

## Equality Impact Assessment (EqIA) for Policies, Procedures and Services

<b>Proposal name</b>	<b>Schools Model Pay Policy</b>		
<b>Directorate</b>	Resources and Transformation		
<b>Service</b>	HR Schools Consultancy		
<b>Responsible Officer</b>	Kerry Smith		
<b>Proposal planning start</b>	August 2023	<b>Proposal start date (due or actual date)</b>	1st September 2023 (to be back dated in accordance with STPCD which is not published until November 23)

<b>1</b>	<b>What is the purpose of the proposal?</b>	<b>Yes / No</b>	<b>New / revision</b>
	Policy	<b>Yes</b>	<b>Revision</b>
	Procedure	<b>No</b>	<b>NA</b>
	Guidance	<b>No</b>	<b>NA</b>
	Is this a service to customers/staff/public?	<b>No</b>	<b>NA</b>
	If yes, is it contracted or commissioned?	<b>No</b>	<b>NA</b>
	Other - give details		
<b>2</b>	<b>What is the business case for this proposal? Please provide the main purpose of the service, intended outcomes and reasons for change?</b>		
	<p>The Model Pay Policy sets out a policy on pay and conditions for all staff employed in Schools and Academies to be adopted by Governors. The policy aims to assist schools to attract and retain skilled employees. The policy incorporates the requirements of the School Teachers Pay and Conditions Document.</p> <p>This is an annual review of the Pay Policy and has been amended to remain in line with current legislation and good practice. The policy will be applicable to all school based staff should governors decide to adopt the policy. Schools that do not adopt the Model Policy will be required to undertake consultation on the Policy they intend to adopt.</p> <p>The changes to STPCD in relation to the pay are:</p> <p>A 6.5% increase will be applied to all pay and allowance ranges, with a higher uplift of</p>		

	7.1% to M1 of the Main Pay Range.		
	<p><b>Other amendments</b></p> <p>Addition in 20.1 to include 'applications can be made at least once a year' for UPS applications. (20.1), and the removal of 'paper' in relation to evidence for UPS (section 20.5).</p>		
<b>3</b>	<b>Who is the proposal likely to affect?</b>		
	<b>People in Walsall</b>	<b>Yes / No</b>	<b>Detail</b>
	All	No	Staff employed in schools and academies.
	Specific group/s	Yes	
	Council employees	Yes	
	Other (identify)	No	
<b>4</b>	<b>Please provide service data relating to this proposal on your customer's protected characteristics.</b>		
	<p>The council's education workforce profile is detailed in the Education Employment Monitoring report 2022/23. The Model Pay Policy may be adopted by any of these schools as the Governing Bodies have responsibility for staffing and can chose which policies to approve.</p> <p>As of 31 March 2023 the total number of Education employees were 3840. The education workforce is made up of 90.68% females. 11.04% of the education workforce are classified as minority ethnic. In total there were 19 employees (0.49% of the education workforce) who declared they had a disability, as defined by the Equality Act 2010. 5.39% of the education workforce are under 25 years of age, 11.35% of the workforce are 55 years or older, 12.55% of the education workforce are aged between 40-44 years old and 12.55% of the education workforce are aged between 45 and 49 years old. The 50-54 years old, are the largest age group making up 14.09% of the education workforce.</p>		
<b>5</b>	<b>Please provide details of all engagement and consultation undertaken for this proposal. (Please sue a separate box for each engagement/consultation).</b>		
	<p>The School Teachers Pay and Conditions Document (STPCD) details the terms of employment of those employees within teacher's terms and conditions. The Document and statutory guidance have been amended in response to the recommendations in the 33rd report of the School Teachers' Review Body (the STRB) and the changes to the STPCD 2023.</p> <p>The Document and statutory guidance were subject to consultation with the teacher unions, employers and other relevant interested parties as part of the usual statutory consultation process. The final version of the STPCD will be published in November 2023, with pay awards being back dated to 1 September 2023.</p> <p>The School Teachers Pay and Conditions Document gives discretion on how the pay</p>		

uplift is to be applied locally.

