

DATE: 23 November 2017

DRAFT REVENUE BUDGET AND EFFICIENCY PLAN 2017/18 – 2020/21

Ward(s) All

Portfolio:

Councillor S. Coughlan – Leader of the Council
Councillor L. Jeavons – Deputy Leader and Regeneration
Councillor K. Chambers – Personnel and Business Support / Agenda for Change
Councillor D. Coughlan – Social Care
Councillor C. Jones – Clean and Green
Councillor I. Shires – Community, Leisure and Culture

Executive Summary :

The draft revenue budget and efficiency plan, as reported to Cabinet on 25 October 2017, includes the latest medium term financial outlook for the four year period from 2017/18 to 2020/21 and sets out to rebalance the council's finances over a four year period, to provide ongoing financial stability for the Authority, in a period of great uncertainty.

This report provides an extract of the draft budget proposals under the remit of the Corporate and Public Services Overview and Scrutiny Committee for consideration.

Reason for scrutiny:

To enable consultation of the draft budget proposals for services within the remit of this Committee.

Recommendations

1. The Committee is recommended to consider the draft budget proposals attached that relate to the remit of this Committee.
2. The Committee are asked to note that all 2018/19 and 2019/20 policy savings shown in appendix 1 have all previously been consulted on as part of the 2017/18 budget setting process and that feedback from this Committee was taken into account at that point in time.

Background papers

Various financial working papers.

Resource and legal considerations

Cabinet on 25 October 2017 presented a list of proposed revenue savings and investments for consultation, and indicative revenue cash limits, as part of a 4 year financial plan to rebalance the council's budget.

The full Cabinet report can be accessed at the following link: [Draft Revenue Budget](#)

Savings proposals under the remit of this Committee are shown in **Appendix 1**, and are shown under two categories:

1. **Policy** - with a direct impact on services, and which require an Executive decision to proceed. All policy savings under the remit of this Committee, as shown in **Appendix 1**, have been consulted upon as part of the 2017/18 budget setting process.
2. **Operational** – savings which officers have delegations to implement; examples include restructures, back office savings, operational efficiencies. Any new operational savings are clearly marked as 'new' in **Appendix 1**.

Investment / cost pressures

A number of investment / cost pressures have been identified and included in the draft budget proposals. Those relating to the remit of this Committee are shown as **Appendix 2**.

Citizen impact

Details of potential impact are identified within the individual policy papers previously approved by Cabinet and reported to this Committee.

Environmental impact

The impact on the environment is considered in all savings proposals.

Performance management

Financial performance is considered alongside service performance. Managers are required to deliver their services within budget and there are comprehensive arrangements in place to monitor and manage this.

Equality Implications

Service managers have regard to equalities in delivering services and identifying saving options. Equality impact assessments will be undertaken as required prior to final recommendations being made to Council on the budget, along with any mitigating actions. The majority of the Corporate and Public Services savings are based upon the review of needs and how they are met within statutory requirements.

Consultation

Consultation is an integral part of the corporate budget process and ongoing arrangements are in hand to consult with a wide range of stakeholders as appropriate (i.e. councillors, residents, service users, business sector, voluntary and community

organisations, etc.). This is outlined in the report to Cabinet on 25 October 2017 entitled 'Draft revenue budget and efficiency plan 2017/18 – 2020/21'.

Any additional feedback from consultation, including those from this committee, will be presented to Cabinet on 13 December 2017 for their consideration.

Any changes to the draft budget proposals, including any additional feedback from consultation, will be reported to a future meeting of the committee, providing an opportunity to make further recommendations to Cabinet. Cabinet may wish to consider the feedback contained within this report in formulating their draft and final budget proposals

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SUMMARY OF PROPOSED REVENUE SAVINGS BY PORTFOLIO

Saving reference	Detail of saving / efficiency	2018/19 £	2019/20 £
Clean and Green Portfolio			
Policy			
16	Reduction in Public Health investment to lifestyle services		145,000
17	Provide a reduced free garden waste service, three weekly garden waste collections over a period of 36 weeks between March and November, saving circa £138k per annum – approved by Cabinet 25 th October (replacing original proposal to charge for garden waste collection). Remainder of the £162k will be found from operational savings to be identified.	300,000	
19	Review HWRC site and Transfer Station provision		137,772
24	Further review of waste collection		274,000
Operational			
108	Reduction of Operational Manager	48,410	
112	Fleet services redesign		40,000
144	Further review of pollution control service	42,000	
NEW	Reduction in disposal costs	150,000	
NEW	Additional efficiencies in clean & green	231,000	
Total Clean and Green Portfolio		771,410	596,772
Community, Leisure and Culture Portfolio			
Policy			
28	Efficiencies to be realised from transformation theme “enabling a vibrant and sustainable voluntary and community sector		168,795
35	Removal of the council's revenue subsidy to the Forest Arts	100,000	185,000
Operational			
120	Increase Crematoria fees further (6%)	180,000	180,000
121	Registrars to cover all direct costs by 2019/20	20,000	30,000
122	Cemeteries management restructure		70,000
125	Staff savings within regulatory / enforcement	100,000	100,000
Total Community, Leisure and Culture Portfolio		400,000	733,795
Leader of the Council Portfolio			
Policy			
2	Charging for Appointeeships	15,000	
Operational			
83	Increase in income by the Insurance team	26,313	

