

Walsall Health and Wellbeing Board Work Programme 2015/16

Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

| Duties | Start date | End date | HWB lead |
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| HWB Communication/engagement with partners/public | | | |
| <ul style="list-style-type: none"> 3 key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods | Final agenda item for every HWB meeting | | All HWB members |
| <ul style="list-style-type: none"> Consider how progress on performance measures for HWS priorities should be communicated to public as each performance dashboard is brought to HWB meeting | As part of agenda item for performance dashboard | | All HWB members |
| <ul style="list-style-type: none"> Report to HWB on future structures for CCG localities and Area Partnerships to explore their role in engagement | 18 Jan 16 | | CCG/LA |
| Development of infrastructure for HWB | | | |
| <ul style="list-style-type: none"> Agree infrastructure for HWB and consult on terms of reference for groups where appropriate. | April 15 | Achieved 22 nd June 15 | Exec Director of Neighbourhoods/ Exec Director Social Care and Inclusion |
| <ul style="list-style-type: none"> Set up planning group for first meeting of Strategic Advisory Group and highlight engagement element | Sept 15 | Planned for 7/9/15 | Exec Director Social Care and Inclusion/ Director of Public Health |
| <ul style="list-style-type: none"> Consult with proposed members of Strategic Advisory Group (SAG) about terms of reference for SAG | Sept 15 | Achieved Aug 2015 | Exec Director Social Care and Inclusion/ Director of Public Health |

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| <ul style="list-style-type: none"> • First meeting of Strategic Advisory Group | 20 th Oct 15 | Achieved 20 Oct 2015 | Exec Director Social Care and Inclusion/ Director of Public Health |
| <ul style="list-style-type: none"> • Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Transformation ➤ Joint Commissioning Committee ➤ Healthy Walsall Board ➤ Task and Finish Groups | As appropriate, following relevant meetings and/or every 6 months. All to report 7 Dec 2015 | | CCG Accountable Officer/ Exec Director Social Care and Inclusion |
| Assurance of progress of task and finish groups for identified HWS priorities | | | |
| <ul style="list-style-type: none"> • Agree key priorities for Task and Finish Groups and model to be used | April 15 | Achieved 27 th April 15 | All HWB leads |
| <ul style="list-style-type: none"> • 14/15 Healthy Weight and Alcohol Task and Finish Group action plans agreed by HWB | 22 June 15 | Achieved 22 nd June 15 | Director of Public Health |
| <ul style="list-style-type: none"> • Infant Mortality Task and Finish Group briefing to HWB for agreement as one of the 15/16 priorities and suggestions for other priorities. | 22 June 15 | Achieved 22 nd June 15 | Director of Public Health |
| <ul style="list-style-type: none"> • Infant Mortality and Diabetes Task and Finish Groups report to HWB on progress to date, including engagement with partners/public | 7 Dec 15 | | Director of Public Health CCG Accountable Officer |
| <ul style="list-style-type: none"> • Consider how work of task and finish groups should be communicated to public as progress reported to HWB | As part of agenda item for task and finish groups | | All HWB members |
| Review Joint Commissioning plans and current progress against themes within Joint Health and Wellbeing Strategy (JHWS) | | | |

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| <ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Give every child the best start in life and enable them to make the most of who they are</i> | 22 June 15 | Achieved 22 nd June 15 | Exec Director of Children's Services with DPH/CCG |
| <ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Money, home, job- support to those who are vulnerable</i> | 7 Sept 15 | Achieved 7 Sept 15 | Exec Director of Environment and Economy with DPH/ASC |
| <ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Create and develop healthy, sustainable places and communities</i> | 27 Oct 15 | Achieved 27 Oct 15 | Exec Director of Environment and Economy with DPH/ASC/DCS |
| <ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following themes of JHWS: <ul style="list-style-type: none"> ➤ <i>Promote and support emotional wellbeing</i> ➤ <i>Make healthy choices easier</i> | 7 Dec 15 | | Director of Public Health with DCS/ASC/CCG |
| <ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> ➤ <i>Reduce the burden of preventable disease, disability and death</i> | 18 Jan 16 | | CCG Accountable Officer with DPN/ASC |
| <ul style="list-style-type: none"> Review of commissioning plans and assessment of progress against following section in the JHWS: <ul style="list-style-type: none"> ➤ <i>Promote and support healthy ageing and independent living</i> | 29 Feb 16 | | Exec Director of Adult Social Care/ CCG Accountable Officer with DPH |
| To ensure a HWBB fit for purpose (Board development programme) | | | |

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| <ul style="list-style-type: none"> Board development session for new members | June 15 | Covered remit of HWB, JSNA and HWS. Achieved 9 June 2015 | Exec Director of Social Care and Inclusion |
| <ul style="list-style-type: none"> Board development sessions for 15/16 municipal year | Oct/Nov 15 | Covered safeguarding as topic. Achieved 9 th Nov 2015. | Exec Director of Social Care and Inclusion |
| | Jan 16 | Better Care Fund is intended topic. Will be early/mid Jan and will include BCF National Insight Team | Exec Director of Social Care and Inclusion |
| | April 16 | | Exec Director of Social Care and Inclusion |
| Integration of Health and Social Care | | | |
| <ul style="list-style-type: none"> Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> Integration of Community Services Transitional Care Pathways Assistive Technology | Standing agenda item. Also to include reports on degree of engagement | On agenda and covered at following meetings: 22 June 2015 | Exec Director of Adult Social Care/ CCG Accountable Officer |

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| <ul style="list-style-type: none"> • Dementia care Services • Mental Health Services • Support to Carers • Long Term Social Care – Community and Residential • Voluntary and Community Sector Impact on Hospital Flows <p>The updates will include both progress/performance targets and finance.</p> | with stakeholders | 7 Sept 2015 | |
| Safeguarding | | | |
| <ul style="list-style-type: none"> • Annual report of Safeguarding Board and HWB 14/15 review to be presented to the other Board once approved by lead Board. | Jan 2016 | Safeguarding summit proposed for Jan 2016 | Exec Director of Children's Services Exec Director SC and Inclusion |
| HealthWatch Walsall | | | |
| <ul style="list-style-type: none"> • Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public | 7 Dec 2015 | | HealthWatch representative |
| <ul style="list-style-type: none"> • Healthwatch Walsall Annual Report presented to HWB | 7 Dec 2015 | | HealthWatch representative |
| Review of Joint Strategic Needs Assessment (JSNA): | | | |
| <ul style="list-style-type: none"> • Review of Joint Strategic Needs Assessment (JSNA) and consideration of next stages and future priorities. This will include plans for engagement | 18 Jan 2016 | | DPH and Exec Director SC and Inclusion |
| Transformation Fund | | | |

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| <ul style="list-style-type: none"> Update from PH Team on use of Transformation Fund and progress to date | 27 Oct 2015 | Achieved 27 Oct 2015 | DPH |
| Other pressing issues | | | |
| <ul style="list-style-type: none"> HWB 14/15 review – first draft | 7 Sept 2015 | Achieved 7 Sept 2015 | Exec Director ASC |
| <ul style="list-style-type: none"> HWB 14/15 review - digital distribution via HWB member organisations | Oct 2015 | Achieved Oct 2015 | Exec Director ASC |