



Walsall Council

Street Scene and Communities Overview & Scrutiny Committee

16 September 2025 at 6:00PM

Meeting Venue: Council Chamber at the Council House, Lichfield Street, Walsall

[Livestream Link](#)

Membership:

Councillor M Follows (Chair)
Councillor S Cheema (Vice-Chair)
Councillor P Bott
Councillor A Garcha
Councillor L Harrison
Councillor F Hassan
Councillor I Hussain
Councillor R Larden
Councillor K Margetts
Councillor V Waters
Councillor J Whitehouse

Portfolio Holder(s):

Councillor A. Hicken – Enforcement and Safe Communities
Councillor S. Samra – Street Scene

Quorum:

4 Members

Democratic Services, The Council House, Walsall, WS1 1TW
Contact name: Matt Powis Telephone: 01922 652156 Email: matthew.powis@walsall.gov.uk
[Walsall Council Website](#)

**If you are disabled and require help to and from the meeting room,
please contact the person above**

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
Specified pecuniary interests

The pecuniary interests which are specified for the purposes of Chapter 7 of Part 1 of the Localism Act 2011 are the interests specified in the second column of the following:

Subject	Prescribed description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by a member in carrying out duties as a member, or towards the election expenses of a member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Regulations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority:</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to a member's knowledge):</p> <p>(a) the landlord is the relevant authority;</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where:</p> <p>(a) that body (to a member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either:</p>

	<ul style="list-style-type: none"><li data-bbox="719 118 1406 226">(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or<li data-bbox="719 264 1406 519">(ii) if the share capital of that body is more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
--	---

Schedule 12A to the Local Government Act, 1972 (as amended)

Access to information: Exempt information

Part 1

Descriptions of exempt information: England

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
 - (a) to give any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Information being disclosed during a meeting of a Scrutiny and Performance Panel when considering flood risk management functions which:
 - (a) Constitutes a trades secret;
 - (b) Its disclosure would, or would be likely to, prejudice the commercial interests of any person (including the risk management authority);
 - (c) It was obtained by a risk management authority from any other person and its disclosure to the public by the risk management authority would constitute a breach of confidence actionable by that other person.

Part 1 – Public Session

- 1. Apologies**
To receive apologies for absence from Members of the Committee.
- 2. Substitutions**
To receive notice of any substitutions for a Member of the Committee for the duration of the meeting.
- 3. Minutes of the previous meeting**
To approve and sign the minutes of the meeting held on 24 July 2025.
- 4. Declarations of Interest and party whip**
To receive declarations of interest or the party whip from Members in respect of items on the agenda.
- 5. Local Government (Access to Information) Act, 1985 (as amended):**
To agree that the public be excluded from the private session during consideration of the agenda items indicated for the reasons shown on the agenda.
- 6. Council Enforcement: Update on litter, fly tipping, fly posting**
(Presentation)
- 7. School gate parking enforcement: recommendation monitoring**
To receive an update on recommendations from the school gate parking working group.
(Enclosed)
- 8. Areas of focus – 2025/26**
To consider the areas of focus for the Committee for the municipal year.
(Enclosed)
- 9. Forward Plans**
To receive the latest Forward Plans in respect of the following:
 - Executive Forward Plans.
 - Black Country Joint Executive Committee.
 - West Midlands Combined Authority Board.*(Enclosed)*
- 10. Date of next meeting**
To note that the date of the next meeting was due to take place on 21 October 2025.

Minutes of the Economy and Environment Overview and Scrutiny Committee held at Walsall Council House

Thursday, 24 July 2025 at 6.00p.m.

Committee Members present: Councillor M Follows (Chair)
Councillor S Cheema (Vice-Chair)
Councillor A Garcha
Councillor I Hussain
Councillor R Larden
Councillor K Margetts
Councillor V Waters
Councillor J Whitehouse

Portfolio Holders present: Councillor A Hicken – Safe Streets and Communities
Councillor S Samra – Street Pride

Officers present: Dave Brown – Executive Director of Economy, Environment and Communities.
Kathryn Moreton – Director of Place and Environment
Paul Gordon – Director of Resilient Communities
Dave Elrington – Head of Community Safety and Enforcement
Matt Powis – Senior Democratic Services Officer

1. **Apologies**

Apologies for absence were received from Councillors P Bott and L Harrison.

2. **Substitutions**

Councillor E Russell substituted for Councillor P Bott.

3. **Declarations of Interest and Party Whip**

There were no declarations of interest or party whip.

4. **Local Government (Access to Information) Act 1985 (as amended)**

There were no items to be considered in private session.

5. **Areas of Focus – 2025/26**

The Committee received presentations from the Director of Economy, Environment and Communities and Portfolio Holders. [Annexed].

The presentations outlined the key services within directorates which fall under the remit of the Committee, the structure of directorate, prioritisation within service areas, and suggested areas of focus for the Committee. In particular, the Portfolio Holders highlighted the following priorities:

- Promotion of sustainability including improvement of green spaces
- Resident engagement with food waste
- Expansion of traded services
- Opening of Middlemore Lane Household Waste Recycling Centre.
- Continuation of the resilient communities with personal responsibility, community led solutions, integrated services and enforcement.
- Strengthening Walsall Community Network and Tea Walsall for asset-based community development.
- Working towards Gold Award for Defence Employer Recognition.
- Supporting Armed Forces Day 2026.

