

Health and Wellbeing Board Work Programme 2017 -2018

Purpose: To set a Work Programme for the Health and Wellbeing Board (HWB) that ensures HWB Duties are fulfilled

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
HWB Communication/engagement with partners/public				
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods 	Final agenda item for every HWB meeting			All HWB members
<ul style="list-style-type: none"> Update to HWB on progress regarding locality work structures and their role in engagement (link to Walsall Together) 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	WHT (Daren Fradgley)
HWB Infrastructure				
<ul style="list-style-type: none"> Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Advisory Group ➤ Joint Commissioning Committee ➤ Walsall Together ➤ Task and Finish Groups <p>(Reports from working groups to follow relevant meetings and/or every 6 months)</p>	Refer Page 4 Refer page 5			CCG Accountable Officer/ Exec Director ASC
Assurance of progress of work to tackle HWB Priorities in Walsall Plan				
<ul style="list-style-type: none"> Priority 1: Increase opportunities for, and take-up of, volunteering (linked to HWB Obsession) 	11 Sept 2017 (Feedback from 'Obsession' Workshop) 10 April 2018	30 Aug 2017 29 Mar 2018	Achieved	One Walsall

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<ul style="list-style-type: none"> Priority 2: Improve maternal and newborn health 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	DPH
<ul style="list-style-type: none"> Priority3: Enable and empower individuals to improve their physical and mental health 	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018	Achieved Achieved	DPH
<ul style="list-style-type: none"> Priority 4: Maximise emotional wellbeing and resilience of adults 	11 Sept 2017 12 Feb 2018	30 Aug 2017! 31 Jan 2018	Achieved Achieved	DPH
<ul style="list-style-type: none"> Priority 5: Reduce loneliness and isolation and increase support through social networks 	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018	Achieved Achieved	DPH
<ul style="list-style-type: none"> Priority 6: Support independent living (links to BCF) 	21 Aug 2017 Further dates to be advised by ASC		Achieved	ASC Exec Director/CCG Accountable Officer
<ul style="list-style-type: none"> Priority 7: Remove unwarranted variation in healthcare and ensure access to services with consistent quality 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> Priority 8: Enable those at risk of poor health to access appropriate health and care, with informed choice 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> Priority 9: Develop an environment to enable healthy lifestyles 	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018	Achieved Achieved	DPH

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<ul style="list-style-type: none"> Priority 10: Improve air quality 	11 Dec 2017 (Meeting rescheduled to 04/01/18) 12 Feb 2018 10 April 2018	 29 Mar 2018	Deferred Deferred	DPH
<ul style="list-style-type: none"> Priority 11: Build a sustainable third sector through individual and collective engagement 	11 Sept 2017 12 Feb 2018 (awaiting appt) June 2018 (tba)	30 Aug 2017 Deferred	Achieved	Exec Director Resources & Transformation
<ul style="list-style-type: none"> Priority 12: Deliver prevention and intervention through health and care locality delivery models (link to STP) 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved	CCG Accountable Officer
Assurance of progress in achieving actions for HWB 'Obsession': To increase voluntary action in support of health and wellbeing in Walsall, by addressing identified barriers within Health and Wellbeing Board partners' policies, procedures and processes (amendment, Board 11/09/17)				
<ul style="list-style-type: none"> Confirmation of actions in action plan 	11 Sept 2017 (Link to Priority 1)	30 Aug 2017	Achieved	Exec Director/DPH/WVA
<ul style="list-style-type: none"> Progress on year 1 actions reported to HWB (T&F Group) 	10 April 2018	29 Mar 2018		WVA

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To review Commissioning/spending plans				
<ul style="list-style-type: none"> Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	04 Jan 2018 (rescheduled from 11/12/17)	29 Nov 2017	Achieved	CCG Accountable Officer
<ul style="list-style-type: none"> Review of LA commissioning/spending plans 	Deferred to June 2018			ED ASC
To ensure a HWBB fit for purpose (Board development programme)				
<ul style="list-style-type: none"> Board development sessions for 17/18 municipal year 	1 Sept 2017 Topic: Primary Care and Locality Hubs (CCG lead)		Achieved	CCG Accountable Officer/Exec Director of Social Care
	31 January 2018 Topic: Place Based Care Feedback 12 Feb 2018	Verbal	Achieved	CCG Accountable Officer
	19 April 2018 Topic: Outline Business Case for Health and Care Integration			Exec Director ASC
Safeguarding				
<ul style="list-style-type: none"> Presentation of the annual reports of the Walsall Adult and Children's Safeguarding Boards 	11 Dec 17 (Meeting rescheduled to 04/1/18) 12 Feb 2018	Submitted	Deferred Achieved	Exec Directors ASC and Children's Services

