

## Health and Wellbeing Board

4 January 2018

### Health and Wellbeing Board Subgroup – Licensing Workshop Update

#### 1. Purpose

The purpose of this report is to inform members of the Health and Wellbeing Board of an action plan that has been developed to improve the health and wellbeing of the population of Walsall specifically through developing and influencing the councils licensing policies and procedures.

#### 2. Recommendations

- 2.1 That the Health and Wellbeing Board agree that identified actions are progressed by officers as stated in the action plan attached and that progress on these actions is fed back to the Board in six months time or at a frequency to be determined by the Board.

#### 3. Report detail

- A report came to the Health and Wellbeing Board on 23rd January with a proposal to set up a series of forums to enable Health and Wellbeing Board members and partners to learn more about planning and licensing decisions and processes in order to maximise the opportunities to improve health in Walsall.
- A Health and Wellbeing Board sub-group was established consisting of:
  - Councillor Robertson
  - Councillor Diane Coughlan
  - Councillor Shires
  - Simon Brake (Walsall CCG)
  - Jo Clews (Police)
  - Dr Anand Rischie (Walsall CCG)
  - Dr Barbara Watt (Public Health)
  - Nicola Morris (Public Health)
- The first of these workshops concentrated on licensing and was held on 24<sup>th</sup> August 2017. A number of officers who have an involvement in licensing processes were in attendance. Feedback on the second workshop which focused on planning, will be provided at a future Health and Wellbeing Board meeting.

Following the licensing workshop an action plan has been drawn up which is attached as Appendix I.

#### **4. Implications for Joint Working arrangements:**

Joint working is at the heart of this work and the successful delivery of identified actions will require an ongoing joint working/partnership approach.

The Joint Working will assist in ensuring that policies and procedures identify health as a key driver and bring together partner agencies, responsible authorities and interested parties in ensuring licensing consultations and policy changes are given appropriate consideration and subsequent decisions made in relation to these matters are robust, lawful and in line with strategic priorities.

#### **5. Health and Wellbeing Priorities:**

With an aim to explore the Council licensing process, and opportunities, as part of this process, to improve the health and wellbeing of the population of Walsall, this will contribute to all 3 of the key priorities within the Walsall Plan:

- Increasing economic prosperity through increased growth
- Maximising people's health, wellbeing and safety
- Creating healthy and sustainable places and communities

### **Background papers**

Appendix I - Action Plan

#### **Author**

Nicola Morris  
Public Health Programme Support Officer  
☎653962  
[nicola.morris@walsall.gov.uk](mailto:nicola.morris@walsall.gov.uk)

David Elrington  
Regulatory Services Manager  
☎653023  
[david.elrington@walsall.gov.uk](mailto:david.elrington@walsall.gov.uk)

Dr Barbara Watt  
Director of Public Health  
☎ 653752  
[barbara.watt@walsall.gov.uk](mailto:barbara.watt@walsall.gov.uk)

**Health and Wellbeing Board Subgroup – Licensing Workshop 24<sup>th</sup> August 2017**

**ACTIONS**

Action	By Who?	By when?	Update 8 <sup>th</sup> November 2017
<p><b>Licensing policy(ies)</b></p> <p>Review existing council licensing policies/ develop new policy(ies) establishing, where it is possible to do so, local expectations/conditions/criteria including those relating to health and wellbeing and promote widely:</p> <ul style="list-style-type: none"> <li>• to applicants</li> <li>• to the licensing team to inform any action by them</li> <li>• to licensing committee members to inform decisions regarding applications</li> </ul> <p>This could include for example: displaying food ratings on doors; minimum food rating requirements; sign up to Health Switch etc</p> <p>Polices to consider:</p> <p><b>Street trading policy</b></p> <p><b>Policy on house to house collections</b></p> <p><b>Alcohol licensing policy</b></p> <p><b>Gambling policy</b></p>	<p><b>Lead</b>  <b>Licensing Team: David Elrington and Hazel Powell</b></p> <p>With involvement from:            Environmental Health, Trading Standards, Community Protection; Public Health; Legal Services; Clean and Green; Highways; West Midlands Police; Fire Service</p>	<p>March 31st 2018</p>	

<p><b>Taxi Licensing Policy</b> Review of conditions for taxi drivers, vehicles and base operators - opportunities for health as part of this process.</p>	<p><b>Lead, Licensing and Community Protection : David Elrington and Lorraine Boothman</b></p> <p>Jackie Taylor, Steve Brown; Public Health; Legal Services</p> <p>With involvement from:</p> <p>Clean and Green, Children's Services, Adults Services, Planning, Highways and Transportation Services</p>	<p>March 31st 2018</p>	<p>Review of conditions has started. Inclusions relating to age of vehicle; emissions; standards for MOT currently being researched</p> <p>There will be a strong evidential requirement to justify a change of conditions or for additional conditions being imposed.</p>
<p><b>Statement of Licensing Policy (SOLP)</b> Carry out self assessment of SOLP to determine whether the current statement of licensing policy requires review.</p>	<p><b>Lead , Licensing and Community Protection: David Elrington and Lorraine Boothman</b></p> <p>With involvement from:</p> <p>Community Protection; Public Health</p>	<p>October 2017</p> <p>To be confirmed following conversation with Partnerships team</p>	<p>Initial self assessment undertaken by Public Health.</p> <p>Consultation with Walsall Police required regarding evidence and resource capacity available to undertake a full review ahead of its scheduled review period.</p> <p>Further meetings to be planned should confirmation be received that a review is possible at this time</p>
<p><b>Cumulative Impact Zones</b> Explore a review of cumulative impact zones:</p>	<p><b>Lead, Licensing and Community Protection: David Elrington and Lorraine Boothman</b></p>	<p>March 31st 2018</p>	<p>Linked to action above and review of SOLP.</p>