The Democratic Services Officer provided an overview of the outstanding items identified in the previous municipal year. Following a lengthy debate, it was resolved that the following items be included in the work programme for the 2025/2026 municipal year:

- Enforcement of litter and associated fines including fly tipping, fly posting update
- School gate parking enforcement – recommendation monitoring
- Council Waste Strategy and Simpler Recycling in England
- Flood Risk Management Functions and associated invitations to South Staffs Water/Severn Trent
- Community Cohesion Update
- Voluntary Sector and relationship with our volunteers
- Climate Change Action Plan and Net Zero 2041 Strategy
- Road markings, street signs, 20 mph zones and general road safety
- Amenity Grass Cutting Strategy
- Partnership working with West Midlands Police on traffic speed enforcement
- Invitation to the Chief Superintendent and Police and Crime Commissioner
- Tree Planting Strategy including tree maintenance
- Food Waste and post-completion update on Middlemore Lane HWRC
- Enforcement Working Group Recommendation Monitoring
- Middlemore Lane – Recycling Centre Site Visit

Resolved:

That, the following items be scheduled for the Street Scene and Communities Committee work programme for 2025/26:

- **Enforcement of litter and associated fines including fly tipping, fly posting update**

- **School gate parking enforcement – Recommendation monitoring**
- **Council Waste Strategy and Simpler Recycling in England**
- **Flood Risk Management Functions and associated invitations to South Staffs Water/Severn Trent**
- **Community Cohesion Update**
- **Voluntary Sector and relationship with our volunteers**
- **Climate Change Action Plan and Net Zero 2041 Strategy**
- **Road markings, street signs, 20 mph zones and general road safety**
- **Amenity Grass Cutting Strategy**
- **Partnership working with West Midlands Police on traffic speed enforcement**
- **Invitation to the Chief Superintendent and Police and Crime Commissioner**
- **Tree Planting Strategy including tree maintenance**
- **Food Waste and post-completion update on Middlemore Lane HWRC**
- **Enforcement Working Group Recommendation Monitoring**
- **Middlemore Lane – Recycling Centre Site Visit**

6. Forward Plans

The Committee considered the forward plans.

Resolved:

That the forward plans were noted.

7. Date of next meeting

There being no further business, the meeting terminated at 6.53p.m.

It was noted that the next meeting was due to take place on 2 September 2025.

Signed:

Date:

Street Scene and Communities OSC

Portfolio Holder

Councillor Hicken – Street Scene



Enforcement Update



Any questions?



**Street Scene and Communities Overview and Scrutiny
Committee**

16 September 2025

School Gate Parking Working Group – Recommendation Monitoring update

Wards: All

Portfolio: Councillor A. Hicken – Enforcement and Safe Communities
Councillor S. Samra – Street Scene

1. Aim

1.1. To provide a highway network that is safe for all users, facilitate active travel choices and enables access to education.

2. Recommendations

2.1. The committee is asked to note the progress that has been made in respect to school gate parking.

3. Report detail – know

3.1. At many locations across the borough, roads around schools experience a surge of traffic concentrated at school drop off and pick up times. This results in an increased risk of collisions with vulnerable road users and other motorists, unlawful parking, congestion and consequential impacts on air quality.

3.2. Statistics from the Department of Transport reveal that 11% of children **Killed or Seriously Injured** (KSI) on Great Britain's roads in the 3-year period 2021 to 2023 were harmed during the morning school run between 7am and 9am and 20% after school between 3pm and 5pm. In Walsall, during the same time period, these figures were 8% and 34% respectively. It is worth noting that there were no school aged children killed in Walsall across the 3 years at 'school times' compared to 29 fatalities nationally.

3.3. Between April 2022 and January 2023, a Scrutiny Overview Committee working group considered the multi-faceted approach that the council takes to manage school gate parking. They considered the following themes:

- a) Engineering
- b) Partnerships
- c) Education
- d) Enforcement

3.4. The working group made 16 recommendations. Progress against those recommendations is detailed in Appendix A of this report

- 3.5. The most significant progress since the submission of the working group report is:
- Obtaining moving traffic contravention enforcement powers
 - Implementation and camera enforcement of school streets
 - Camera enforcement of school keep clear restrictions
 - Ongoing delivery of the A*STARS programme
- 3.6. With over 100 school locations, all facing degrees of inappropriate and illegal parking activity, challenges remain with the frequency of deployment of civil enforcement officers to the school gate. The number of available civil enforcement officers on shift at any one time, coupled with the need to enforce all borough wide parking restrictions installed to maintain road safety and highway efficiency, means school gate deployment at each school is less frequent than it otherwise could be.
- 3.7. Extensive use of the council's 2 mobile CCTV enforcement vehicles greatly assists with maximising deployment to as many school gate locations as possible. However, legislative restrictions still prevent their use for enforcement of normal double and single yellow line parking restrictions.
- 3.8. The use of automated CCTV enforcement for school streets and school keep clear restrictions will continue to be expanded. This approach provides that constant enforcement presence and visual reminder of the need to comply with the restrictions.
- 3.9. Further opportunities to address the problems created at the school gate by inappropriate and illegal parking activity will be explored through the enforcement board set up as part of the Enforcement and Safe Communities portfolio.

4. Financial information

- 4.1. Measures to improve road safety during peak school times, including the implementation of school streets enforcement, have been funded from surplus parking and bus lane income. This income can only be used for funding costs of enforcement, costs of operating public transport and highways improvements.

5. Reducing Inequalities

- 5.1. Enhancing road safety around school entrances plays a pivotal role in diminishing inequalities by creating a secure environment that benefits all students.
- 5.2. In economically disadvantaged areas, where families may rely on walking or public transport, safer routes to school ensure that children can travel to education providers without facing disproportionate risks. Additionally, opportunities to make active travel choices can help to address health inequalities, offering a sustainable and inclusive approach to enhance overall well-being and reduce disparities in health outcomes.

6. Decide

- 6.1. The committee is asked to note the work being carried out in respect to school gate parking.

7. Respond

- 7.1. Work to progress the recommendations of the 2023 report is ongoing.

8. Review

- 8.1. The annual road safety programme of road safety intervention measures is considered by cabinet in February each year. This report assesses and ranks all requests for road safety interventions to be delivered in the financial year.

