

Pelsall and Rushall Local Neighbourhood Partnership – 11th April 2007

Community Action Group Update

Purpose of the Report

To provide an update on the progress of the Community Action Groups

Recommendations

1. For LNP members to contribute in attendance at the Community Action Group Meetings
2. For the LNP to note progress of Community Action Groups
3. For the LNP to note the Terms of Reference for the Communications working group.

Update

Health and People CAG - 27th February 2007

The Health and People CAG received a presentation from the Wardens with regards to the Falls Prevention Programme that is being run in partnership with the tPCT. This was well received by the CAG members and more information was requested by some CAG members for the groups that they represent.

West Midlands Fire Service were also present to promote home safety checks and provided the CAG members with useful information regarding this.

The CAG group are also looking to publicise a Health Fair for the Pelsall and Rushall LNP area. This will help raise health issues and the profile of people's health. Further information regarding the event will be presented at the LNP meeting.

Safer and Stronger CAG - 15th March 2007

An update was presented to the CAG members regarding the sale of alcohol to underage young people. The CAG members were encouraged to report any retailers they were aware of, that were involved in the sale of underage goods. A neighbourhood watch update was given to the CAG group which provided an overview of what was happening in the area.

The issues in terms of Cartbridge Lane South were also discussed and a timetable of action was shared with the CAG members. The timetable of action was developed in partnership with a number of council service areas and partners.

Fern Close was also identified as a hotspot area and an officer visit has been arranged to look at the issues present there and to identify solutions. This information will be shared at a future CAG.

A number of funding projects were also identified which will be discussed in the funding report.

Volunteers are also requested to join the Communications Working Group which is focussing on improving publicity across the LNP area and to raise the profile of LNP's and CAG's. The Terms of Reference of the Communications Working Group are enclosed as Appendix 1.

Next CAG meetings

The dates for the next CAG meetings are as follows:

Health and People CAG –17th April 2007,6-8pm venue at Pelsall Community Centre, Station Rd, Pelsall, WS3 4BQ

Contact Officer

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Appendix 1 Terms of reference for the Pelsall and Rushall Communication Working Group

Purpose of the Pelsall and Rushall Communication Working Group

Communication Working Group will provide guidance in developing ideas that will effectively allow clear communication between the LNP/CAGS and its members as well as between local individual members in the community and organisations.

Roles and Responsibilities

A) Communication Working Group

1. To work in support of the delivery and implementation of the LNP/CAG Communication Strategy
2. To establish clear communication links locally for the LNP/CAGs and advice in the development of a local communication strategy for engaging with contacts in the community
3. To oversee and advise with the production of communication literature sent out to members, local individuals and organisations
4. To oversee the production of a regular newsletter of value and interest to the local community and organisations
5. To monitor and appraise the effectiveness of communication links between the LNP/CAGs and the local community and Organisations
6. To consider and develop events of interest to promote the work of the LNP/CAGs and wider community activities
7. To assess effectiveness of communication tools and strategies on a local level with the LNP Programmes Officer.

B) LNP Programmes Officer

- Oversee Pelsall and Rushall Communication Working Group – calling meetings as required
- Meet regularly with the Communication Sub Group
- Plan content for newsletters and advice on potential articles

C) Communication Volunteers

- Act as a community liaison to the LNP Programmes Officer
- Provide local input on communications needs of their respective LNP
- Provide information on local achievements and accomplishments to highlight to the LNP members across the borough

D) Reporting

CAG meetings

- The Communication Working Group will provide a verbal report at each CAG meeting.
- Printed materials will be circulated as required.

E) Support Staff

The LNP Programmes Officer and Neighbour Partnership Officers will provide appropriate administrative support to this group.

