

Health and Wellbeing Board
9 December 2013

Walsall Health and Wellbeing Board Work Programme 13/14

Purpose : To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

Duties	Start date	End date	HWBB lead
Action plans for implementation of 13/14 Health and Wellbeing Strategy (HWS) recommendations			
<ul style="list-style-type: none"> Agree action plans for Joint Health and Wellbeing Strategy Sections 6-7 	May 13	Achieved 10.6.13	Rose Collinson/Salma Ali
<ul style="list-style-type: none"> Agree action plans for Joint Health and Wellbeing Strategy Sections 8-9 	May 13	Achieved 22.7.13	Jamie Morris
<ul style="list-style-type: none"> Agree action plans for Joint Health and Wellbeing Strategy Section 5, 10 	May 13	Achieved 10.6.13	Isabel Gillis
<ul style="list-style-type: none"> Agree action plans for Joint Health and Wellbeing Strategy Section 11-12 	May 13	Achieved 22.7.13	John Bolton/Salma Ali
<ul style="list-style-type: none"> Review progress on JHWS sections 6-7 action plans (Recommendations 2, 3, 4 and 5) 	9.12.13		Rose Collinson/Salma Ali
<ul style="list-style-type: none"> Review progress on JHWS sections 8-9 action plans (Recommendations 6, 7, 8, 9, 10, 11 and 12) 	20.1.14		Jamie Morris
<ul style="list-style-type: none"> Review progress on JHWS sections 5,10 action plans (Recommendations 1, 13 and 14) 	9.12.13		Isabel Gillis
<ul style="list-style-type: none"> Review progress on JHWS sections 11-12 action plans (Recommendations 15 and 	20.1.14		John Bolton/Salma Ali

16)			
To review Commissioning plans against Joint Health and Wellbeing Strategy			
• Agree process for review of commissioning plans	May 13	Achieved 22.7.13	Isabel Gillis
• Review of Clinical Commissioning Group (CCG) commissioning plans against JHWS and assessment of progress to date	9.9.13	Achieved 9.9.13	Salma Ali
• Review of Public Health (PH) commissioning plans	22.7.13	Achieved 22.7.13	Isabel Gillis
• PH assessment of progress to date	9.9.13	Achieved 9.9.13	Isabel Gillis
• Review of Children and Young People's Partnership (CYPP) plans against JHWS and assessment of progress to date	21.10.13	Achieved 21.10.13	Rose Collinson
• Review of Healthy ageing, treatment and care: CCG/ SCI/ JCU commissioning plans against JHWS and assessment of progress to date	9.12.13		John Bolton /Salma Ali
To produce refresh of Joint Strategic Needs Assessment (JSNA):			
• Project initiation document agreed	10.6.13	Achieved 10.6.13	Isabel Gillis
• JSNA draft brought to Board for consultation	21.10.13	Achieved 21.10.13	Isabel Gillis
• JSNA agreed by HWB	9.12.13		Isabel Gillis
To produce refresh of Joint Health and Wellbeing Strategy			

<ul style="list-style-type: none"> Process for refresh agreed 	21.10.13	Achieved 21.10.13	Isabel Gillis
<ul style="list-style-type: none"> Consideration of 14/15 recommendations based on JSNA refresh 	20.1.14		Isabel Gillis
<ul style="list-style-type: none"> Health and Wellbeing Strategy, recommendations for action 14/15 and identified HWB leads signed off 	By end Feb 2014		Isabel Gillis
<ul style="list-style-type: none"> Action plans approved for 14/15 recommendations 	3.3.14		Identified HWB leads
Develop a programme to review strategies supporting the JHWS			
<ul style="list-style-type: none"> Programme developed 	20.1.14		Isabel Gillis
<ul style="list-style-type: none"> Programme completed 	By end March 2014		Isabel Gillis
Develop a Communication and Engagement programme			
<ul style="list-style-type: none"> Process for adoption of overarching Strategy discussed and agreed by Board 	21.10.13	Achieved 21.10.13	Isabel Gillis
<ul style="list-style-type: none"> Development of communication and engagement action plans for 14/15 	By March 2014		
To ensure a HWBB fit for purpose (Board development programme)			
<ul style="list-style-type: none"> Assessment questionnaires for HWB members sent out and completed 	Nov 13	Achieved	Jamie Morris
<ul style="list-style-type: none"> Board development half day 	9.1.14		Jamie Morris
<ul style="list-style-type: none"> 14/15 Board development programme agreed 	By 3.3.14		Jamie Morris
Integration of Health and Social Care			
<ul style="list-style-type: none"> Paper describing new integration fund and required outcomes to be discussed by 	9.12.13		John Bolton/Salma Ali

Board			
Pharmaceutical needs assessment (PNA) (HWBs must publish their first PNAs by April 2015, or sooner if existing needs change)			
Project initiation document agreed	3.3.14	April 2015	Salma Ali / Isabel Gillis
Assessment process begins	April 2014		
PNA presented to HWB for approval	March 2015		