Background Papers

Appendix A: Scrutiny Overview Working Group Recommendations - Progress Tracker

Author

Paul Leighton Group Manager Highway Network
paul.leighton@walsall.gov.uk

Scrutiny Overview Working Group Recommendations – Progress Tracker

Action	Detail	Status	Comments
Engineering			
1	That the Council continue to support the roll out of the School Streets Programme through the continuation of investment into school enforcement static cameras.		<p>10 school street camera enforcement locations already operational. 3 more locations proposed to be implemented this financial year:</p> <ul style="list-style-type: none"> • St John’s School, Brook Lane from the junction with Brookland Road to the junction with Laburnam Road. • Pelsall Village School, School Lane from the junction with Wolverhampton Road to the junction with Old Town Lane & Old Town Lane from the junction with School Lane to the junction with Shortlands Lane. • Bluecoat Infant Hanch Place from the junction with Birmingham Road to the junction with Lysways Street. <p>23 school keep clear static camera enforcement locations already operational. 2 more locations to be implemented this financial year:</p> <ul style="list-style-type: none"> • Blackwood School, Blackwood Road • Greenfield Primary, Coalheath Lane
2	The Head of Highways, Transport & Operations investigate, in consultation with the Head of Planning, the use of Section 106 contributions to improve the safety of roads surrounding schools.		Section106 Board was established in October 2022 and is ongoing with regular highways and transport officer representation.

Action	Detail	Status	Comments
3	That Head of Highways, Transport & Operations investigates the potential benefit of creating 20mph zones around schools as part of 'We Are Walsall 2040'.		Assessed as part of the annual road safety programme reported to cabinet.
4	That the Head of Highways, Transport & Operations investigate the creation of standard non-statutory signage for use on school premises outside schools in Walsall to encourage responsible driver behaviour with respect to parking and idling. The signage should include a warning that CEOs operate in the area.		Railing banners with appropriate/considerate parking messages and anti-idling are available for schools to loan through the A*STARS programme. Additional permanent signage detailing restrictions is installed outside schools as standard.
Partnership			
5	That Officers of the Council work in partnership with West Midlands Police to combat problem areas for the school gate parking. The Working Group support the establishment of a liaison group (to discuss enforcement activity) between the Council and the Police.		Liaison with the police has been ongoing for many years but has increased following the council gaining moving traffic contravention enforcement powers. Joint enforcement activity with West Midlands Police takes place throughout the school term when police resource allows. Work is ongoing to further strengthen the local liaison with West Midlands Police, building on the excellent regional based partnership working taking place through the West Midlands road safety group.

Action	Detail	Status	Comments																																																																																								
6	Continue to encourage parents/carers and pupils to use alternative methods of travel to and from school		<p>This is promoted through the council's A*STARS programme.</p> <table border="1"> <thead> <tr> <th></th> <th>Schools</th> <th>A*STARS Schools</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Aldridge Central and South</td> <td>6</td> <td>6</td> <td>100%</td> </tr> <tr> <td>Aldridge North & Walsall Wood</td> <td>4</td> <td>4</td> <td>100%</td> </tr> <tr> <td>Bentley and Darlaston North</td> <td>4</td> <td>4</td> <td>100%</td> </tr> <tr> <td>Birchills Leamore</td> <td>4</td> <td>3</td> <td>75%</td> </tr> <tr> <td>Blakenall</td> <td>8</td> <td>7</td> <td>88%</td> </tr> <tr> <td>Bloxwich East</td> <td>6</td> <td>5</td> <td>83%</td> </tr> <tr> <td>Bloxwich West</td> <td>5</td> <td>5</td> <td>100%</td> </tr> <tr> <td>Brownhills</td> <td>7</td> <td>5</td> <td>71%</td> </tr> <tr> <td>Darlaston South</td> <td>8</td> <td>8</td> <td>100%</td> </tr> <tr> <td>Paddock</td> <td>4</td> <td>3</td> <td>75%</td> </tr> <tr> <td>Palfrey</td> <td>7</td> <td>7</td> <td>100%</td> </tr> <tr> <td>Pelsall</td> <td>3</td> <td>3</td> <td>100%</td> </tr> <tr> <td>Pheasey Park Farm</td> <td>3</td> <td>2</td> <td>67%</td> </tr> <tr> <td>Pleck</td> <td>6</td> <td>6</td> <td>100%</td> </tr> <tr> <td>Rushall-Shelfield</td> <td>5</td> <td>5</td> <td>100%</td> </tr> <tr> <td>Short Heath</td> <td>8</td> <td>7</td> <td>88%</td> </tr> <tr> <td>St Matthew's</td> <td>9</td> <td>4</td> <td>44%</td> </tr> <tr> <td>Streetly</td> <td>5</td> <td>5</td> <td>100%</td> </tr> <tr> <td>Willenhall North</td> <td>3</td> <td>3</td> <td>100%</td> </tr> <tr> <td>Willenhall South</td> <td>4</td> <td>4</td> <td>100%</td> </tr> <tr> <td></td> <td>109</td> <td>96</td> <td>88%</td> </tr> </tbody> </table>		Schools	A*STARS Schools	%	Aldridge Central and South	6	6	100%	Aldridge North & Walsall Wood	4	4	100%	Bentley and Darlaston North	4	4	100%	Birchills Leamore	4	3	75%	Blakenall	8	7	88%	Bloxwich East	6	5	83%	Bloxwich West	5	5	100%	Brownhills	7	5	71%	Darlaston South	8	8	100%	Paddock	4	3	75%	Palfrey	7	7	100%	Pelsall	3	3	100%	Pheasey Park Farm	3	2	67%	Pleck	6	6	100%	Rushall-Shelfield	5	5	100%	Short Heath	8	7	88%	St Matthew's	9	4	44%	Streetly	5	5	100%	Willenhall North	3	3	100%	Willenhall South	4	4	100%		109	96	88%
	Schools	A*STARS Schools	%																																																																																								
Aldridge Central and South	6	6	100%																																																																																								
Aldridge North & Walsall Wood	4	4	100%																																																																																								
Bentley and Darlaston North	4	4	100%																																																																																								
Birchills Leamore	4	3	75%																																																																																								
Blakenall	8	7	88%																																																																																								
Bloxwich East	6	5	83%																																																																																								
Bloxwich West	5	5	100%																																																																																								
Brownhills	7	5	71%																																																																																								
Darlaston South	8	8	100%																																																																																								
Paddock	4	3	75%																																																																																								
Palfrey	7	7	100%																																																																																								
Pelsall	3	3	100%																																																																																								
Pheasey Park Farm	3	2	67%																																																																																								
Pleck	6	6	100%																																																																																								
Rushall-Shelfield	5	5	100%																																																																																								
Short Heath	8	7	88%																																																																																								
St Matthew's	9	4	44%																																																																																								
Streetly	5	5	100%																																																																																								
Willenhall North	3	3	100%																																																																																								
Willenhall South	4	4	100%																																																																																								
	109	96	88%																																																																																								