**Consultation Activity**

Complete a copy of this table for each consultation activity you have undertaken.

<b>Type of engagement/consultation</b>	Relevant Senior Managers	<b>Date</b>	03/09/2023 to 24/10/2023
<b>Who attended/participated?</b>	Relevant Senior Managers		
<b>Protected characteristics of participants</b>	A range of protected characteristics including, gender, race, age, disability.		
<b>Feedback</b>			
No comments were received from consultation.			

<b>Type of engagement/consultation</b>	Trade unions via email and with a meeting held on the 17/10/23	<b>Date</b>	03/09/2023 to 24/10/2023
<b>Who attended/participated?</b>	Teachers unions/professional associations		
<b>Protected characteristics of participants</b>	A range of protected characteristics including, gender, race, age, disability.		
<b>Feedback</b>			
The trade unions approved of implementing the changes in accordance with the STPCD.			

**6 Concise overview of all evidence, engagement and consultation**

	<p>Full consultation with trade unions and council management for the Schools Model Pay policy between 03/09/23 – 23/10/23</p> <p>No comments were received in respect of protected characteristics. The Schools Model Pay Policy includes the relevant changes to STPCD and statutory guidance with regards to teachers' pay and progression.</p> <p>The policy will be sent for approval at CMT on 09/11/23 and Personnel Committee w/c 20/11/23. If approved the pay award will be backdated to 1 September 2023 in line with Teachers' Terms and Conditions.</p>			
<b>7</b>	<p><b>How may the proposal affect each protected characteristic or group? The effect may be positive, negative, neutral or not known. Give reasons and if action is needed.</b></p>			
	<b>Characteristic</b>	<b>Affect</b>	<b>Reason</b>	<b>Action needed Yes / No</b>
	<b>Age</b>	Neutral	The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.	<b>No</b>
	<b>Disability</b>	Negative	The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.  Potential impact on employees who require reasonable adjustments for communication and for those who do not understand the policy e.g. employees with learning disabilities.	<b>Yes</b>
	<b>Gender reassignment</b>	Neutral	The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.	<b>No</b>
	<b>Marriage and civil partnership</b>	Neutral	The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.	<b>No</b>
	<b>Pregnancy and maternity</b>	Negative	The policy sets out the approach to pay in regards to	<b>Yes</b>

			<p>teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.</p> <p>Potential impact for people who are on maternity or paternity leave and are not updated about the policy.</p>	
	<b>Race</b>	Neutral	<p>The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.</p> <p>Potential impact on employees where English is not their first language may require additional communication</p>	<b>Yes</b>
	<b>Religion or belief</b>	Neutral	<p>The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.</p>	<b>No</b>
	<b>Sex</b>	Positive	<p>The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.</p> <p>Women make up the majority of those impacted and the basis of the policy is related to fairness and improving pay conditions.</p>	<b>No</b>
	<b>Sexual orientation</b>	Neutral	<p>The policy sets out the approach to pay in regards to teachers pay, therefore it sets out clear guidelines to reduce the risk of discrimination.</p>	<b>No</b>
<b>8</b>	<b>Does your proposal link with other proposals to have a cumulative effect on particular equality groups? If yes, give details.</b>			<b>No</b>
<b>9</b>	<b>Which justifiable action does the evidence, engagement and consultation feedback suggest you take?</b>			
	A	No major change required		

	<b>B</b>	<b>Adjustments needed to remove barriers or to better promote equality</b>
	C	Continue despite possible adverse impact
	D	Stop and rethink your proposal

<b>Action and monitoring plan</b>				
<b>Action Date</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome Date</b>	<b>Outcome</b>
Day of Launch	The policy to be explained/made available to employees, including those on maternity /parental leave.	Employee's line manager should make themselves available to explain the policy to ensure understanding and offer support to allow individuals to achieve the requirements	As and when required	

<b>Update to EqIA</b>	
<b>Date</b>	<b>Detail</b>
01/09/2024	Procedure to be reviewed annually

### **Contact us**

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