

## **Walsall Health and Wellbeing Board Work Programme 15/16**

**Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled**

<b>Duties</b>	<b>Start date</b>	<b>End date</b>	<b>HWB lead</b>
<b>HWB Communication/engagement with partners/public</b>			
<ul style="list-style-type: none"> <li>3 key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods</li> </ul>	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> <li>Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting</li> </ul>	As part of agenda item for performance dashboard		All HWB members
<ul style="list-style-type: none"> <li>Report to HWB on future structures for CCG localities and Area Partnerships to explore their role in engagement</li> </ul>	25 April 16		CCG/LA
<b>Development of infrastructure for HWB</b>			
<ul style="list-style-type: none"> <li>Agree infrastructure for HWB and consult on terms of reference for groups where appropriate.</li> </ul>	April 15	Achieved 22 <sup>nd</sup> June 15	Exec Director of Neighbourhoods/ Exec Director Social Care and Inclusion
<ul style="list-style-type: none"> <li>Set up planning group for first meeting of Strategic Advisory Group and highlight engagement element</li> </ul>	Sept 15	Achieved 7 Sept 2015	Exec Director Social Care and Inclusion/ Director of Public Health
<ul style="list-style-type: none"> <li>Consult with proposed members of Strategic Advisory Group (SAG) about terms of reference for SAG</li> </ul>	Sept 15	Achieved Aug 2015	Exec Director Social Care and Inclusion/ Director of Public Health

<ul style="list-style-type: none"> <li>First meeting of Strategic Advisory Group</li> </ul>	20 <sup>th</sup> Oct 15	Achieved 20 Oct 2015. Next meeting due March 2016	Exec Director Social Care and Inclusion/ Director of Public Health
<ul style="list-style-type: none"> <li>Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> <li>➤ Strategic Transformation</li> <li>➤ Joint Commissioning Committee</li> <li>➤ Healthy Walsall Board</li> <li>➤ Task and Finish Groups</li> </ul> </li> </ul> <p>Reports from working groups to HWB to following relevant meetings and/or every 6 months.</p>	<p>All to report 7 Dec 2015</p> <p>Updates due in June/July 2016</p>	<p>Achieved 7 Dec 2015</p> <p>Updates due in June/July 2016</p>	CCG Accountable Officer/ Exec Director Social Care and Inclusion
<b>Assurance of progress of task and finish groups for identified HWS priorities</b>			
<ul style="list-style-type: none"> <li>Agree key priorities for Task and Finish Groups and model to be used</li> </ul>	April 15	Achieved 27 <sup>th</sup> April 15	All HWB leads
<ul style="list-style-type: none"> <li>14/15 Healthy Weight and Alcohol Task and Finish Group action plans agreed by HWB</li> </ul>	22 June 15	Achieved 22 <sup>nd</sup> June 15	Director of Public Health
<ul style="list-style-type: none"> <li>Infant Mortality Task and Finish Group briefing to HWB for agreement as one of the 15/16 priorities and suggestions for other priorities.</li> </ul>	22 June 15	Achieved 22 <sup>nd</sup> June 15	Director of Public Health
<ul style="list-style-type: none"> <li>Infant Mortality and Diabetes Task and Finish Groups report to HWB on progress to date, including engagement with partners/public</li> </ul>	7 Dec 15	Achieved 7 Dec 2015	Director of Public Health CCG Accountable Officer
<ul style="list-style-type: none"> <li>Consider how work of task and finish groups should be communicated to public as progress reported to HWB</li> </ul>	As part of agenda item for task and finish		All HWB members