Action	Detail	Status	Comments
7	<p>That the Council produce a new education campaign before the start of the new school year on the issue of road safety and school gate parking</p> <p>(a) To invite schools as part of this campaign to design new road signage and contribute to a road safety video aimed at parents and pupils.</p>		<p>Resources are sent to guardians of new school starters promoting active travel methods and the associated benefits and explaining the parking restrictions and reasons to adhere to these.</p> <p>Transition training to pupils moving from primary to secondary school also promotes the use of active travel, coupled with Bikeability training to educate pupils on using active modes of travel safely.</p> <p>All road signage is regulated by the Traffic Signs Regulations and General Directions 2016. This prevents the design and use of bespoke signage on the public highway.</p>
8	<p>To request that the Council's two representatives currently sitting on the Transport for West Midlands Transport Delivery Committee raise the relevant recommendations of this working group at a strategic level.</p>		<p>The working group recommendations have already been raised at the strategic level by officers who attend the West Midlands Regional Road Safety Group and the West Midlands Traffic Managers Group.</p> <p>A briefing note will be prepared for Councillor Amo Hussain and Councillor Poonam Gill to consider raising the working group recommendations, at the strategic level, at an appropriate meeting of the West Midlands Transport Delivery Committee.</p>
9	<p>Request that the Portfolio Holder for Education and the Executive Director of Children's Services write to all head teachers in the Borough to highlight best practice, and provide guidance (including the A*Stars programme) in relation to safety of children on roads near their schools.</p>		<p>A briefing note will be prepared for the Executive Director Children's Services and the Deputy Leader - Children, Families & Lifelong Learning to consider writing to all head teachers.</p>

Action	Detail	Status	Comments
Education			
10	That the Council continue to encourage schools currently not participating in the A*STARS programme to become involved.		The A*STARS team continues to engage with schools not participating in the programme as part of targeted engagement activity designed to encourage participation.
11	To encourage, through the A*STARS Programme, parents/carers to access schools via sustainable modes, but if they must drive to park five minutes' walk from the school gate to alleviate congestion and to contribute to public health. (a) Schools are requested to identify local parking provision (where possible) to provide park and walk opportunities.		In the last full academic year (24/25) 30 schools had set up a 5-minute walk zone, 6 schools had a park and stride scheme in place, 4 school hosted a 'let's walk together' event and 2 schools had a Walking Bus. The Walking or Wheeling scheme recorded over 100,000 active journeys in the autumn term.
Enforcement			
12	That the Head of Highways Transport & Operations explores the extension of Traffic Regulation Orders surrounding schools to maximise their use to improve safety.		All school keep clear restrictions now have a legally enforceable traffic regulation order in place allowing routine enforcement by civil enforcement officers, static camera enforcement and mobile vehicle camera enforcement. Currently, 23 school locations have static camera enforcement of school keep clear restrictions. Traffic regulation orders are amended twice yearly. Any further amendments to the restrictions outside schools will be

Action	Detail	Status	Comments
			identified in partnership with the schools via our A*STARS engagement and delivered via this process.
13	To request that the Portfolio Holder for Regeneration write to the Secretary of State for Transport to ask that the Government support the rollout of powers to Councils to enforce via CCTV Traffic Regulation Orders and that loopholes in the existing legislation be closed, including supporting the granting of powers to Councils to enforce obstructions of highways offenses.		<p>A consultation on enforcement of public highway obstructions already undertaken by the Department for Transport 3 years ago – the consultation has now closed, and the outcome is awaited.</p> <p>Department for Transport (DfT) has recently been approached for an update on the timeframe for an outcome to the consultation. DfT has confirmed this is expected to be published soon.</p> <p>The implementation of moving traffic enforcement powers has significantly increased the scope of enforcement that local highway authorities can undertake via CCTV.</p>
14	That the Council uses the Moving Traffic Offences powers once granted.		<p>The council was granted moving traffic enforcement powers at specific locations, including all ten school streets, in July 2023.</p> <p>Moving traffic enforcement powers are used every day of the school term through automatic CCTV enforcement of school street restrictions. For the period 01/09/2024 – 31/08/2025, moving traffic contravention enforcement powers have been used to issue 5660 penalty charge notices at school street locations.</p>

Action	Detail	Status	Comments
15	That the Head of Highways Transport & Operations work with APCOA to explore changing the uniform of Civil Enforcement Officers to make them more visible to the public and act as a deterrent.		<p>A review of Civil Enforcement Officer uniforms has been undertaken in conjunction with APCOA. This concluded that the uniform is already highly visible and supports the clear identification of civil enforcement officers by the general public.</p> <p>Statutory guidance for local authorities in England on civil enforcement of parking contraventions details uniform requirements.</p> <p>The uniform should clearly show:</p> <ul style="list-style-type: none"> • that the wearer is engaged in parking enforcement • the name of the local authority/authorities of whose behalf they are acting • a personal identity number <p>It is recommended that CEOs carry a photo identity card, showing their identification number and the name of their employer. However, to protect the safety of staff, it is strongly recommended that the photo identity card does not include the enforcement officer's name on it.</p>
16	That the level of enforcement around schools is increased.		<p>The implementation of camera enforcement in respect to school streets and school keep clear markings has significantly increased enforcement activity.</p> <p>Static CCTV enforcement cameras and associated signage provides a permanent enforcement presence during the times of the restriction and a permanent visual reminder to motorists of the need to comply with the restrictions.</p>

