

## **Report to Health and Wellbeing Board**

**10 June 2013**

### **Health and Wellbeing Board Work Programme**

#### **1. Purpose**

At its meeting on 29<sup>th</sup> April 2013 members considered the initial work programme document. It was noted that the programme would be populated further in readiness for the new municipal year as dates for board meetings and scrutiny and performance panels had not yet been agreed. This has now been done and the amended programme is attached as appendix 1.

#### **2. Recommendations**

2.1 That the Health and Wellbeing Board considers the attached programme and agrees current timelines.

#### **3. Report detail**

In order to fulfil its duties, the Health and Wellbeing Board requires a well managed work programme that identifies the key tasks and provides sensible time lines that enable to Board to plan ahead. It is important that it is recognised that this programme is a dynamic document that is added to and reviewed regularly.

#### **Author**

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**Purpose : To set out a work programme for the Health and Wellbeing Board which ensures that duties are fulfilled**

Duties	Start date	End date	HWBB lead
<b>Review action plans for implementation of 13/14 actions agreed</b>			
<ul style="list-style-type: none"> <li>Joint Health and Wellbeing Strategy Sections 6-7</li> </ul>	May 13	10.6.13	Rose Collinson/Salma Ali
<ul style="list-style-type: none"> <li>Joint Health and Wellbeing Strategy Sections 8-9</li> </ul>	May 13	22.7.13	Jamie Morris
<ul style="list-style-type: none"> <li>Joint Health and Wellbeing Strategy Section 5, 10</li> </ul>	May 13	10.6.13	Isabel Gillis
<ul style="list-style-type: none"> <li>Joint Health and Wellbeing Strategy Section 11-12</li> </ul>	May 13	22.7.13	John Bolton/Salma Ali
<b>To review Commissioning plans against Joint Health and Wellbeing Strategy</b>			
<ul style="list-style-type: none"> <li>Agree process for review of commissioning plans</li> </ul>	May 13	10.6.13	Isabel Gillis
<ul style="list-style-type: none"> <li>CCG commissioning plans and performance against key outcomes</li> </ul>	May 13	To be agreed	Salma Ali
<ul style="list-style-type: none"> <li>PH commissioning plans and performance against key outcomes</li> </ul>	May 13	22.7.13	Isabel Gillis
<ul style="list-style-type: none"> <li>Children and Young People's Partnership plans and performance against key outcomes</li> </ul>	May 13	To be agreed	Rose Collinson
<ul style="list-style-type: none"> <li>Healthy ageing, treatment and care: CCG/ SCI/ JCU commissioning plans and performance against key outcomes</li> </ul>	May 13	To be agreed	John Bolton /Salma Ali
<b>To produce refresh of Joint Strategic Needs Assessment:</b>			
<ul style="list-style-type: none"> <li>Project initiation document agreed</li> </ul>	10.6.13		Isabel Gillis

<ul style="list-style-type: none"> <li>• JSNA signed off</li> </ul>		21.10.13	
<b>To produce refresh of Joint Health and Wellbeing Strategy</b>			
<ul style="list-style-type: none"> <li>• Project initiation document agreed</li> </ul>	21.10.13		Isabel Gillis
<ul style="list-style-type: none"> <li>• Health and Wellbeing Strategy, recommendations for action 14/15 and identified HWB leads signed off</li> </ul>		3.3.14	Isabel Gillis
<ul style="list-style-type: none"> <li>• Action plans approved for 14/15 recommendations</li> </ul>	3.3.14	April 2014	Identified HWB leads
<b>Develop a programme to review strategies supporting the JHWS</b>			
<ul style="list-style-type: none"> <li>• Programme developed</li> </ul>	22.7.13		Isabel Gillis
<ul style="list-style-type: none"> <li>• Programme completed</li> </ul>		3.3.14	Isabel Gillis
<b>Develop a programme of Communication and Engagement activities and events</b>			
<ul style="list-style-type: none"> <li>• Programme developed</li> </ul>	22.7.13		To be agreed
<ul style="list-style-type: none"> <li>• Programme completed</li> </ul>		3.3.14	To be agreed
<b>To ensure a HWBB fit for purpose (Board development programme)</b>			
<ul style="list-style-type: none"> <li>• Baseline assessment update and programme for 13/14 agreed</li> </ul>	July 2013		Jamie Morris
<ul style="list-style-type: none"> <li>• Programme completed</li> </ul>		3.3.14	Jamie Morris