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Walsall Together Programme				
<ul style="list-style-type: none"> • Update from Walsall Together Programme (formerly Integration Board) on progress, including Better Care Fund programme, containing 4 workstreams: <ul style="list-style-type: none"> • Access • Intermediate Care • Integrated Health & Care Teams • Resilient Communities <p>The updates will include both progress/performance targets and finance (Dates to be advised by ASC)</p>	Standing agenda item. Also to include reports on degree of engagement with stakeholders 21 Aug 2017 - Special HWB Board on BCF Plan 2017-2019		Achieved	Exec Director of ASC/ CCG Accountable Officer
	Q2 BCF 4 Jan 2018(rescheduled from 11/12/17)	29 Nov 2017	Achieved	
	Q3 BCF 12 Feb 2018	31 Jan 2018	Achieved	
	Q4 BCF May/June 2018			
Progress Updates on Existing Projects including T&F Groups				
<ul style="list-style-type: none"> • Licensing and Planning – Regulatory Decisions and Processes Group <ul style="list-style-type: none"> ○ Licensing Workshop Update ○ Planning Workshop Update 	04 Jan 2018 (rescheduled from 11/12/17)	29 Nov 2017	Achieved	DPH
	12 Feb 2018	31 Jan 2018	Achieved	
<ul style="list-style-type: none"> • Infant Mortality 	30 Oct 2017 (Linked to Priority 2 above) 10 April 2018	18 Oct 2017 29 Mar 2018	Achieved Achieved	DPH
<ul style="list-style-type: none"> • Diabetes 	30 Oct 2017 (Linked to Priorities 7,8 and 12) 10 April 2018	18 Oct 2017	Achieved	CCG Accountable Officer

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<ul style="list-style-type: none"> Mental Health & Suicide Prevention (New 2017) 	04 Jan 2018 (rescheduled from 11/12/17) Deferred for Consultation (June)	29 Nov	Achieved	DPH
CAMHS Transformation Plan				
<ul style="list-style-type: none"> Update from lead on progress against key actions in CAMHS plan 	12 June 2017	31 May 2017	Achieved	Uma Viswanathan/Fiona Davies
<ul style="list-style-type: none"> Next update on key actions in CAMHS plan 	04 Jan 2018 (rescheduled from 11/12/17)	29 Nov 2017	Achieved	
Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)				
<ul style="list-style-type: none"> Healthwatch Walsall Annual Report presented to HWB 	24 July 2017	2 July 2017	Achieved	HealthWatch representative
<ul style="list-style-type: none"> Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public (Report to come to HWB every 6 months) 	12 Feb 2018 (rescheduled from 11/12/17, deferred by Chair 04/01/18)	Submitted	Achieved	
<ul style="list-style-type: none"> Annual Update from Police 	24 April 2017 Deferred to June 2018	12 Apr 2017 29 Mar 2018	Achieved	Police representative
<ul style="list-style-type: none"> Annual Update from Fire Service 	6 Mar 2017 12 Feb 2018 (rescheduled from 11/12/17, deferred from 04/01/18)	22 Feb 2017 Submitted but not presented Verbal – to	Achieved Deferred	Fire Service representative

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	10 April 2018	be noted		
<ul style="list-style-type: none"> Update from Voluntary Sector through One Walsall 	12 June 2017 12 Feb 2018 (rescheduled from 11/12/17, deferred from 04/01/18) 10 April 2018	31 May 2017 Submitted but not presented	Achieved Deferred	One Walsall
Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020				
<ul style="list-style-type: none"> Present project initiation document to HWB for approval of process 	6 March 2017	22 Feb 2017	Achieved	DPH
<ul style="list-style-type: none"> Present draft PNA to HWB 	24 July 2017	12 July 2017	Achieved	DPH
<ul style="list-style-type: none"> Consultation on draft PNA 	04 Jan 2018 (11/12/17)	29 Nov 2017	Achieved	DPH
<ul style="list-style-type: none"> Final PNA to HWB for approval 	12 Feb 2018	01 Feb 2018	Achieved	DPH
Sustainability and Transformation Plan (STP)				
<ul style="list-style-type: none"> STP current milestones 	Report to Cabinet Oct 2017 (Dates to be confirmed)			CCG Accountable Officer
HWB Chair Update on West Midlands Combined Authority Wellbeing Board				
<ul style="list-style-type: none"> Feedback and points of note 	30 Oct 2017 12 Feb 2018	18 Oct 2017 31 Jan 2018	Achieved Achieved	HWB Board Chairperson

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	tbc			
SPECIAL REPORTS				
<ul style="list-style-type: none"> Healthy Weight Strategy (0-19 year olds) 	10 April 2018	29 Mar 2018		DPH (EH)
<ul style="list-style-type: none"> CQCs thematic review of mental health services for children and young people 	10 April	29 Mar 2018		CCG
<ul style="list-style-type: none"> Antimicrobial Stewardship Strategy 	July 2018 tbc	tbc		DPH (UV)