Streets Scene and Communities – Area of Focus – 2025/26

24 July 2025	16 September 2025	21 October 2025	18 November 2025	19 January 2026	3 February 2026	24 March 2026
	Deadline: 22/08 Communities	Deadline: 13/10 Street Scene	Deadline: 10/11 Communities	Deadline: 09/01 Street Scene	Deadline: 26/01 Communities	Deadline: 16/03 Street Scene
Prioritisation of work programme	<p>Enforcement of litter and associated fines including fly tipping, fly posting update</p> <p>School gate parking enforcement – Recommendation monitoring</p>	<p>Council Waste Strategy and Simpler Recycling in England</p> <p>Flood Risk Management Functions</p> <p>Petition - Retain the flying of model aircraft at Aldridge Airport</p> <p>Draft Budget and Capital Programme</p>	<p>Community Cohesion Update</p> <p>Voluntary Sector and relationship with our volunteers</p> <p>Climate Change Action Plan and Net Zero 2041 Strategy</p>	<p>Road markings, street signs, 20 mph zones and general road safety</p> <p>Amenity Grass Cutting Strategy</p>	<p>Partnership working with West Midlands Police on traffic speed enforcement</p> <p><i>Chief Superintendent</i></p>	<p>Tree Planting Strategy including tree maintenance</p> <p>Food Waste and post-completion update on Middlemore Lane HWRC</p>

*Quarter 1 and Quarter 3 Financial reports will be circulated via e-mail to Members of the Committee and will not form part of the Committee’s Agenda unless specially requested by the Committee.

Streets Scene and Communities – Area of Focus – 2025/26

Recommendation Monitoring and Outstanding Items	Notes
Prioritisation topics from the previous Economy and Environment OSC and based on remit of the Street Scene and Communities OSC:	<p>Middlemore Lane – Recycling Centre Site Visit Enforcement working group recommendation monitoring – Late 2026 PCC</p> <p>Severn Trent PLC – Is a Risk Management Authority (RMA) and has a statutory responsibility to manage flood risk within Walsall alongside other RMAs.</p> <p>If the Members wish to request ST attendance, what should the focus be on?</p> <ul style="list-style-type: none">- Request for flood risk information in respect of Walsall.- How ST manage foul, combined and surface water.- What is Walsall's flood risk?- Does ST have any plans to mitigate droughts that some parts of England have faced?

*Quarter 1 and Quarter 3 Financial reports will be circulated via e-mail to Members of the Committee and will not form part of the Committee's Agenda unless specially requested by the Committee.



Walsall Council

FORWARD PLAN OF KEY DECISIONS

**Council House,
Lichfield Street,
Walsall, WS1 1TW**
www.walsall.gov.uk

1 September 2025

FORWARD PLAN

The forward plan sets out decisions that are termed as “key decisions” at least 28 calendar days before they are due to be taken by the Executive (Cabinet). Also included on the plan are other decisions to be taken by the Cabinet (“non-key decisions”). Preparation of the forward plan helps the Council to programme its work. The purpose of the forward plan is to give plenty of notice and an opportunity for consultation on the issues to be discussed. The plan is updated each month with the period of the plan being rolled forward by one month and republished. Copies of the plan can be obtained from Democratic Services, Walsall MBC, Council House, Walsall, WS1 1TW Craig.Goodall@walsall.gov.uk and can also be accessed from the Council’s website at www.walsall.gov.uk. The Cabinet is allowed to make urgent decisions which do not appear in the forward plan, however, a notice will be included on the agenda for the relevant Cabinet meeting which explains the reasons why.

Please note that the decision dates are indicative and are subject to change. Please contact the above addressee if you wish to check the date for a particular item.

The Cabinet agenda and reports are available for inspection by the public 7 days prior to the meeting of the Cabinet on the Council’s website. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they are confidential. The report also contains the name and telephone number of a contact officer. These details can also be found in the forward plan.

Meetings of the Cabinet are open to the public. Occasionally there are items included on the agenda which are confidential and for those items the public will be asked to leave the meeting. The forward plan will show where this is intended and the reason why the reports are confidential. Enquiries regarding these reasons should be directed to Democratic Services (Craig.Goodall@walsall.gov.uk).

“Key decisions” are those decisions which have a significant effect within the community or which involve considerable expenditure or savings. With regard to key decisions the Council’s Constitution states:

- (1) A key decision is:
 - (i) any decision in relation to an executive function which results in the Council incurring expenditure which is, or the making of savings which are, significant, having regard to the Council’s budget for the service or function to which the decision relates or
 - (ii) any decision that is likely to have significant impact on two or more wards within the borough.
- (2) The threshold for “significant” expenditure/savings is £500,000.
- (3) A decision taker may only make a key decision in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of this Constitution.

**FORWARD PLAN OF KEY DECISIONS
OCTOBER 2025 TO JANUARY 2026
(01.09.2026)**

7	1	2	3	4	5	6
Reference No./ Date first entered in Plan	Decision to be considered (to provide adequate details for those both in and outside the Council)	Decision maker	Background papers (if any) and Contact Officer	Main consultees	Contact Member (All Members can be written to at Civic Centre, Walsall)	Date item to be considered
24/25 (6.5.25)	Council Plan Performance and Transformation update: Q1 - 1 April to 30 June: To provide Cabinet with a performance update for Quarter 1 regarding the Council Plan and transformation programme.	Cabinet Non-key Decision	Judith Greenhalgh Judith.Greenhalgh@walsall.gov.uk	Internal Services	Cllr Bird	24 September 2025
46/25 (1.9.25)	Council Plan Markers of Success 2024-25 Quarter 4: To provide Cabinet with a performance update for Quarter 4 of 2024-25 regarding the Council Plan.	Cabinet Non-key Decision	Judith Greenhalgh Judith.Greenhalgh@walsall.gov.uk	Internal Services	Cllr Bird	24 September 2025
36/25 (4.8.25)	West Midlands Key Route Network: To delegate authority to consent to the submission of a draft order regarding the West Midlands Key Route Network.	Cabinet Key Decision	Dave Brown Dave.Brown@walsall.gov.uk	Internal Services	Cllr Bird	24 September 2025

