

## **BRIEFING NOTE**

**TO: CORPORATE SCRUTINY AND PERFORMANCE PANEL**  
**DATE: 7 FEBRUARY 2008**

**RE: SCRUTINY ANNUAL REPORT**

### **Purpose**

To agree the themes for the Corporate Scrutiny and Performance Panel's section of Walsall Councils Scrutiny Annual Report for 2007/08.

### **Background**

Each year each Scrutiny and Performance Panel at Walsall Council produces a summary on the success or otherwise of its work which is presented to Council.

The Panel are invited to agree what areas they would like their report to cover based on the work that has been completed during 2007/08.

The following areas are suggested for inclusion in the Panels report:

- Welfare Rights Service
- Procurement Working Group
- Electronic Document Management System
- Corporate Services Performance
- Performance Information Management System and Data Quality
- Budget
- Sustainable Community Strategy
- Local Area Agreement
- Information Security
- Forward Plan

Once the topics have been identified a draft of the proposed content will be written based on the Panels observations during the last year. This draft will be presented to the Panel at its next meeting on 10 April 2008 before being presented to Council on 21 May 2008.

### **Recommendations**

**That the areas for inclusion from the Corporate Scrutiny and Performance Panel to the Scrutiny Annual Report 2007/08 be agreed.**

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