

## Health and Wellbeing Board

### 3 March 2014

#### Walsall Health and Wellbeing Board Work Programme 13/14

**Purpose : To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled**

Duties	Start date	End date	HWBB lead
<b>Action plans for implementation of 13/14 Health and Wellbeing Strategy (HWS) recommendations</b>			
<ul style="list-style-type: none"> <li>Agree action plans for Joint Health and Wellbeing Strategy Sections 6-7</li> </ul>	May 13	Achieved 10.6.13	Rose Collinson/Salma Ali
<ul style="list-style-type: none"> <li>Agree action plans for Joint Health and Wellbeing Strategy Sections 8-9</li> </ul>	May 13	Achieved 22.7.13	Jamie Morris
<ul style="list-style-type: none"> <li>Agree action plans for Joint Health and Wellbeing Strategy Section 5, 10</li> </ul>	May 13	Achieved 10.6.13	Isabel Gillis
<ul style="list-style-type: none"> <li>Agree action plans for Joint Health and Wellbeing Strategy Section 11-12</li> </ul>	May 13	Achieved 22.7.13	John Bolton/Salma Ali
<ul style="list-style-type: none"> <li>Review progress on JHWS sections 6-7 action plans (Recommendations 2, 3, 4 and 5)</li> </ul>	9.12.13	Achieved 9.12.13	Rose Collinson/Salma Ali
<ul style="list-style-type: none"> <li>Review progress on JHWS sections 8-9 action plans (Recommendations 6, 7, 8, 9, 10, 11 and 12)</li> </ul>	3.3.14		Jamie Morris
<ul style="list-style-type: none"> <li>Review progress on JHWS sections 5,10 action plans (Recommendations 1, 13 and 14)</li> </ul>	9.12.13	Achieved 9.12.13	Isabel Gillis

<ul style="list-style-type: none"> <li>Review progress on JHWS sections 11-12 action plans (Recommendations 15 and 16)</li> </ul>	3.3.14		John Bolton/Salma Ali
<b>To review Commissioning plans against Joint Health and Wellbeing Strategy</b>			
<ul style="list-style-type: none"> <li>Agree process for review of commissioning plans</li> </ul>	May 13	Achieved 22.7.13	Isabel Gillis
<ul style="list-style-type: none"> <li>Review of Clinical Commissioning Group (CCG) commissioning plans against JHWS and assessment of progress to date</li> </ul>	9.9.13	Achieved 9.9.13	Salma Ali
<ul style="list-style-type: none"> <li>Review of Public Health (PH) commissioning plans</li> </ul>	22.7.13	Achieved 22.7.13	Isabel Gillis
<ul style="list-style-type: none"> <li>PH assessment of progress to date</li> </ul>	9.9.13	Achieved 9.9.13	Isabel Gillis
<ul style="list-style-type: none"> <li>Review of Children and Young People's Partnership (CYPP) plans against JHWS and assessment of progress to date</li> </ul>	21.10.13	Achieved 21.10.13	Rose Collinson
<ul style="list-style-type: none"> <li>Review of Healthy ageing, treatment and care: CCG/ SCI/ JCU commissioning plans against JHWS and assessment of progress to date</li> </ul>	9.12.13	Achieved 9.12.13	John Bolton /Salma Ali
<ul style="list-style-type: none"> <li>Review of Clinical Commissioning Group (CCG) commissioning plans against JHWS and assessment of progress to date</li> </ul>	April 2014		
<b>To produce refresh of Joint Strategic Needs Assessment (JSNA):</b>			
<ul style="list-style-type: none"> <li>Project initiation document agreed</li> </ul>	10.6.13	Achieved 10.6.13	Isabel Gillis
<ul style="list-style-type: none"> <li>JSNA draft brought to Board for consultation</li> </ul>	21.10.13	Achieved 21.10.13	Isabel Gillis

<ul style="list-style-type: none"> <li>• JSNA agreed by HWB</li> </ul>	9.12.13	Achieved 9.12.13	Isabel Gillis
<b>To produce refresh of Joint Health and Wellbeing Strategy</b>			
<ul style="list-style-type: none"> <li>• Process for refresh agreed</li> </ul>	21.10.13	Achieved 21.10.13	Isabel Gillis
<ul style="list-style-type: none"> <li>• Consideration of 14/15 recommendations based on JSNA refresh</li> </ul>	20.1.14	Achieved 20.1.14	Isabel Gillis
<ul style="list-style-type: none"> <li>• Health and Wellbeing Strategy, recommendations for action 14/15 and identified HWB leads signed off</li> </ul>	28.4.14		Isabel Gillis
<ul style="list-style-type: none"> <li>• Process agreed for monitoring of progress on 14/15 priorities and recommendations for action within JHWS</li> </ul>	28.4.14		Identified HWB leads and champions
<b>Develop a programme to review strategies supporting the JHWS</b>			
<ul style="list-style-type: none"> <li>• Process agreed alongside process for monitoring of progress on JHWS 14/15</li> </ul>	28.4.14		Isabel Gillis
<b>Develop a Communication and Engagement programme</b>			
<ul style="list-style-type: none"> <li>• Process for adoption of overarching Strategy discussed and agreed by Board</li> </ul>	21.10.13	Achieved 21.10.13	Isabel Gillis
<ul style="list-style-type: none"> <li>• Process agreed about how HWB assures itself of effective communication and engagement within implementation of JHWS 14/15</li> </ul>	28.4.14		
<b>To ensure a HWBB fit for purpose (Board development programme)</b>			
<ul style="list-style-type: none"> <li>• Assessment questionnaires for HWB members sent out and completed</li> </ul>	Nov 13	Achieved Nov/Dec 2013	Jamie Morris

<ul style="list-style-type: none"> <li>Board development half day</li> </ul>	9.1.14	Achieved 9.1.14	Jamie Morris
<ul style="list-style-type: none"> <li>Recommendations from development half day agreed regarding future development process and identification of first 2 champions</li> </ul>	3.3.14		Jamie Morris
<ul style="list-style-type: none"> <li>Induction session delivered to new HWB members</li> </ul>	July 2014		
<b>Integration of Health and Social Care</b>			
<ul style="list-style-type: none"> <li>Paper describing new integration fund (now Better Care Fund) and required outcomes to be discussed by Board</li> </ul>	9.12.13	Achieved 9.12.13	John Bolton/Salma Ali
<ul style="list-style-type: none"> <li>Agree development of Better Care Fund in Walsall and proposed allocation of funds for 14/15 and 15/16</li> </ul>	20.1.14	Achieved 20.1.14	John Bolton/Salma Ali
<b>Pharmaceutical needs assessment (PNA)</b> (HWBs must publish their first PNAs by April 2015, or sooner if existing needs change)			
Project initiation document agreed	April 2014	April 2015	Salma Ali / Isabel Gillis
Assessment process begins	April 2014		
PNA presented to HWB for approval	March 2015		
<b>Visit to Walsall by Duncan Selbie (PHE) on Monday 14<sup>th</sup> July 2014 (am only)</b>			
Date given to HWB members with initial thoughts about visit	3.3.14		Isabel Gillis
Details of visit shared with HWB and agreed	June/July 2014		Isabel Gillis