<p>19/25 (7.4.25)</p>	<p>West Midlands Combined Authority (WMCA) Building Retrofit Pilot – Public Sector Decarbonisation Scheme:</p> <p>To delegate authority to accept a funding allocation for the WMCA Building Retrofit Pilot – Public Sector Decarbonisation Scheme to improve the energy efficiency of public sector buildings in the borough.</p>	<p>Cabinet Key Decision</p>	<p>Simon Tranter Simon.Tranter@walsall.gov.uk</p>	<p>Internal services</p>	<p>Cllr Andrew</p>	<p>24 September 2025</p>
<p>43/25 (4.8.25)</p>	<p>Improving SEND Adult Provision for the Borough of Walsall - Disposal of a council-owned building on Littleton Street West:</p> <p>To approve the Disposal of a council-owned building on Littleton Street West, to support the development of improved educational facilities for students with special educational needs and disability (SEND).</p> <p><i>This will be a private session report, containing exempt information.</i></p>	<p>Cabinet Key Decision</p>	<p>Simon Tranter Simon.Tranter@walsall.gov.uk</p>	<p>Internal services</p>	<p>Cllr Andrew</p>	<p>24 September 2025</p>
<p>37/25 (4.8.25)</p>	<p>Community Mental Health Services Contract Extension:</p> <p>To extend the contract for Community Mental Health Services, for an initial period of twelve (12) months from the 1 October 2025 to the 31 September 2026 and a second period of up to six (6) from the 1 October 2026.</p>	<p>Cabinet Key Decision</p>	<p>Nadia Inglis Nadia.Inglis@walsall.gov.uk</p>	<p>Internal Services</p>	<p>Cllr Flint</p>	<p>24 September 2025</p>

18/25 (7.4.25)	Nature, Towns and Cities Bid: To seek approval to spend grant funding received through Nature, Towns and Cities.	Cabinet Key Decision	Kathryn Moreton Kathryn.Moreton@walsall.gov.uk	Internal Services	Cllr Flint	24 September 2025
52/25 (1.9.25)	Investment in Enforcement: To approve the allocation of funds to strengthen enforcement provision in the Borough.	Cabinet Key Decision	Paul Gordon Paul.Gordon@walsall.gov.uk	Internal Services	Cllr Hicken	24 September 2025
31/25 (7.7.25)	Housing Support Service for People with Complex Care and Mental Ill Health: To extend the contract for Housing Support Service for People with Complex Care and Mental Ill Health for 12-months, with an option to extend for a further period of up to 12-months.	Cabinet Key Decision	Kerrie Allward Kerrie.Allward@walsall.gov.uk	Internal Services	Cllr Pedley	24 September 2025
38/25 (4.8.25)	Procurement of liquid fuels and heating oil: To award a contract for the procurement of liquid fuels to ensure the delivery of key frontline services. <i>This will be a private session report, containing exempt information.</i>	Cabinet Key Decision	Kathryn Moreton Kathryn.Moreton@walsall.gov.uk	Internal Services	Cllr Samra	24 September 2025
16/25 (7.4.25)	Secondary Sufficiency: To seek approval for the proposed secondary school expansion programme to ensure the provision of sufficient school places.	Cabinet Key Decision	Sharon Kelly Sharon.Kelly@walsall.gov.uk	Internal Services	Cllr Statham	24 September 2025

17/25 (7.4.25)	Special Educational Needs (SEN) Sufficiency: To provide an overview of the current position and approve options to support the development of education provision for vulnerable children.	Cabinet Key Decision	Sharon Kelly Sharon.Kelly@walsall.gov.uk	Internal Services	Cllr Statham	24 September 2025
39/25 (4.8.25)	Walsall Youth Justice Strategic Plan 22/25 Annual Update Report: To meet statutory requirements by producing an annual youth justice plan for submission to the Youth Justice Board for England and Wales, showing how youth justice services will be provided and funded.	Cabinet Key Decision	Isabel Vanderheeren Isabel.Vanderheeren@walsall.gov.uk	Internal Services	Cllr Statham	24 September 2025
47/25 (1.9.25)	Performance Management Framework: To approve a new Performance Management Framework, which sets out internal controls, processes and procedures for managing performance.	Cabinet Key decision	Shaun Darcy Shaun.Darcy@walsall.gov.uk	Internal Services	Cllr Bird	15 October 2025
33/25 (7.7.25)	Draft Revenue Budget and Draft Capital Programme 2026/27 to 2029/30: To provide an updated medium term financial outlook, draft revenue budget and capital programme for 2026/27 to 2029/30, including savings proposals.	Cabinet Non-key decision	Shaun Darcy Shaun.Darcy@walsall.gov.uk	Council tax payers, business rate payers, voluntary and community organisations. Internal Services	Cllr Bird	15 October 2025

34/25 (7.7.25)	Corporate Financial Performance 2025/26: To report the financial position based on 6 months to September 2025.	Cabinet Non-key decision	Shaun Darcy Shaun.Darcy@walsall.gov.uk	Internal Services	Cllr Bird	15 October 2025
48/25 (1.9.25)	Procurement Strategy and Procurement Act Update: To approve the Procurement Strategy and provide Cabinet an update regarding the Procurement Act.	Cabinet Key Decision	Shaun Darcy Shaun.Darcy@walsall.gov.uk	Internal Services	Cllr Bird	15 October 2025
44/25 (4.8.25)	Walsall Borough Local Plan (WBLP) – Consultation on the Draft (Regulation 18) Local Plan: To seek approval to consult on a draft WBLP (Regulation 18 version), appended to the report, along with supporting local plan evidence.	Cabinet Key Decision	Simon Tranter Simon.Tranter@walsall.gov.uk	Internal Services	Cllr Andrew	15 October 2025
40/25 (4.8.25)	Adult Learning Centre: To approve the final business case for the Adult Learning Centre Project and delegate authority to proceed with construction and delivery of project.	Cabinet Key Decision	David Moore David.Moore@walsall.gov.uk	Internal Services Walsall College	Cllr Andrew	15 October 2025
49/25 (1.9.25)	Electric Vehicle Charging – Private Sector Investment: To approve the appointment of a delivery partner to install and maintain electric vehicle charge point infrastructure over a 15-year concession on the adopted highway	Cabinet Key Decision	Kathryn Moreton Kathryn.Moreton@walsall.gov.uk	Internal Services	Cllr Andrew	15 October 2025

