list-style-type: none"> <li>• Feedback from 14/15 Task and Finish groups on progress against action plans will be through performance dashboards</li> </ul>	Healthy Weight: June/July 2016 Alcohol: Oct 2016		All HWB leads
<b>Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)</b>			
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Give every child the best start in life and enable them to make the most of who they are</i></li> </ul> </li> </ul>	June/July 16		Exec Director of Children's Services with DPH/CCG
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Money, home, job- support to those who are vulnerable</i></li> </ul> </li> </ul>	Sept 16		Exec Director of Environment and Economy with DPH/ASC
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following themes of JHWS:               <ul style="list-style-type: none"> <li>➤ <i>Create and develop healthy, sustainable places and communities</i></li> </ul> </li> </ul>	Oct 16		Exec Director of Environment and Economy with DPH/ASC/DCS
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following</li> </ul>			

themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support emotional wellbeing</i></li> <li>➤ <i>Make healthy choices easier</i></li> </ul>	Dec 16		Director of Public Health with DCS/ASC/CCG
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following section in the JHWS:             <ul style="list-style-type: none"> <li>➤ <i>Reduce the burden of preventable disease, disability and death</i></li> </ul> </li> </ul>	Feb 17		CCG Accountable Officer with DPN/ASC
<ul style="list-style-type: none"> <li>• Review of commissioning plans and assessment of progress against following section in the JHWS:             <ul style="list-style-type: none"> <li>➤ <i>Promote and support healthy ageing and independent living</i></li> </ul> </li> </ul>	Feb 17		Exec Director of Adult Social Care/ CCG Accountable Officer with DPH
<b>To ensure a HWBB fit for purpose (Board development programme)</b>			
<ul style="list-style-type: none"> <li>• Board development session for new members</li> </ul>	June 16		Exec Director of Social Care and Inclusion
<ul style="list-style-type: none"> <li>• Board development sessions for 15/16 municipal year</li> </ul>	Oct/Nov 16		Exec Director of Social Care and Inclusion
	Jan 2017		Exec Director of Social Care and Inclusion
	April 17		Exec Director of Social Care and Inclusion
<b>Integration of Health and Social Care</b>			
<ul style="list-style-type: none"> <li>• Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes:             <ul style="list-style-type: none"> <li>• <b>Integration of Community Services</b></li> <li>• <b>Transitional Care Pathways</b></li> </ul> </li> </ul>	Standing agenda item. Also to include reports on degree of engagement with		Exec Director of Adult Social Care/ CCG Accountable Officer

<ul style="list-style-type: none"> <li>• <b>Assistive Technology</b></li> <li>• <b>Dementia care Services</b></li> <li>• <b>Mental Health Services</b></li> <li>• <b>Support to Carers</b></li> <li>• <b>Long Term Social Care – Community and Residential</b></li> <li>• <b>Voluntary and Community Sector Impact on Hospital Flows</b></li> </ul> <p>The updates will include both progress/performance targets and finance.</p>	stakeholders		
<b>Safeguarding</b>			
<ul style="list-style-type: none"> <li>• Safeguarding Summit</li> </ul>	Jan 2017		Exec Director of Children's Services Exec Director SC and Inclusion
<b>HealthWatch Walsall</b>			
<ul style="list-style-type: none"> <li>• Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public</li> </ul>	Dec 2016		HealthWatch representative
<ul style="list-style-type: none"> <li>• Healthwatch Walsall Annual Report presented to HWB</li> </ul>	tbc		HealthWatch representative
<b>Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020</b>			
<ul style="list-style-type: none"> <li>• Present project initiation document to HWB for approval of process</li> </ul>	March/April 2017		DPH
<b>Sustainability and Transformation Plan (STP)</b>			
<ul style="list-style-type: none"> <li>• SAG meeting to consult on STP</li> </ul>	June 2016		CCG Accountable Officer and other HWB leads

<ul style="list-style-type: none"> <li>Present Black Country Footprint (draft) plan submitted to NHS England to HWB</li> </ul>	June/July2016		CCG Accountable Officer
<b>Joint Strategic Needs Assessment (JSNA) and Health and Wellbeing Strategy (HWS) refresh:</b>			
<ul style="list-style-type: none"> <li>Using current HWS priorities, collation and mapping of who is doing what</li> </ul>	April – End August 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Consultation with partners to refresh core sections of JSNA</li> </ul>	April – September 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Production of JSNA summary</li> </ul>	September 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Identification of key priorities not being ‘owned’ elsewhere</li> </ul>	September 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Identification of possible actions against key priorities over the 3 years 2017 - 2020</li> </ul>	By end of October 2016, with consultation at strategic level with partners		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Public consultation on possible actions</li> </ul>	November/December 2016		DPH and Exec Director SC and Inclusion
<ul style="list-style-type: none"> <li>Production of 2017 – 2020 Health and Wellbeing Strategy</li> </ul>	By March 2017 HWB date		DPH and Exec Director SC and Inclusion
<b>Transformation Fund</b>			
<ul style="list-style-type: none"> <li>Update from PH Team on use of Transformation Fund and progress to date</li> </ul>	Oct 2016		DPH
<b>Other pressing issues?</b>			
<ul style="list-style-type: none"> <li>HWB 15/16 review – first draft</li> </ul>	Sept/Oct 2016		Exec Director ASC
<ul style="list-style-type: none"> <li>HWB 15/16 review - digital distribution via HWB member organisations</li> </ul>	Oct 2016		Exec Director ASC