	groups		
<b>Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS)</b>			
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Give every child the best start in life and enable them to make the most of who they are</i></li> </ul> </li> </ul>	22 June 15	Achieved 22 <sup>nd</sup> June 15	Exec Director of Children's Services with DPH/CCG
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Money, home, job- support to those who are vulnerable</i></li> </ul> </li> </ul>	7 Sept 15	Achieved 7 Sept 15	Exec Director of Environment and Economy with DPH/ASC
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Create and develop healthy, sustainable places and communities</i></li> </ul> </li> </ul>	27 Oct 15	Achieved 27 Oct 15	Exec Director of Environment and Economy with DPH/ASC/DCS
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> <li>➤ <i>Promote and support emotional wellbeing</i></li> <li>➤ <i>Make healthy choices easier</i></li> </ul> </li> </ul>	7 Dec 15	Achieved 7 Dec 2015	Director of Public Health with DCS/ASC/CCG
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> <li>➤ <i>Reduce the burden of preventable disease, disability and death</i></li> </ul> </li> </ul>	29 Feb 16		CCG Accountable Officer with DPN/ASC
<ul style="list-style-type: none"> <li>Review of commissioning plans and assessment of progress against following section</li> </ul>			Exec Director of Adult Social Care/ CCG

in the JHWS: ➤ <i>Promote and support healthy ageing and independent living</i>	29 Feb 16		Accountable Officer with DPH
<b>To ensure a HWBB fit for purpose (Board development programme)</b>			
• Board development session for new members	June 15	Covered remit of HWB, JSNA and HWS.  Achieved 9 June 2015	Exec Director of Social Care and Inclusion
• Board development sessions for 15/16 municipal year	Oct/Nov 15	Covered safeguarding as topic.  Achieved 9 <sup>th</sup> Nov 2015.	Exec Director of Social Care and Inclusion
	14 Jan 2016 Followed by further briefing on 18 Feb 2016	Covered Better Care Fund as topic.  Included BCF National Insight Team in Jan session	Exec Director of Social Care and Inclusion
	April 16	To cover CAMHS Strategy and Transformation Plan	Exec Director of Social Care and Inclusion

<b>Integration of Health and Social Care</b>			
<ul style="list-style-type: none"> <li>Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes:             <ul style="list-style-type: none"> <li><b>Integration of Community Services</b></li> <li><b>Transitional Care Pathways</b></li> <li><b>Assistive Technology</b></li> <li><b>Dementia care Services</b></li> <li><b>Mental Health Services</b></li> <li><b>Support to Carers</b></li> <li><b>Long Term Social Care – Community and Residential</b></li> <li><b>Voluntary and Community Sector Impact on Hospital Flows</b></li> </ul> </li> </ul> <p>The updates will include both progress/performance targets and finance.</p>	Standing agenda item. Also to include reports on degree of engagement with stakeholders	On agenda and covered at following meetings: 22 June 2015 7 Sept 2015 7 Dec 2015 Dev sessions on 14 Jan and 18 Feb 2016	Exec Director of Adult Social Care/ CCG Accountable Officer
<b>Safeguarding</b>			
<ul style="list-style-type: none"> <li>Annual report of Safeguarding Board and HWB 14/15 review to be presented to the other Board once approved by lead Board.</li> </ul>	Safeguarding summit agreed for Jan 2016	Achieved 20 Jan 2016	Exec Director of Children's Services Exec Director SC and Inclusion
<b>HealthWatch Walsall</b>			
<ul style="list-style-type: none"> <li>Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public</li> </ul>	7 Dec 2015	Achieved 7 Dec 2015	HealthWatch representative
<ul style="list-style-type: none"> <li>Healthwatch Walsall Annual Report presented to HWB</li> </ul>	7 Dec 2015	Achieved 7 Dec 2015	HealthWatch representative

<b>Review of Joint Strategic Needs Assessment (JSNA):</b>			
<ul style="list-style-type: none"> <li>Review of Joint Strategic Needs Assessment (JSNA) and consideration of next stages and future priorities. This will include plans for engagement</li> </ul>	25 April 16		DPH and Exec Director SC and Inclusion
<b>Transformation Fund</b>			
<ul style="list-style-type: none"> <li>Update from PH Team on use of Transformation Fund and progress to date</li> </ul>	27 Oct 2015	Achieved 27 Oct 2015	DPH
<b>Other pressing issues</b>			
<ul style="list-style-type: none"> <li>HWB 14/15 review – first draft</li> </ul>	7 Sept 2015	Achieved 7 Sept 2015	Exec Director ASC
<ul style="list-style-type: none"> <li>HWB 14/15 review - digital distribution via HWB member organisations</li> </ul>	Oct 2015	Achieved Oct 2015	Exec Director ASC