	and council land including council owned car parks.					
21/25 (6.5.25)	Lifelong Learning, Employment and Skills Strategy: To approve the Walsall Lifelong Learning, Employment and Skills Strategy and support the development of an implementation plan.	Cabinet Key Decision	Simon Tranter Simon.Tranter@walsall.gov.uk Sharon Kelly Sharon.Kelly@walsall.gov.uk	Internal Services	Cllr Statham	15 October 2025
29/25 (2.6.25)	West Midlands Safe Centre: To seek approval for Walsall Council to join the West Midlands Safe Centre.	Cabinet Key Decision	Colleen Male Colleen.Male@walsall.gov.uk	Internal Services	Cllr Statham	15 October 2025
35/25 (7.7.25)	Contract Award for the Integrated Sexual Health Service and the Healthy Child Programme 0-19: To seek approval to award contracts for the Public Health funded Integrated Sexual Health Service and the Healthy Child Programme 0-19.	Cabinet Key Decision	Nadia Inglis Nadia.Inglis@walsall.gov.uk	Internal Services	Cllr Flint	15 October 2025
50/25 (1.9.25)	Waste Strategy: To review and approve the Waste Strategy and Household Waste Collection Policy.	Cabinet Key Decision	Kathryn Moreton Kathryn.Moreton@walsall.gov.uk	Internal Services	Cllr Samra	15 October 2025
41/25 (4.8.25)	Treasury Management Mid-year Position Statement 2025/26: To note and forward to Council, for consideration and noting (and in line with the requirements of the Treasury Management Code of Practice (2017),	Cabinet Non-key Decision	Shaun Darcy Shaun.Darcy@walsall.gov.uk	Internal Services	Cllr Bird	10 December 2025

	the mid-year report for treasury management activities 2025/26 including prudential and local indicators.					
42/25 (4.8.25)	Council Plan Performance and Transformation update Quarter 2: To provide Cabinet with a performance update for Quarter 2 regarding the Council Plan and transformation programme.	Cabinet Non-key Decision	Judith Greenhalgh Judith.Greenhalgh@walsall.gov.uk	Internal Services	Cllr Bird	10 December 2025
65/24 (7.10.24)	Walsall Place Based Strategy: That Cabinet approve the Walsall Place Based Strategy (PBS) that sets the vision and delivery plan for the Single Settlement.	Cabinet Key Decision	Simon Tranter Simon.Tranter@walsall.gov.uk	Internal Services	Cllr Andrew	10 December 2025
4/25 (6.1.25)	Planning Obligations Supplementary Planning Document: To approve the final version of the Supplementary Planning Document for adoption.	Cabinet Key Decision	Simon Tranter Simon.Tranter@walsall.gov.uk	Internal Services	Cllr Andrew	10 December 2025
32/25 (7.7.25)	Black Country Fostering Hub: To establish a Black Country Fostering Hub with neighbouring local authorities, supported by funding from the DfE.	Cabinet Key Decision	Rita Homer Rita.Homer@walsall.gov.uk	Internal Services	Cllr Statham	10 December 2025

45/25 (4.8.25)	Information Governance Policy: To review and approve the Information Governance Policy to ensure compliance with statutory requirements.	Cabinet Key Decision	Judith Greenhalgh Judith.Greenhalgh@walsall.gov.uk	Internal Services	Cllr A. Hussain	10 December 2025
53/25 (1.9.25)	Financial Inclusion Strategy: To approve the Financial Inclusion Strategy and update Cabinet on further plans.	Cabinet Key Decision	Elise Hopkins Elise.Hopkins@walsall.gov.uk	Internal Services	Cllr Kaur	10 December 2025
51/25 (1.9.25)	Draft Revenue Budget and Draft Capital Programme 2026/27 to 2029/30 – Update: To provide an updated medium term financial outlook, draft revenue budget and capital programme for 2026/27 to 2029/30, including update to savings proposals, impact of the provisional local government settlement and Autumn Statement, and progress on budget consultation to date including feedback from Overview and Scrutiny Committees on the draft revenue and capital budget.	Cabinet Non-key Decision	Shaun Darcy Shaun.Darcy@walsall.gov.uk	Council tax payers, business rate payers, voluntary and community organisations. Internal Services	Cllr Bird	14 January 2025

Black Country Executive Joint Committee
Forward Plan of Key Decisions Published up to October 2025

Date Created	Key Decision	Contact Officer	Main consultee	Date of meeting
03/02/2025	Secretary's report and the publication of the Forward Plan dates.	Emma Bennett ChiefExecutive@walsall.gov.uk	Dudley MBC Sandwell MBC Walsall Council City of Wolverhampton Council	18 June 2025
Date Created	Non-Key Decision	Contact Officer	Main consultee	Date of meeting
09/06/2025	LEP Legacy Funds Programmes year end position for Noting: To note the update on each BCLEP legacy funds at 31 March 2025, as set out in the report. To note decisions taken by Walsall Council's Section 151 Officer, through Black Country Executive Joint Committee (BCJC) Delegated Authority, as set out in the report Attachment 1.	Mark Lavender Mark.Lavender@walsall.gov.uk Walsall Council, Accountable Body	Walsall Council Dudley MBC Sandwell MBC City of Wolverhampton Council	18 June 2025



