



## **FORWARD PLAN OF KEY DECISIONS**

**Civic Centre,  
Darwall Street,  
Walsall, WS1 1TP**  
[www.walsall.gov.uk](http://www.walsall.gov.uk)

**9 November 2015**

## FORWARD PLAN

The forward plan sets out decisions that are termed as “key decisions” at least 28 calendar days before they are due to be taken by the Executive (Cabinet). Preparation of the forward plan helps the Council to programme its work. The purpose of the forward plan is to give plenty of notice and an opportunity for consultation on the issues to be discussed. The plan is updated each month with the period of the plan being rolled forward by one month and republished. The plan is available for public inspection at the Civic Centre Reception, Darwall Street, Walsall. Copies of the plan can be obtained from John Garner, Democratic Services, Walsall MBC, Council House, Walsall, WS1 1TW, 01922 654366. The forward plan can also be accessed from the Council’s website at [www.walsall.gov.uk](http://www.walsall.gov.uk). The Cabinet is allowed to make urgent decisions which do not appear in the forward plan, however, a notice will be included on the agenda for the relevant Cabinet meeting which explains the reasons why.

Please note that the decision dates are indicative and are subject to change. Please contact the above addressee if you wish to check the date for a particular item.

Cabinet responsibilities are as follows

- Leader of the Council – Councillor Bird
- Economy and development – Councillor Andrew
- Care and safeguarding – Councillor Hughes
- Clean and green – Councillor Harrison
- Community, leisure and culture – Councillor Harris
- Learning skills and apprenticeships – Councillor Towe
- Personnel and business support – Councillor Bennett
- Public health and wellbeing – Councillor Martin
- Shared services and procurement – Councillor Arif

The Cabinet agenda and reports are available for inspection by the public 7 days prior to the meeting of the Cabinet. The papers can be seen at First Stop Shop at the Civic Centre, Walsall. The papers are also available on the Council’s website referred to above shortly before the meeting. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they are confidential. The report also contains the name and telephone number of a contact officer. These details can also be found in the forward plan.

Meetings of the Cabinet are open to the public and take place in Conference Room 2 at the Council House, Walsall. Occasionally there are items included on the agenda which are confidential and for those items the public will be asked to leave the meeting. The forward plan will show where this is intended and the reason why the reports are confidential. Enquiries regarding these reasons should be directed to the Head of Democratic Services, John Garner on 01922 654366.

The forward plan does not list all decisions which have to be taken by the Cabinet only “key decisions” which are those decisions which have a significant effect within the community or which involve considerable expenditure or savings. With regard to key decisions the Council’s Constitution states:

- (1) A key decision is:
  - (i) any decision in relation to an executive function which results in the Council incurring expenditure which is, or the making of savings which are, significant, having regard to the Council’s budget for the service or function to which the decision relates or
  - (ii) any decision that is likely to have significant impact on two or more wards within the borough.
- (2) The threshold for “significant” expenditure/savings is £250,000.
- (3) A decision taker may only make a key decision in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of this Constitution.

**Dates of Cabinet meetings 2015/16:**

2015	24 June
	22 July
	9 September
	28 October
	16 December
2016	3 February
	16 March
	27 April

**FORWARD PLAN OF KEY DECISIONS**  
**DECEMBER 2015 TO MARCH 2016 (9.11.15)**

1	2	3	4	5	6	7
Reference No./ Date first entered in Plan	Key decision to be considered (to provide adequate details for those both in and outside the Council)	Decision maker	Background papers (if any) and Contact Officer	Main consultees	Contact Member (All Members can be written to at Civic Centre, Walsall)	Date item to be considered
18/15 (10.8.15)	<b>Street lighting invest to save:</b> To consider the detailed business case for the conversion of street lighting lanterns to LED technology that would be controlled by a central monitoring system	Cabinet	Paul Leighton 654695	Finance, legal, procurement	Councillor Andrew	16 December 2015
20/15 (10.8.15)	<b>Road safety framework:</b> To consider and approve the road safety framework for the period 2016 to 2019. The framework will set out the road safety plan to support the delivery of road safety work through the borough recognising and building on the cross department work between engineering and transportation, children's services and public health in the delivery of statutory functions emanating from the Road Traffic Act 1988 and Education and Inspections Act 2006	Cabinet	John Roseblade 654695	Risk and insurance, legal services, public health, finance	Councillor Andrew	16 December 2015
25/15 (9.11.15)	<b>Walsall Councils CCTV Public Space:</b> To consider the detailed options appraisal for the future delivery of close circuit (CCTV) services.	Cabinet	Kate Bowers 658984	Legal, procurement, finance	Councillor Andrew	16 December 2015