Saving reference	Detail of saving / efficiency	2018/19 £	2019/20 £
87	Review and restructure in Finance and Financial Administration	65,472	65,003
88	Review of staffing in Legal Services	31,612	62,433
Total Leader of the Council Portfolio		138,397	127,436
Personnel and Business Support Portfolio			
Operational			
131	Restructure / efficiencies within Human Resources	101,470	102,197
133	Efficiency savings within ICT	60,321	
134	Efficiency savings across Procurement	8,783	17,340
	Channel Shift (will impact on other portfolios)		5,000,000
Total Personnel and Business Support Portfolio		170,574	5,119,537
Regeneration Portfolio			
Policy			
54	Energy saving from major street lighting invest to save	50,000	450,000
55	Reduction in the maintenance of road signs		64,000
56	Reduced maintenance of road drainage following pilot on drainage and streams		72,000
57	Reduced maintenance road markings		31,500
59	Additional reduction in Highways maintenance revenue budgets resulting from re-procurement of highways maintenance contract	100,000	
60	Increase cost of parking permits	6,000	6,000
63	Introduction of a street and road works permit scheme	75,000	25,000
64	Redesign and reduce the traffic management function	50,000	25,000
73	Review of Investment portfolio (may impact on other portfolios)		500,000
Operational			
136	General efficiencies within Planning, Engineering and Transportation		10,000
137	Full year effect of re-procuring highways maintenance contract	50,000	
138	Restructure lighting maintenance support	14,000	
140	Introduce new Asset Management practices	25,000	25,000
147	Parking warden contract re-procurement		50,000
155	Reductions in services provided by Economy & Environment Directorate Support (may impact on other portfolios)	61,000	50,000
156	Operational efficiencies across Economy and Environment including management savings (may impact on other portfolios)	100,000	100,000

Saving reference	Detail of saving / efficiency	2018/19 £	2019/20 £
157	Transformation work based on the “our assets” theme reviewing Council assets (may impact on other portfolios)	350,000	350,000
Total Regeneration Portfolio		881,000	1,758,500
Social Care Portfolio			
<i>Policy</i>			
76	Reduction in grant to Citizens Advice Bureau	57,458	45,966
<i>Operational</i>			
158	Review & restructure across Money Home Job	300,000	764,000
Total Social Care Portfolio		357,458	809,966

Summary of Full Year Effect of 2017/18 Revenue Savings by Portfolio

Saving reference	Detail of saving / efficiency	2018/19 £	2019/20 £
Clean and Green Portfolio			
<i>Operational</i>			
106	4 day working week over Monday to Friday waste collection service	63,095	
107	Service re-design – operational team leaders	7,000	
Total Clean and Green Portfolio		70,095	0
Community, Leisure and Culture Portfolio			
<i>Policy</i>			
34	Relocate local history centre into Lichfield Street central library	93,405	
Total Community, Leisure and Culture Portfolio		93,405	0
Leader of the Council Portfolio			
<i>Operational</i>			
84	Dividend review – Birmingham Airport	304,453	311,437
85	Treasury management – review of debt portfolio	173,855	
Total Leader of the Council Portfolio		478,308	311,437
Personnel and Business Support Portfolio			
<i>Operational</i>			
132	Review of HR contracts	5,250	
Total Personnel and Business Support Portfolio		5,250	0

APPENDIX 2

SUMMARY OF PROPOSED INVESTMENT / COST PRESSURES BY PORTFOLIO

Detail of investment / cost pressure	2018/19 £	2019/20 £	2020/21 £
Clean and Green Portfolio			
Contractual inflation	222,483	227,949	233,560
Cost of gullies	200,000		
Cost for clinical waste changes	30,000		
Fall out of Heritage Lottery Fund Arboretum grant	51,000		
Total Clean and Green Portfolio	503,483	227,949	233,560
Leader of the Council Portfolio			
Elections function	250,000		
Capital financing - review of debt portfolio	298,491	580,881	328,864
Borrowing costs of active living	1,393,000		
Fall out of leasing recharge for extended vehicles	42,382	3,690	81,394
Revenue implications of capital programme		500,000	500,000
Total Leader of the Council Portfolio	1,983,873	1,084,571	910,258
Personnel and Business Support Portfolio			
Investment in Procurement support	239,920		
Restructure of Assurance function	170,819		
Investment in ICT function and infrastructure support	175,862		
ICT strategic & change delivery resources (supporting change)	463,432		
Funding of redundant buildings costs	200,000		
ICT costs for Wyse Thin Client Technology	180,000		
Total Personnel & Business Support Portfolio	1,430,033	0	0
Regeneration Portfolio			
Review of officer time charges to capital schemes	250,000		
Shortfall in markets income	100,000		
Shortfall in land charges income	25,000		
Shortfall in planning income	75,000		
Extension of economic growth programme		1,000,000	
Total Regeneration Portfolio	450,000	1,000,000	0
Social Care Portfolio			
Reduction in Council Tax administration grant	53,550	48,195	43,376
Reduction in Housing Benefit administration grant	75,147	68,609	62,640
Total Social Care Portfolio	128,697	116,804	106,016