

Health and Wellbeing Board Work Programme 2017 -2018

Purpose: To set a Work Programme for the Health and Wellbeing Board (HWB) that ensures HWB Duties are fulfilled

Duties	Board Date	Reports Required by	End date/ Achieved	HWB lead
HWB Communication/engagement with partners/public				
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods 	Final agenda item for every HWB meeting			All HWB members
<ul style="list-style-type: none"> Update to HWB on progress regarding locality work structures and their role in engagement 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018		Exec Director ASC
HWB Infrastructure				
<ul style="list-style-type: none"> Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Advisory Group) ➤ Joint Commissioning Committee) See individual lines ➤ Walsall Together) ➤ Task and Finish Groups) <p>(Reports from working groups to follow relevant meetings and/or every 6 months)</p>				CCG Accountable Officer/ Exec Director ASC
Assurance of progress of work to tackle HWB Priorities in Walsall Plan				
<ul style="list-style-type: none"> Priority 1: Increase opportunities for, and take-up of, volunteering (linked to HWB Obsession) 	11 Sept 2017 (Feedback from 'Obsession' Workshop) 12 Feb 2018	30 Aug 2017	Achieved	One Walsall
<ul style="list-style-type: none"> Priority 2: Improve maternal and newborn health 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018		DPH

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<ul style="list-style-type: none"> Priority3: Enable and empower individuals to improve their physical and mental health 	11 Sept 2017 12 Feb 2018	30 Aug 2017	Achieved	DPH
<ul style="list-style-type: none"> Priority 4: Maximise emotional wellbeing and resilience of adults 	11 Sept 2017 12 Feb 2018	30 Aug 2017	Achieved	DPH
<ul style="list-style-type: none"> Priority 5: Reduce loneliness and isolation and increase support through social networks 	11 Sept 2017 12 Feb 2018	30 Aug 2017	Achieved	DPH
<ul style="list-style-type: none"> Priority 6: Support independent living (BCF) (Links to Walsall Together Programme) 	21 Aug 2017 11 Dec 2017 10 April 2018	29 Nov 2017 29 Mar 2018	Achieved	ASC Exec Director/CCG Accountable Officer
<ul style="list-style-type: none"> Priority 7: Remove unwarranted variation in healthcare and ensure access to services with consistent quality 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018		CCG Accountable Officer
<ul style="list-style-type: none"> Priority 8: Enable those at risk of poor health to access appropriate health and care, with informed choice 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018		CCG Accountable Officer
<ul style="list-style-type: none"> Priority 9: Develop an environment to enable healthy lifestyles 	11 Sept 2017 12 Feb 2018	30 Aug 2017		DPH
<ul style="list-style-type: none"> Priority 10: Improve air quality 	11 Dec 2017 10 April 2018	29 Nov 2017 29 Mar 2018		DPH

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<ul style="list-style-type: none"> Priority 11: Build a sustainable third sector through individual and collective engagement 	11 Sept 2017 12 Feb 2018	30 Aug 2017 31 Jan 2018		Exec Director (JA)
<ul style="list-style-type: none"> Priority 12: Deliver prevention and intervention through health and care locality delivery models (link to STP) 	30 Oct 2017 10 April 2018	18 Oct 2017 29 Mar 2018		CCG Accountable Officer
<p>Assurance of progress in achieving actions for HWB 'Obsession': To support the capacity of VCSEs in Walsall, and greater connectivity between the VCS and partners, in order to improve health and wellbeing for all, by increasing the number of Walsall residents who volunteer, in particular around loneliness and isolation and physical activity</p>				
<ul style="list-style-type: none"> Confirmation of actions in action plan 	11 Sept 2017 (Link to Priority 1)	30 Aug 2017	Achieved	Exec Director/DPH/WVA
<ul style="list-style-type: none"> Progress on year 1 actions reported to HWB (T&F Group) 	10 April 2018	29 Mar 2018		
<p>To review Commissioning/spending plans</p>				
<ul style="list-style-type: none"> Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	11 Dec 2017	29 Nov 2017		CCG Accountable Officer
<ul style="list-style-type: none"> Review of LA commissioning/spending plans 	10 April 2018	29 Mar 2018		LA Exec Directors
<p>To ensure a HWBB fit for purpose (Board development programme)</p>				
<ul style="list-style-type: none"> Board development sessions for 17/18 municipal year 	1 Sept 2017		Achieved	CCG Accountable