West Midlands Combined Authority

**WMCA Board
Forward Plan**

Forthcoming key decisions

Title of key decision:	Decision to be taken by and date:	Open or Exempt:	Executive Director:
<p>Appointment of Chief Executive To appoint the Chief Executive and Head of Paid Service of the WMCA.</p>	<p>WMCA Board 17 October 2025</p>	<p>Open</p>	<p>Chief Officer (Law, Governance & Audit) (Helen Edwards)</p>
<p>Consolidated Report on WMCA's Housing Programmes To provide a consolidated update across key housing programmes and seek approval for the follow items: (a) Programme Business Case for housing Integrated Settlement funding; (b) Programme Business Case for legacy housing funds; (c) Regional priorities and proforma for the post-2026 Social & Affordable Homes Programme prospectus.</p>	<p>WMCA Board 17 October 2025</p>	<p>Fully exempt</p>	<p>Director of Commercial and Investment (Ian Martin)</p>
<p>Local Get Britain Working Plans To receive a report on a Government-mandated plan to devise a regional plan with partners to reach a national 80% employment rate and reduction of economic inactivity.</p>	<p>WMCA Board 17 October 2025</p>	<p>Open</p>	<p>Executive Director of Employment, Skills, Health & Communities (Helene Dearn)</p>

Mayoral Development Corporation	WMCA Board 17 October 2025	Open	Chief Executive (Ed Cox)
Transport Governance Review Outcome To consider the outcome of the review	WMCA Board 17 October 2025	Open	Chief Officer (Law, Governance & Audit) (Helen Edwards)
WMCA Multi-Year Strategy and Planning To consider the WMCA's strategic priorities for the three-year period from April 2026 to March 2029, seeking delegated support streamlined decision-making and ensuring operational efficiency while maintaining robust financial oversight and accountability.	WMCA Board 17 October 2025	Open	Chief Executive (Ed Cox), Executive Director of Finance & Business Hub (Linda Horne)
Collaboration Agreement WM Rail Limited and DfT	WMCA Board 14 November 2025	Open	Executive Director of Transport for West Midlands (Anne Shaw)
Consolidated Transport Report	WMCA Board 14 November 2025	Open	Chief Executive (Ed Cox)
Funding for Bus Network from January 2026	WMCA Board 14 November 2025	Open	Executive Director of Transport for West Midlands (Anne Shaw)
Local Transport Plan	WMCA Board 14 November 2025	Open	Executive Director of Transport for West Midlands (Anne Shaw)

<p>Regional Natural Environment Delivery Programme To consider and approve the strategy.</p>	<p>WMCA Board 14 November 2025</p>	<p>Open</p>	<p>Chief Executive (Ed Cox)</p>
<p>Rosewell Review (Capital Programmes)</p>	<p>WMCA Board 14 November 2025</p>	<p>Open</p>	<p>Chief Executive (Ed Cox)</p>
<p>Sprint Purchase of Vehicles To consider funding and approval proposals to purchase 24 articulated 18m buses and associated infrastructure to enable the introduction and operation of through services between Walsall and Solihull on the Sprint corridor.</p>	<p>WMCA Board 14 November 2025</p>	<p>Open</p>	<p>Executive Director of Transport for West Midlands (Anne Shaw)</p>
<p>Witton Railway Station Improvements To consider a report on improvements to Witton Railway Station for the Euro 2028 competition and beyond.</p>	<p>WMCA Board 14 November 2025</p>	<p>Open</p>	<p>Executive Director of Transport for West Midlands (Anne Shaw)</p>
<p>WMCA Financial Monitoring Report To provide an update on the latest financial position.</p>	<p>WMCA Board 14 November 2025</p>	<p>Open</p>	<p>Executive Director of Finance & Business Hub (Linda Horne)</p>
<p>Draft WMCA Budget 2026/27 To present the draft budget proposals for the board's consideration.</p>	<p>WMCA Board 16 January 2026</p>	<p>Open</p>	<p>Executive Director of Finance & Business Hub (Linda Horne)</p>

<p>West Midlands Net Zero Five Year Plan 2026-31 To approve the second West Midlands Five Year Plan for achieving net zero carbon emissions by 2041, covering the period 2026-31.</p>	<p>WMCA Board 16 January 2026</p>	<p>Open</p>	<p>Chief Executive (Ed Cox)</p>
<p>WMCA Financial Monitoring Report To provide an update on the latest financial position.</p>	<p>WMCA Board 16 January 2026</p>	<p>Open</p>	<p>Executive Director of Finance & Business Hub (Linda Horne)</p>
<p>WMCA Social Value Policy 2026-2035 A refreshed Social Value Policy for the West Midlands aligned to the eight Inclusive Growth fundamentals to make the West Midlands the best place to live, work, and visit.</p>	<p>WMCA Board 16 January 2026</p>	<p>Open</p>	<p>Chief Executive (Ed Cox)</p>
<p>Key Route Network Review 2023/24 To gain approval to update the Key Route Network.</p>	<p>WMCA Board 13 February 2026</p>	<p>Open</p>	<p>Executive Director of Transport for West Midlands (Anne Shaw)</p>
<p>WMCA Budget 2026/27 To present the final budget proposals for 2026/27 for the board's approval.</p>	<p>WMCA Board 13 February 2026</p>	<p>Open</p>	<p>Executive Director of Finance & Business Hub (Linda Horne)</p>
<p>WMCA Financial Monitoring Report To provide an update on the latest financial position.</p>	<p>WMCA Board 13 March 2026</p>	<p>Open</p>	<p>Executive Director of Finance & Business Hub (Linda Horne)</p>

WMCA Air Quality 'Stretch Targets' To consider options for 'stretch targets' for air quality in the WMCA area that go above and beyond national targets.	WMCA Board 12 June 2026	Open	Chief Executive (Ed Cox)
--	----------------------------	------	--------------------------

The Forward Plan

This document sets out known 'key decisions' that will be taken by the West Midlands Combined Authority (WMCA) over the coming months.

Forthcoming key decisions are published online to meet the statutory 28 day notification rule for each meeting where a key decision will be taken. Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

A 'key decision' means a decision of the Mayor, WMCA or officer which is likely:

- (a) to result in the WMCA incurring expenditure, making savings or generating income amounting to £1m or more; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the WMCA.

The report relating to a decision, together with any other documents being considered, will be available five clear working days before the decision is to be taken (unless the documentation contains exempt information).

The forward plan also provides notice of when the WMCA may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law and details of the exempt categories are available on request from the Governance & Scrutiny team (governance.scrutiny@wmca.org.uk).

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the WMCA's decision-making arrangements,

should contact the Governance & Scrutiny team: governance.scrutiny@wmca.org.uk