26/15 (9.11.15)	<b>Residential and nursing care contracts:</b> To consider the outcome of the consultation on tenders for residential and nursing care contracts with specific reference to implementation of the proposed maximum indicative rated becoming adult social care “usual rates”	Cabinet	Tracy Simcox 602454	Staff, partner organisations, users, carers	Councillor Hughes	16 December 2015
30/15 (9.11.15)	<b>Waste disposal and recycling:</b> To award contracts for waste disposal and recycling	Cabinet	Mark Holden 654201	Legal, procurement, finance	Councillor Harrison	16 December 2015
31/15 (9.11.15)	<b>Waste collection service:</b> To consider the outcomes of the waste collection service options appraisal and public consultation	Cabinet	Mark Holden 654201	Finance	Councillor Harrison	16 December 2015
35/15 (9.11.15)	<b>Fitness equipment for Active Living Centres:</b> To award the contract for the supply of fitness equipment to new Active Living Centres	Cabinet	Ben Percival 654341 Julie Jones 654329	Finance, legal	Councillor Harris	16 December 2015
29/15 (9.11.15)	<b>Lifestyles procurement:</b> To approve proposed significant changes to the service model and extend current contracts for quarter 1 in 2016/17	Cabinet	Paulette Myers 653744	Internal, providers, Clinical Commissioning Group, service users, public, DWP, employers, employees, primary care practitioners, schools	Councillor Martin	16 December 2015
28/15 (9.11.15)	<b>Resource allocation 2016/17 to 2019/20:</b> To approve the final budget and Council tax for approval by the Council	Cabinet Council	Vicky Buckley 652349	Scrutiny panels, residents, business representatives, voluntary and community sector	Councillor Bird	3 February 2016 25 February 2016

8/15 (9.3.15)	<b>Walsall Transport Strategy:</b> To endorse the updated strategy for the period 2015 to 2020	Cabinet	Matt Crowton 654358	Regeneration, neighbourhoods, legal services, finance, HRD	Councillor Andrew	3 February 2016
21/15 (10.8.15)	<b>Strategic flood risk management plan:</b> To consider and approve the local flood risk management plan. This is a statutory requirement which will set out how the authority will satisfy the requirements of the Flood and Water Management Act 2010 in relation to its role in managing flood risk cross the borough. The strategy is being developed as a Black Country document in collaboration with Dudley, Sandwell and Wolverhampton Councils.	Cabinet	John Rosedale 654695	Risk and insurance, legal services, public health, finance	Councillor Andrew	3 February 2016
33/15 (9.11.15)	<b>Review of adult social care day opportunities and sheltered employment services:</b> To consider the outcome of the consultation process and decide on option for the future development of the services	Cabinet	Keith Skerman 654700	Service users, carers, families, stakeholders, Carers Network, Learning Disability Partnership Board, Community Associations	Councillor Hughes	3 February 2016
32/15 (9.11.15)	<b>Admission arrangements 2017/18:</b> To determine admission arrangements for community and voluntary controlled schools and the scheme for co-ordinated primary and secondary admissions	Cabinet	Alan Michell 650346	Legal services, HR, finance, public consultation	Councillor Towe	3 February 2016
24/15 (7.9.15)	<b>Open access integrated sexual health services 2015/16:</b> To approve the award of the contract	Cabinet	David Walker 653729	Public, service users, stakeholders	Councillor Martin	3 February 2016

27/15 (9.11.15)	<b>Community based services:</b> To consider the outcome of consultation on tenders for community based services inclusive of support for living at home, reablement, home from hospital and children's short breaks services	Cabinet	Tracy Simcox	Staff, partner organisations, users, carers	Councillor Hughes	16 March 2016
35/15 (9.11.15)	<b>Bereavement services rules and regulations:</b> To review the updated rules and regulations for the Council's cemeteries and crematorium	Cabinet	Chris Holliday 650339 Steve Billings 655588	Legal	Councillor Harris	16 March 2016

## KEY DECISIONS FROM APRIL 2016

1	2	3	4	5	6	7
Reference No./ Date first entered in Plan	Key decision to be considered (to provide adequate details for those both in and outside the Council)	Decision maker	Background papers (if any) and Contact Officer	Main consultees	Contact Member (All Members can be written to at Civic Centre, Walsall)	Date item to be considered
19/15 (10.8.15)	<b>Network management duty plan:</b> To consider and approve the plans for management of the public highway to ensure its operation supports the requirements of the local economy whilst delivering the statutory requirements of the Traffic Management Act 2004 for the period 2016 to 2019	Cabinet	Paul Leighton 654695	Finance, legal	Councillor Andrew	27 April 2016