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	Topic: Primary Care and Locality Hubs (CCG lead)			Officer/Exec Director of Social Care
	Nov/Dec 2017			Exec Director ASC
	Feb 2017			Exec Director ASC
	April 2018			Exec Director ASC
Safeguarding				
<ul style="list-style-type: none"> Presentation of the annual reports of the Walsall Adult and Children’s Safeguarding Boards 	11 Dec 2017	29 Nov 2017		Exec Directors ASC and Children’s Services
Walsall Together Programme				
<ul style="list-style-type: none"> Update from Walsall Together Programme (formerly Integration Board) on progress, including Better Care Fund programme, containing 4 workstreams: <ul style="list-style-type: none"> Access Intermediate Care Integrated Health & Care Teams Resilient Communities The updates will include both progress/performance targets and finance. 	Standing agenda item. Also to include reports on degree of engagement with stakeholders 21 Aug 2017 - Special HWB Board on BCF Plan 2017-2019 Future Dates: 11 Dec 2017 10 April 2018	29 Nov 2017 29 Mar 2018		Exec Director of ASC/ CCG Accountable Officer
Progress Updates on Existing Projects including T&F Groups				
<ul style="list-style-type: none"> Planning and regulatory decisions and processes group 	11 Dec 2017	29 Nov 2017		DPH

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	10 April 2018	29 Mar 2018		
<ul style="list-style-type: none"> • Infant Mortality 	30 Oct 2017 (Linked to Priority 2 above)	18 Oct 2017		DPH
<ul style="list-style-type: none"> • Diabetes 	30 Oct 2017 (Linked to Priorities 7,8 and 12)	29 Nov 2017		CCG Accountable Officer
CAMHS Transformation Plan				
<ul style="list-style-type: none"> • Update from lead on progress against key actions in CAMHS plan 	12 June 2017	31 May 2017	Achieved	Alicia Wood/Uma Viswanathan/Fiona Davies
<ul style="list-style-type: none"> • Next update on key actions in CAMHS plan 	11 th Dec 2017	29 Nov 2017		
Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)				
<ul style="list-style-type: none"> • Healthwatch Walsall Annual Report presented to HWB 	24 July 2017	2 July 2017	Achieved	HealthWatch representative
<ul style="list-style-type: none"> • Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public (Report to come to HWB every 6 months) 	12 Feb 2018	31 Jan 2018		
<ul style="list-style-type: none"> • Update from Police (Report to come to HWB every 6 months) 	24 April 2017 11 Dec 2017 (deferred from 30/10) 10 Apr 2018	12 Apr 2017 29 Nov 2017 29 Mar 2018	Achieved	Police representative

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<ul style="list-style-type: none"> Update from Fire Service (Report to come to HWB every 6 months) 	6 Mar 2017 11 Dec 2017 (deferred from 30/10) 10 Apr 2018	22 Feb 2017 29 Nov 2017 29 Mar 2018	Achieved	Fire Service representative
<ul style="list-style-type: none"> Update from Voluntary Sector through One Walsall 	12 June 2017 11 Dec 2017	31 May 2017 29 Nov 2017	Achieved	One Walsall
Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020				
<ul style="list-style-type: none"> Present project initiation document to HWB for approval of process 	6 March 2017	22 Feb 2017	Achieved	DPH
<ul style="list-style-type: none"> Present draft PNA to HWB 	24 July 2017	12 July 2017	Achieved	DPH
<ul style="list-style-type: none"> Consultation on draft PNA 	11 Dec 2017	29 Nov 2017		DPH
<ul style="list-style-type: none"> Final PNA to HWB for approval 	12 Feb 2018	01 Feb 2018		DPH
Sustainability and Transformation Plan (STP)				
<ul style="list-style-type: none"> STP current milestones 	Report to Cabinet Oct 2017 (Dates to be confirmed)			CCG Accountable Officer and other HWB leads
HWB Chair Update on West Midlands Combined Authority Wellbeing Board				
<ul style="list-style-type: none"> Feedback and points of note 	30 Oct 2017	18 Oct 2017		HWB Board Chairperson