<ul style="list-style-type: none"> <li>• Do we need to review the existing one?</li> <li>• Do we need others?</li> </ul>	<p>Hazel Powell; Steve Brown; Public Health; Legal Services.</p> <p>With involvement from:</p> <p>West Midlands Police; Legal Services, Children's Services and Adult Services; Planning, Highways and Transportation Services; West Midlands Fire Service; CCG; NHS; PH</p>		<p>Consultation with Walsall Police required regarding evidence and resource capacity available to undertake a full review ahead of its scheduled review period.</p> <p>Further meetings to be planned should confirmation be received that a review is possible at this time</p>
<p>Determine whether a similar 'cumulative impact' system could be applied for betting shops/pay day loan shops</p>	<p><b>Lead Community Protection and Licensing: Lorraine Boothman and David Elrington</b></p> <p>Hazel Powell; Steve Brown; Public Health; Legal Services.</p> <p>With involvement from:</p> <p>West Midlands Police; Legal Services, Children's Services and Adult Services, CCG; NHS; Public Health</p>	<p>March 31<sup>st</sup> 2018</p>	<p>There is a local Statement of Gambling Policy however there is no legal basis for a Cumulative Impact Zone for Gambling – any local scheme would have to be informally agreed.</p> <p>Gambling premises to be mapped to identify and clusters of premises.</p>
<p>To raise the issue of betting shops/pay day loan shops with planning</p>	<p><b>Lead Regulatory services, Planning and Public Health</b> <b>David Elrington; Shawn Fleet; Nicola Morris</b></p>	<p>October 2018</p>	<p>Council do not license pay day loan shops.</p> <p>The issue of payday loans shops to be raised with Planning Services in terms of any strategic approach they may have or be able to consider.</p>
<p>Development of a broad 'Health Charter' for Walsall (an overarching set of principles to be considered across the Council), incorporating 'health' conditions</p>	<p><b>Health and Wellbeing Board</b> <b>Route through Cabinet/CMT</b></p>		<p>Councillor Robertson has produced a document that has been circulated for comment</p>

as identified for policies above			
<b>Licensing and Safety Committee</b>  To explore further with democratic services Council committee structures/process and training opportunities for committee members	<b>Forms part of a wider Transformation Group Action Plan</b>  Working with Regulatory services, Planning and Public Health	December 2018	Advice to be sought from Democratic Services so that training can be aligned with polices as they are reviewed/written
<b>Joint Enforcement Meetings</b>  Health considerations to be included as part of Joint Enforcement meetings	<b>Community Protection Lorraine Boothman</b>	Next meeting	Health to be included on next meeting's agenda
<b>West Midlands Licensing Activity</b>  To link at a West Midlands level to identify where there can be consistencies of approach	<b>Licensing David Elrington and Hazel Powell</b> <b>Community Protection Lorraine Boothman and Steve Brown</b>	Ongoing	Representation on a number of West Midlands groups that discuss and share best practice around general licensing and taxi licensing matters
<b>Smoking in public places</b>  Identify the tool used by other local authorities to ban smoking in public places	<b>Walsall Tobacco Control Alliance</b>  Working with Clean and Green	December 2017	Discussion taking place with Black Country partners on this matter.  Review the role of Community Liasion Officer's in this type of intervention and what possible penalties there could be for individuals failure to comply with Councils instructions.

			Links to C&G transformation work
Determine how/whether the tool used by other local authorities can be implemented in Walsall	<b>Walsall Tobacco Control Alliance</b>  Working with Clean and Green	March 31st 2018	As above
<b>Vendors on Council Land</b>  Explore a process for consideration of vendors able to operate on council land.	<b>Lead: David Elrington, Regulatory Services</b>  Working with Clean and Green; Public Health, Procurement.	October 2018	Link development of street trading and other food related policies to issuing of contracts to operate on council land. Liaise with corporate procurement & Clean and Green to identify how this can be incorporated in to contracts
<b>Electric Vehicles</b> Explore how the Council can lead by example in relation to switching over to electric vehicles:  <ul style="list-style-type: none"> <li>• Vehicles themselves</li> <li>• Providing plug in points</li> </ul>	<b>Cross reference against transport and health group</b>	October 2018	A transport group has been established as part of the councils transformation programme A member of taxi licensing to be identified to attend this Group
Identify the potential to move towards electric vehicles for Taxi's.	<b>Lead: David Elrington, Regulatory Services</b>  With involvement from Highways; Taxi Licensing; Community Protection		To determine how significant the role of Taxis is in the current transport strategy and work to positively develop this policy.
Identify whether criteria can be set such that taxi's that are electric can use bus lanes.	<b>Lead: David Elrington, Regulatory Services</b>  With involvement from Highways; Taxi Licensing; Community Protection; Public Health	October 2018 and ongoing	Elements of this will be affected by agreements across the west Midlands in terms of Highway/Road Traffic Policy  Consideration to be given as to

			what Walsall MBC would see as a preferred option at a West Midlands level.
Send a corporate letter to taxi motoring association to ask their plans to make taxi's electric	<b>Lead: David Elrington, Regulatory Services</b>	December 2018	The Hackney Carriage trade has been informally approached. Not currently considered a viable option from a financial perspective.
Explore further integrated transport and access by taxi's	<b>Lead: David Elrington Regulatory Service working with Highways</b>	October 2018 and ongoing	Consideration to be given as to where taxi ranks are placed to ensure accessibility  Liasion required with Highways to determine whether Taxi's are included as Public Transport in Highways Policies