

Health and Wellbeing Board (Walsall Local Outbreak Engagement Board) Sub-Committee

Terms of Reference

Name

The Board shall be called the Health and Wellbeing Board (Walsall Local Outbreak Engagement Board) Sub-Committee.

Purpose

The Board shall:

- Provide democratic oversight, assurance, public engagement and communication of:
 - Plans to prevent and manage outbreaks of COVID-19 in Walsall
 - Actions taken to prevent and manage outbreaks and their outcomes;
- Engage and communicate with residents and stakeholders;
- Monitor levels of infection and assure Walsall that the Outbreak Plan has been developed and is being delivered appropriately;
- To provide Health and Wellbeing Board, Cabinet and the Leader of the Council with regular updates.

Chair and Vice-Chair

The Board shall be chaired by the Council's Cabinet Portfolio Holder for Health and Wellbeing and the Vice-Chair shall be the Chair of the Walsall Clinical Commissioning Group.

Core membership

In addition to the Chair and Vice-Chair the Board shall comprise members of the Health and Wellbeing Board including:

- The Director of Public Health
- ~~Shadow portfolio holder Health and Wellbeing~~, One elected member not from the controlling administration
- Police Commander
- One Walsall Chief Executive Officer
- Walsall Healthcare NHS Trust (Walsall Together).

Substitutes

Each Member may nominate a substitute representing their organisation of sufficient seniority.

In Attendance

- The Leader and Chief Executive of the Council and members of the COVID-19 Health Protection Forum as appropriate
- Such others as the Chair shall determine for discussion of specific items of interest.

Clerk to the Sub-Committee

Walsall Council Democratic Services.

Quorum

The Board shall be quorate if any three persons are present including the Chair (or Vice-Chair)

Meetings

- Will be held in public unless there are matters of a confidential nature which fall within the provisions of the Local Government (Access to Information) Act 1985
- Will be held at such frequency as determined by the Sub-committee
- Will agree matters and actions by consensus.

Reporting:

- The Sub-committee will have regard to the attached overall governance arrangements for the delivery of the Local Outbreak Plan and report accordingly.
- The minutes of the Sub-committee will be submitted to the Health and Wellbeing Board at the next available meeting.
- Regular briefings will be provided to the Leader of the Council and other persons the leader considers to be appropriate.

Review

These terms of reference will be reviewed when requested by any member of the Sub-committee.

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